



BIHAR STATE TEXT BOOK PUBLISHING CORPORATION LTD.

SHORT E-TENDER

NIT Ref: BSTBPC/E-Tender/Teaching Learning Material for FLN-TaRL for Class - IV to VIII/...906... dt. 05.../10/2026

**REQUEST FOR PROPOSAL (RFP)
FOR
PRINTING AND SUPPLY OF TEACHING LEARNING MATERIAL FOR FLN-TaRL FOR CLASSES IV TO VIII AT ALL 38 DISTRICT HEADQUARTERS OF
BIHAR.**

E-Procurement Portal: <https://eproc2.bihar.gov.in/EPKV2Web/>
Website: <https://www.bstbpc.bihar.gov.in>

Issued by: -

Managing Director

Bihar State Text Book Publishing Corporation Ltd

Pathya Pustak Bhawan, Budh Marg, Patna – 800 001

Phone: 2221975

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INVITATION FOR BIDS (IFB)
Short E-Procurement Notice

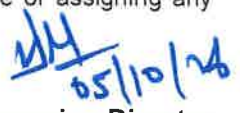
Bihar State Text Book Publishing Corporation Ltd. Invites e-tender under Two Bid System on Government of Bihar e-procurement platform from all eligible Offset Printers, having its Infrastructure in the State of Bihar as stipulated in the eligibility criteria of the tender document to print and supply of Teaching Learning Material for FLN-TaRL for Class - IV to VIII, which will be delivered to all 38 District Headquarters of Bihar. Bidders are advised to refer to the bid document for details regarding the scope of work, estimated cost, applicable statutory charges, and the nature of printing services required.

The bidding process shall be conducted in accordance with the terms and conditions laid down in this Bid Document. The provisions of the Bihar Financial Rules, 1950 as amended from time to time and the Bihar Purchase Preference Policy, 2024, as amended from time to time, shall apply.

The date sheet and other relevant details are provided below:

1	Name of the work	Printing & Supply of Teaching Learning Material for FLN-TaRL for Class - IV to VIII
2	Tender Notice No	BSTBPC/E-Tender/Teaching Learning Material for FLN-TaRL for Class - IV to VIII/906 dt .05/10/2026.
3	Tender Fee/EMD	1) Tender Document Fee (Non-Refundable): Rs 11,800 (Rupees Eleven Thousand Eight Hundred Only) to be paid online 2) Tender Processing Fee (Non-Refundable) Rs. 1,180/- (Rupees One Thousand One Hundred Eighty Only) to be paid online. 3) EMD (Refundable): Rs. 15,00,000/- (Rupees Fifteen Lacs only) in the form of DD/BG issued by a Scheduled/ Nationalised Bank in favour of Bihar State Text Book Publishing Corporation Ltd., Payable at Patna.
4	Online publication of bid document	05/10/2026, 19:00 Hrs
5	Date of Pre-Bid Meeting	12/10/2026, 11:00 Hrs in the Conference Hall of BSTBPCL, Budh Marg, Patna. Please note that all pre-bid queries must be submitted in writing via e-mail to textbookmd@gmail.com or by hand no later than 18:00 hrs on 09/10/2026.
6	Tentative pre bid clarification Upload	15/10/2026, 18:00 Hrs
7	Last Date and time for Submission of bid.	21/10/2026, 13:00 Hrs in online mode.
8	Last Date and time for Submission of Hard Copies.	21/10/2026, 15:00 Hrs Note: Only DD/Bank Guarantee, Power of Attorney or any other paper specifically mentioned in the RFP should be submitted in hard copy. No other documents will be accepted in hard copy under any circumstances.
9	Opening of Technical Bids	21/10/2026, 16:00 Hrs If the due date happens to be a holiday, the bids will be opened on the next working day.
10	Opening of Financial Bids	To be notified later.
11	Address for Communication	The Managing Director, Bihar State Text Book Publishing Corporation Ltd, Pathya Pustak Bhawan, Budh Marg, Patna-800001
12	The tender document may be downloaded from the websites www.eproc2.bihar.gov.in or www.bstbpc.bihar.gov.in from the date specified in Section I, IFB point 4.	

The Managing Director of the Corporation reserves the right to amend or withdraw any of the terms and conditions in the bid document, or to cancel/reject all tenders received, without prior notice or assigning any reason thereof.


Managing Director

Bihar State Text Book Publishing Corporation Ltd

INSTRUCTION TO BIDDERS**A) E-Tendering Process Related General Instructions;****Submission of Proposals through electronic mode only**

1. The bidder shall prepare and submit its offer in accordance with the instructions provided in this section.
2. The bidder shall submit its bid/tender through the e-Procurement platform at www.eproc2.bihar.gov.in.
3. The bidder must possess a valid Class III Digital Signature Certificate (DSC) with signing and encryption capabilities, as well as a user ID for the e-Procurement website, prior to participating in the e-tendering process. Bidders who already hold a DSC may use the same; alternatively, they may obtain a DSC from any authorized agency. For obtaining a user ID, bidders are required to register themselves on the e-Procurement website (www.eproc2.bihar.gov.in) and submit their bids online through the platform. Offline bids shall not be entertained by the Tender Inviting Authority for tenders published on the e-Procurement platform.
4. Bidders shall submit their eligibility and qualification details, technical bid, financial bid, etc., in the prescribed online formats available on the e-Procurement website at the respective stages only. Scanned copies of all relevant certificates and documents in support of eligibility criteria, technical bids, and other related requirements must be uploaded on the e-Procurement website. Each bidder shall digitally/manually sign the supporting statements, documents, and certificates uploaded, thereby taking responsibility for their correctness and authenticity. All required documents for the specific tender must be attached after uploading during bid submission, as per the tender notice and bid document. **It shall be the sole responsibility of the bidder to ensure that all required documents have been uploaded and that the uploaded documents, when downloaded, are legible and readable; failing which, the bid will be rejected. Therefore, bidders are advised to properly scan and upload all documents.**
5. All required documents shall be attached at the designated places as specified in the e-forms.
6. The Tender Processing Fee (TPF) and Tender Document Fee shall be paid only through e-payment modes (i.e., NEFT/RTGS, Credit/Debit Card, or Net Banking). However, the benefit of issuance of the tender document free of cost under the Bihar Purchase Preference (Amendment) Policy, 2024, shall be admissible only to eligible Micro and Small Enterprises (MSEs) along with all industries situated and operating in the State of Bihar, subject to uploading of a valid Udyam Registration Certificate along with the duly updated Annexure page.
7. **SUBMISSION OF HARD COPY**
 - (i) The Earnest Money Deposit (EMD) shall be paid in the form of a Demand Draft (DD) or Bank Guarantee (BG) and the original hard copy of the DD/BG must be submitted. The Micro and Small Enterprises (MSEs) along with all industries situated and operated in Bihar seeking exemption for EMD as well as claiming exemption from payment of the tender document fee under Bihar Purchase Preference (Amendment) Policy, 2024 will have to submit (upload) valid "Udyam Registration Certificate" along with updated Annexure page print. Documents required to be submitted in hard copy shall be delivered to the office of the Managing Director, Bihar State Text Book Publishing Corporation, Budh Marg, Patna – 800001, on or before the date and time specified in Section I, IFB Point 8. Non-compliance with this requirement may result in summary rejection of the tender.
 - (ii) All copies of Affidavit(s) specifically mentioned in RFP & Color Print copy of photo of each machine (Photo along with the owner of the printing facility/press) of the press showing time and geo-stamp on the photo must be uploaded at the time of submission of technical bid. All photographs shall be taken after the date of publication of this bid and must be captured on the same day. BSTBPCL reserve the right to demand hard copy of the said at any time as and when required.
8. All documents mentioned in paragraphs 7 must also be mandatorily uploaded in online mode, failing which the bid shall be liable for rejection. Bids, along with the necessary online payments, must be submitted through the e-Procurement portal (www.eproc2.bihar.gov.in) before the date and time specified in the NIT/RFP. The Department/Tendering Authority shall not be responsible for any delay or non-submission of tenders or non-reconciliation of online payments, caused due to non-availability of internet connection, network congestion, holidays, or any other reason.

9. The tender shall be opened online through the e-Procurement portal at the venue: Conference Hall, Bihar State Text Book Publishing Corporation Ltd., Pathya Pustak Bhawan, Budh Marg, Patna-800001. Bidders or their authorized representatives who wish to witness the bid opening may remain present during the opening of the bids.
10. Any corrigendum, date extension, change, or amendment notice shall be published on the e-Procurement website and the BSTBPCL website. For support related to the e-tendering process, bidders may contact the following address: e-Procurement Help Desk, Mjunction Services Limited, RJ Complex, 2nd Floor, Canara Bank Campus, Khajpura, Ashiana Road, P.S. Shastri Nagar, Patna-800014, Bihar. Email: eproc2support@bihar.gov.in, Toll-Free Number: 1800-572-6571. Bidders may also visit the "Vendor Info" link at www.eproc2.bihar.gov.in.

B) SPECIAL ATTENTION FOR BIDDERS

1. The award of the contract shall be effective from the date of issuance of the work order. As this printing work is of urgent nature and strict timelines must be adhered to, only those printers who can meet, or have the capability to meet, the deliverable timelines stipulated in this bid document are eligible to apply.
2. If at any stage it is found that the tender has been obtained by the bidder through submission of forged or fabricated certificates, documents, or licenses, and/or by concealing facts regarding blacklisting, debarring, or de-registration of the firm by the Government of India, or suspension, cancellation, or non-renewal of the manufacturing license of the bidder's firm, the tender bid/rate contract shall be rejected or terminated, and suitable punitive action may be taken against the firm. The bidder shall bear all costs associated with the preparation and submission of its bid and the Bihar State Text Book Publishing Corporation Ltd. shall in no case be responsible or liable for these costs, irrespective of the conduct or outcome of the bidding process.
3. Bids complete in all respects—including the Technical Bid (available on the e-Procurement portal) and the Financial Bid (available on the e-Procurement portal), along with all supporting documents/annexures as specified in the bid document—must be submitted/uploaded online in the e-Procurement portal by the last date and time for submission of bids mentioned in Section I, IFB point 7. The Technical Bids of all bidders shall be opened online. The Financial Bids of those bidders whose Technical Bids do not fulfill the eligibility criteria or requirements of the bid documents shall not be opened. The date for opening the Financial Bids of technically qualified bidders shall be notified later; however, this date may be subject to change under unavoidable circumstances.
4. The bid document must be digitally signed by a person fully and duly authorized to sign, as declared in the bid. Bidders are required to submit proof of such authorization in the form of a Board Resolution, Authorization Letter, or Power of Attorney, duly notarized before a Public Notary, as part of the Technical Bid documents.
5. The bid shall be unconditional and fully consistent with the terms and conditions prescribed in the bid document. Conditional tender shall not be accepted.
6. If a bidder authorizes more than one person to act on its behalf for bid processing, the bid shall be rejected.

INTRODUCTION

1. Background

- 1.1 BSTBPC Ltd. shall get the material printed and supplied to the destination points in the State of Bihar.
- 1.2 The contract will take effect from the date of issuance of the work order. The printing material must reach the designated destination points (concerned District Headquarters across the State) as per stipulated delivery timeline as mentioned in Point 8 (Part-II) of Section VI.
- 1.3 The tentative list and quantity of printing material required for Classes IV to VIII across the State are mentioned in Section VII of the RFP.

2. Eligible Bidders

- 2.1 This Invitation for Bids is open to all printers fulfilling the eligibility criteria as mentioned in Section IV of the Bid Document.
- 2.2 Government-owned enterprises may participate, if they are legally and financially autonomous bodies.

3. Cost of Bid

The bidder shall bear all costs associated with the preparation and submission of its bid and Bihar State Text Book Publishing Corporation Ltd. shall in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

4. Contents of the Tender Document

- 4.1 The details of printing and supply of required printing materials, bid procedures and contract terms are prescribed in the Bid documents. The Bid documents include:
 - a. Invitation for Bids (IFB)/E-procurement Notice; **Section-I**
 - b. Instruction to Bidders (ITB); **Section –II**
 - c. Introduction, **Section –III**
 - d. Eligibility and Technical Qualification Criteria; **Section –IV**
 - e. General Conditions of Contract (GCC); **Section –V;**
 - f. Special Conditions of Contract (SCC); **Section –VI**
 - g. Technical Specification & Package of Requirement; **Section –VII**
 - h. Technical Bid Information – **Form "A"; Section-VIII**
 - i. Bid Form; **Section-IX**
 - j. Contract Agreement form; **Section- X**
 - k. Performance Security Form; **Section –XI**
 - l. Proforma of Challan; **Section – XII**
 - m. Certificate of Procurement of Paper; **Section – XIII**
 - n. Bid Security Form; **Section - XIV**
 - o. Financial Bid - **Form "B"; Section – XV**
 - p. Affidavit from Paper Miller/Authorized Paper Dealer(s) - **Section – XVI**
 - q. Format for statutory Auditor's Certificate for financial Capability; **Annexure – "A" to Sec. IV**
 - r. Affidavit sworn before Public Notary / Executive Magistrate regarding GST, **Annexure – "B" to Sec. IV**

- s. Format for project Experience; **Annexure – “C” to Sec. IV**
 - t. Authority Letter, **Annexure – “D” to Sec. IV**
 - u. Certificate of printing capacity; **Annexure – “E” to Sec. IV**
 - v. Certificate of Storage Space Area; **Annexure – “F” to Sec. IV**
 - w. Declaration by bidders for non-blacklisting; **Annexure – “G” to Sec. IV**
 - x. Consent letter from the associated CTP unit; **Annexure – “H” to Sec. IV**
 - y. Declaration for printing facility; **Annexure – “I” to Sec. IV**
- 4.2 **The Bidder is required to examine all instructions, forms, terms & conditions and specifications in the Bid documents. Failure to furnish any information required as per Bid documents or uploading of a Bid not technically eligible in any respect will be at the Bidder's risk and may result in rejection of his Bid.**

5 Clarification of Tender Document

- 5.1 Pre-bid Meeting: Prospective bidders or their duly authorized representatives are invited to attend a pre-bid meeting in the Conference Hall of Bihar State Text Book Publishing Corporation Limited, Budh Marg, Patna-800001, on the date and time specified in Section I, IFB Point 5. If this date falls on a holiday or is declared a holiday, the pre-bid meeting will be held at the same time and venue on the next working day.
- 5.2 Bidders requiring any further clarification on the Bid Document may seek clarification during the pre-bid meeting in writing, or may send their queries by email to textbookmd@gmail.com no later than the date and time specified in Section I, IFB Point 5.
- 5.3 Any modification in the Bid Documents listed under Sub-clause 4.1, if deemed necessary, shall be made by BSTBPC Ltd. through the issuance of a Corrigendum, Addendum, or Clarification pursuant to Clause 6.

6 Amendment to Bid Documents

- 6.1 Prior to the deadline for submission of bids, BSTBPC Ltd. may, for any reason—whether on its own initiative or in response to a clarification requested by a prospective bidder—modify the Bid Documents by means of an amendment. Bidders are hereby informed that any changes, amendments, or corrigenda to the Bid Documents may be issued up to two days prior to the last date for submission of bids.
- 6.2 All amendments will be uploaded on the websites <https://eproc2.bihar.gov.in/EPV2Web/> and <https://www.bstbpc.bihar.gov.in>. Such amendments shall be binding on all bidders.
- 6.3 In order to allow prospective bidders reasonable time to take any amendment into account when preparing their bids, BSTBPC Ltd., at its discretion, may extend the deadline for submission of bids.

ELIGIBILITY AND TECHNICAL QUALIFICATION CRITERIA

- A. This invitation is open to all eligible Offset printers having its Infrastructure **in the State of Bihar** who fulfill the eligibility and qualification criteria specified herein. (**Consortiums or joint ventures of printers are strictly disallowed**).
- B. The eligibility criteria and the supporting documents to be submitted by bidders in the technical bid are as follows:-

S. No	Eligibility criteria for Bidders	Mandatory Documents
B1	EMD (Refundable): ₹15,00,000 (Rupees Fifteen Lakh only), to be submitted in the form of Demand Draft or Bank Guarantee. Micro or Small-scale units seeking exemption from EMD must submit a valid Udyam Registration Certificate along with the updated Annexure page print.	An EMD (Refundable): Rs.15,00,000/- Rupees Fifteen Lakh only) in the form of Demand Draft/BG issued by a Scheduled/ Nationalized Bank in favour of Bihar State Text Book Publishing Corporation Ltd., Payable at Patna have to be submitted. The Micro and Small Enterprises (MSEs) along with all industries situated and operated in Bihar seeking exemption for EMD under Bihar Purchase Preference Policy, 2024 will have to submit valid "Udyam Registration Certificate" along with updated Annexure page print.
B2	The bidder must be an established entity registered under the Companies Act, 1956/2013, the Partnership Act, 1932, the Indian Societies Registration Act, 1860, the Indian Trusts Act, 1882, the Limited Liability Partnership Act, 2008, or as a proprietorship firm.	For Companies: A copy of the Certificate of Incorporation issued by the Ministry of Corporate Affairs (MCA) under the Companies Act, 1956/2013, along with copies of the Memorandum of Association (MoA) and Articles of Association (AoA). For Partnership Firms: A copy of the Registration Certificate issued under the Partnership Act, 1932, along with the Partnership Deed. For Limited Liability Partnership (LLP) Firms: A copy of the Certificate of Incorporation issued by the Registrar of Firms under the Limited Liability Partnership Act, 2008. For Societies/Trusts: A copy of the Memorandum of Association under the Societies Registration Act, 1860, or the Indian Trusts Act, 1882. For Proprietorship Firms: Proof of proprietorship of a printing press, such as an MSME Certificate or Firm Registration Certificate/License.
B3	The bidder must have minimum average annual turnover of Rs. 50 Lakh for any three financial years during FY 2021-22, 2022-23, 2023-24, 2024-25 or 2025-26 related to printing work. [Note:- However, as per Clause 13 (b) of Bihar Purchase Preference (Amendment) Policy, 2026, The criteria of annual turnover of the firm shall be relaxed by 50 % for the Enterprises of State as defined in clause 3(16) provided they meet the technical specifications of the goods or services to be supplied.]	(a) Audited Balance Sheet and Profit & Loss Account (in case of a company, Partnership Firms, Limited Liability Partnership (LLP) Firms and proprietorship firm) for any three financial years during FY 2021-22, 2022-23, 2023-24, 2024-25 or 2025-26. OR Income and Expenditure Account Statement (in case the bidder is registered under the Societies Registration Act, 1860, or the Indian Trusts Act, 1882) for any three financial years during FY 2021-22, 2022-23, 2023-24, 2024-25 or 2025-26. AND (b) A turnover certificate issued by a Chartered Accountant or Company Secretary, clearly mentioning Membership Number, UDIN Number, and Date, certifying that the turnover pertains exclusively to printing work. (Refer to Annexure – 'A')

B4	The bidder must possess a valid (i) PAN, (ii) Income Tax Returns for the three Assessment Years 2023–24, 2024–25, and 2025–26, and (iii) GST Registration.	The bidder must provide self-attested scanned copies of (i) PAN Card (ii) Acknowledgment of Income Tax Returns for the three Assessment Years 2023–24, 2024–25, and 2025–26. (iii) GST Registration Certificate (Form GST REG 06) indicating the principal place of business. (iv) GSTR-3B return filed for the month of June 2026 or for the 1st Quarter of FY 2026–27, as applicable, along with Annual GST Returns (GSTR-9) for the preceding three financial years, i.e., FY 2022–23, FY 2023–24, and FY 2024–25, wherever filing of annual return is applicable as per the provisions of the GST Act. (v) An affidavit sworn before a Public Notary or Executive Magistrate, (Refer to Annexure – 'B').
B5	The Bidder must have successfully completed printing of 100000 (One Lakh) books/note books/diary in any one year during the preceding five years i.e. 2021-22, 2022-23, 2023-24, 2024-25 & 2025-26 for Central/State Govt./Public Sector undertakings/ Government Enterprises/ Government -aided Institutions.	Proof of satisfactory completion shall be provided in the form of a self-attested copy of the work completion certificate issued by the client, or tax invoices raised against the supply. (Refer to Annexure – 'C')
B6	Letter of Authorization to sign bid.	The bidder must duly fill in the authorization form as Annexure – 'D' and upload it. (This requirement is not mandatory in the case of a proprietorship firm where the owner signs the bid personally.)
B7	The bidder must furnish data supporting their daily printing capacity to demonstrate ability to perform the contract and complete supplies within the stipulated delivery period.	The bidder must furnish data supporting their daily printing capacity to demonstrate ability to perform the contract and complete supplies within the stipulated delivery period, on the firm's letterhead, (Refer to Annexure – 'E')
B8	The bidder must operate a printing press facility along with a storage space area of at least 10,000 sq. ft.	The bidder shall produce/upload the following documents for the press and storage facility: • A self-attested copy of a valid rent agreement with the house/property owner if the printing press is located on rented premises, or an allotment letter/lease deed in case of government-leased property; • Alternatively, if the property is self-owned, proof of ownership must be submitted. • Also upload the details regarding storage space area in prescribed format (Refer to Annexure – 'F')
B9	The bidder must not be blacklisted, debarred, or banned, as on the date of submission/upload of the online bidding document. The bidder must not have been convicted by any court of law for criminal or civil offences, nor declared ineligible by any entity of any State Government, the Government of India, any local self-government body, or any public sector undertaking in India for participation in future bids due to unsatisfactory performance, corrupt or fraudulent practices, or any other unethical business conduct, as on the date of submission/upload of the online bidding	An affidavit sworn before a Public Notary or Executive Magistrate shall be submitted. (Refer to Annexure – 'G')

	document. The bidder shall also declare all ongoing litigations, if any, involving them with any Government agency, State or Central department, or Public Sector Undertaking (PSU).	
B10	The bidder must have a printing press facility as stipulated in the Tender Document, with the following facilities available in their press, including modern provisions for Pre-Press, Press, and Post-Press operations. I. Pre-Press: a) DTP setup with at least one terminal, equipped with an A4-size colour inkjet or laser printer of 600 DPI or higher, along with the latest version of licensed design software. b) The bidder must satisfy at least one of the following conditions with respect to plate-making capabilities. - Whether the bidder owns a CTP/CTCP unit. - Whether the bidder has obtained consent from a third-party possessing CTP/CTCP units for their use. II. Press a) One unit Single/Two Colour or more 508/578 web offset Printing Machine OR b) Four or more colour Sheet fed Offset Printing Machine 19"x25" or bigger size. III. Post Press: - Minimum One Cutting machines of not less than 32" size or Minimum one Three side trimming machine capable of trimming the material in the size of as specified in Section VII AND - Perfect binding machine - Flow line Stitching machine or Stitching Machine - Strapping Machine - Paper folding machine - Lamination Machine	1. Affidavit sworn before Public Notary/ Executive Magistrate for Declaration for Printing facilities in their Printing Press in format as given in Annexure – 'I'. 2. Mandatory documents for CTP - The bidder who owns CTP/CTCP, has to submit the scan copy of tax invoice of the CTP/CTCP machine along with affidavit vide Annexure – 'I'. - If the bidder has consent from 3rd party for use of their CTP/CTCP unit, the details of plate making capabilities like CTP/CTCP machine and owner details etc. as per Annexure – 'H' to be submitted. - Affidavit sworn before Public Notary/ Executive Magistrate for Declaration for Printing facilities in their Printing Press located in Bihar in format as given in Annexure – 'I'. In addition to the Affidavit, the bidder needs to submit scan copy(ies) of Tax Invoice issued on or before opening of the technical bid for the machines purchased in the name of the bidder. 3. Special Attention: The Bidder shall mandatorily upload photo of each machine (Photo along with the owner of the printing facility/press) of the press showing time and geo-stamp on the photo. The photo should have been taken on a date after publication of this bid only and all photos on a single day.

{Note: The BSTBPC Ltd. shall have all the rights to disqualify such bidders who have misrepresented any fact in this regard.}

GENERAL CONDITIONS OF CONTRACT (GCC)**1 Language of Bid**

The bidder shall prepare the bid in the English language. All correspondence and documents pertaining to the bid process exchanged between the bidder and BSTBPC Ltd. shall be in English or Hindi. Supporting documents and printed literature furnished by the bidder may be in another language, provided they are accompanied by an accurate translation of the relevant passages into English or Hindi, as specified in the bid document. In such cases, the translation shall prevail for the purpose of bid interpretation.

2 Registration of Bidders on web portal and uploading of bid

- 2.1 The bidder intending to participate in the e-tender issued by Bihar State Text Book Publishing Corporation Ltd. (BSTBPC Ltd.) must register on the e-Procurement portal at <https://eproc2.bihar.gov.in/EPKV2Web/>.
- 2.2 PARTICIPATING IN THE BID ON THE E-PROCUREMENT PORTAL: The bidder intending to participate in the bid must register on the portal by providing information about the firm. This is a one-time activity. During registration, the bidder must attach a Digital Signature Certificate (DSC) to their unique user ID. The DSC used must be a Class III digital certificate issued by a registered Certifying Authority under the Government of India.
- 2.3 In the case of a partnership firm, the majority of the partners must authorize a specific individual through an authority letter signed by the majority of the partners of the firm.
- 2.4 In the case of a private limited company or public limited company, the Managing Director or any other person vested with designated authority must authorize a specific individual through an authority letter or Board Resolution.
- 2.5 This authorized user shall be required to obtain a digital signature certificate.
- 2.6 The digital signature certificate issued to the authorized user of a partnership firm / private limited company/public limited company and used for online bidding will be considered as equivalent to a no-objection certificate / power of attorney to that user.
- 2.7 To log on to the portal, the bidder must enter their username and password. The system verifies the unique ID, password, and DSC combination, and authenticates the login process for use of the portal.
- 2.8 The tender documents will be uploaded by the Tender Inviting Officer on the website <https://eproc2.bihar.gov.in/EPKV2Web/>. Only a brief notification will be published in the newspaper, mentioning the specific website for detailed information. The tender will remain published for a specified period until the last date for submission of bids, as stated in the 'Invitation for Bid,' after which it will be removed from the list of active tenders. Any bidder may view or download the bid documents from the website.
- 2.9 Bids cannot be submitted after the due date and time. The bidder must ensure the accuracy of the bid prior to uploading and should take a printout of the system-generated acknowledgement of submission to confirm successful uploading. Bids cannot be opened before the scheduled date and time of opening.
- 2.10 Each process in the e-procurement system is time-stamped, and the system records the login time of every user, including the bidder.
- 2.11 The Bidder should ensure clarity/legibility of the document uploaded by him or her to the portal.
- 2.12 The bidder should verify the system-generated confirmation acknowledgement to check the status of the submission.
- 2.13 The Bidder should upload sufficiently ahead of the bid closure time to avoid traffic rush and failure in the network.
- 2.14 For all purpose, the server time displayed in the e-Procurement portal shall be the time to be followed by all the users.

- 2.15 A bid may be submitted during the ONLINE BID SUBMISSION stage only by using the Digital Signature Certificate (DSC) that was applied to encrypt the data during the ONLINE BID PREPARATION stage.
- 2.16 The Tender Inviting Officer shall not be held responsible for any failure, malfunction, or breakdown of the electronic system used during the e-procurement process.
- 2.17 **SIGNING OF BID:** The online bidder shall digitally sign all statements, documents, and certificates uploaded, thereby assuming responsibility for their correctness and authenticity in accordance with the IT Act, 2000. If any information furnished by the bidder is found to be false, fabricated, or bogus, the bidder's EMD/Bid Security shall be forfeited, their registration on the portal shall be blocked, and they may be liable to blacklisting.
- 2.18 **SECURITY OF BID SUBMISSION:** All bid documents uploaded by the bidder to the portal shall be encrypted.
- 2.19 **RESUBMISSION AND WITHDRAWAL OF BIDS:**
- i) Resubmission of bid by the Bidders for any number of times before the final date and time of submission is allowed.
 - ii) Resubmission of a bid shall require uploading all documents, including the price bid, afresh.
 - iii) If the bidder fails to submit modified bids within the predefined time for receipt, the system shall consider only the last bid submitted.
 - iv) If the bidder wishes to withdraw their bid, it must be done before the closing date. Once a bid is withdrawn, the bidder shall not be permitted to participate in the tender.

3. Standard procedure to upload bid: -

First, download the Tender Form, Technical Bid Sheet, and Financial Bid Sheet. Read all terms and conditions carefully. Complete the Tender Form and collect all required documents.

- 3.1 **For Technical Bid Form 'A'**
Scan all documents as per Technical tender information **Section-VIII - Form "A"** separately. Scan & upload all documents mentioned in Form "A" with same page in one PDF.
- 3.2 **For Financial Bid Form 'B'**
- 3.3 The Bidders have to follow the guidelines given in ITB to fill up the Financial Bid only in online Eproc2 format. The format given in section **"Financial Bid" (Section-XV - Form "B")** is for reference and understanding of bidder only. **Financial Bid, if filled and scanned and uploaded with technical bid will be outright rejected.**
- 3.4 The Bidder must quote the price against per item in figures and in words at appropriate cell of online financial bid form.
- 3.5 The Bidder may quote rates for **one or more items** as per their capability and choice. The Bidder is not required to quote rates for all the items. Bids quoting rates for only one or more items shall also be considered for evaluation, subject to fulfillment of all other terms and conditions of the tender.
- 3.6 Price quoted rate in the financial Bid shall include the cost of paper of the required specification for text and cover as per technical specification (Section-VII) for item(s), printing/thread sewing/perfect glue binding/cover, raw material used for printing, printing inks, packing, handling etc. and transportation up to the place as per requirements, all applicable taxes and duties, sundry expenses (foreseen or unforeseen) excluding Goods & Services Tax (GST). This shall be quoted in the online mode only. The rate should be exclusive of GST. However, the payment shall be made by the BSTBPC Ltd. to the bidder after deducting TDS and other statutory deductions, if any, at the time of payments. GST will be paid as per Govt. norms. The price quoted by the Bidder shall be fixed for the entire period of contract and no price variation is allowed on any account.
- 3.7 All bidders to note the following instruction for quoting the price:-
- (i) The rate should be quoted in figures as well as in words [e.g. Rs. 70.50 (Rs. Seventy & Paise Fifty Only).
 - (ii) If the rates are quoted for more than two decimal places by the bidder, the rates upto two decimal places shall only be taken into consideration for finalization of the Financial Bid.
 - (iii) In the event of any discrepancy between the rates quoted in figures and in words, the rates quoted in words shall be treated as final and shall prevail.
 - (iv) The price quoted by the Bidder shall remain fixed for the entire duration of the contract, and no variation in price will be permitted under any circumstances.

4 Bid Security (EMD)

- 4.1 All bidders shall submit the Bid Security (EMD) in the prescribed form and for the amount specified in the Invitation for Bids (IFB) in Section I.
- 4.2 The Bid Security is required to safeguard BSTBPC Ltd. against the risk of any conduct by the Bidder that may warrant forfeiture of the Bid Security.
- 4.3 The Bid Security shall be denominated in Indian Rupees and shall be in the form of a Demand Draft or Bank Guarantee issued by a Nationalized or Scheduled Bank located in India.
- 4.4 The Micro and Small Enterprises (MSEs) along with all industries situated and operated in Bihar seeking exemption for EMD under Bihar Purchase Preference (Amendment) Policy, 2024 will have to submit valid "Udyam Registration Certificate" along with updated Annexure page print
- 4.5 Any bid not accompanied by the prescribed EMD shall be rejected by BSTBPC Ltd. and deemed technically ineligible.
- 4.6 The Bid Security of unsuccessful Bidders shall be released or returned as promptly as possible.
- 4.7 The Bid Security of the successful Bidder shall be released after the signing of the Contract and the submission of the Performance Security deposit.
- 4.8 The Bid security may be forfeited:**

If a Bidder

- (i) Withdraws its Bid during the period of Bid validity specified by the Bidder on the Bid Form; **Or**
- (ii) Does not accept correction of errors **Or**
- (iii) In case of a successful Bidder, if the Bidder fails:
 - a) To sign the Contract; or
 - b) To furnish Performance Security in accordance with Section-V Clause-14

5 Period of Validity of Bids

- 5.1 Bids shall remain valid for 180 days from the date of publication of bid by BSTBPC Ltd.
- 5.2 In exceptional circumstances, BSTBPC Ltd. may seek the Bidder's consent to extend the period of bid validity. Such requests by BSTBPC Ltd. and the corresponding responses from Bidders shall be made in writing. The validity period of the Bid Security shall also be suitably extended. A Bidder may decline the request without having its Bid Security forfeited.
- 5.3 The quoted rate(s) shall remain valid for 01 (One) year from the date of issuance of Work Order.

6 Opening of Bids by the BSTBPC Ltd.

- 6.1 All bids received within the specified time shall be opened by the Tender Committee at the prescribed time, through the applicable mode.
- 6.2 Bidders or their authorized representatives who choose to witness the opening of bids shall remain present during the bid opening.
- 6.3 BSTBPC Ltd. reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to the award of the contract, without thereby incurring any liability to the Bidders.

7 Clarification of Bids

During the evaluation of bids, BSTBPC Ltd. may, at its discretion, seek clarification from a Bidder regarding its bid. Such requests for clarification and the Bidder's responses shall be made in writing, and no change in the substance of the bid shall be sought, offered, or permitted.

8 Preliminary Examination (technical eligibility) and Technical Evaluation

- 8.1 BSTBPC Ltd. will examine the bids to determine whether they are complete, properly signed, duly scanned, and arranged in the prescribed sequence.

- 8.2 After opening of the Technical Bid (Form 'A'), the Tender Committee and authorized officials of BSTBPC Ltd. may carry out an inspection of the bidder's press setup, if deemed necessary. Only those bidder who qualify the technical eligibility criteria upon evaluation shall be considered technically responsive and eligible for opening and evaluation of the Financial Bid.
- 8.3 If the machinery specified in the Declaration for Printing Facility (Annex – "I" of Section IV), or any part thereof, is found to be non-functional at the time of physical inspection and verification, the Bidder shall be disqualified. Any new machinery purchased by the Bidder after the physical inspection shall not be considered by BSTBPC Ltd. for the purposes of this tender process.
- 8.4 "If deemed necessary, the Tender Committee may require all Bidders found eligible after the preliminary examination of bids to present their technical proposals. This presentation shall be conducted to ensure absolute clarity regarding the technical eligibility of the Bidders.
- 8.5 BSTBPC Ltd. shall have the discretion to waive any minor non-conformity or irregularity in a bid that does not constitute a material deviation, provided such waiver does not prejudice or affect any other Bidder.
- 8.6 Having evaluated the bids on the basis of technical eligibility, as per the technical bids submitted by the Bidders and any presentations made, the Tender Committee shall determine which bids qualify under the prescribed eligibility criteria.

9 Financial Evaluation

- 9.1 Only those bids that are found technically qualified shall be eligible for the opening of the financial bids.
- 9.2 The online financial bids of the technically qualified Bidders shall be opened by the Tender Committee.
- 9.3 Bidders or their authorized representatives who choose to witness the opening of financial bids shall remain present during the bid opening.
- 9.4 All prospective Bidders shall quote their rates strictly in accordance with the prescribed financial bid format.
- 9.5 Technically qualified bidder who has provided the lowest financial quote will be declared as L1 bidder and L1 bidder will be identified for each Name of Work defined in SECTION V. Work order will be awarded as mentioned in the subsequent clause of award of contract.
- 9.6 If there is a discrepancy between words and figures, the amount in words will prevail. If the Printer does not accept the correction of errors, its Bid will be rejected and Bid security may be forfeited.

10 Award of Contract:

- 10.1 Subject to clause 9, the BSTBPC Ltd. will award the contract to the technically qualified Bidder(s) who have quoted the lowest price (L1 rate) for for each item under Printing & Supply of Teaching Learning Material for FLN-TaRL for Class - IV to VIII as defined in SECTION VII.
- 10.2 In view of the stringent timelines associated with this printing and supply work, BSTBPCL reserves the right to distribute the work among multiple technically qualified bidders based on the bidder's assessed printing capacity and their past performance, who are willing to execute the work at the discovered L1 rate, to ensure timely and efficient completion of the assignment.
- 10.3 In case the L-1 rate quoted for any or all items is found to be unreasonable, the L-1 Bidder may be required to provide a justification for the quoted price.
- 10.4 If more than one Bidder accepts the offer to undertake the printing work at the approved L-1 rate, the work may be awarded to other bidder provided they agree to complete the supply at the approved L-1

rate and meet other criteria such as printing capacity. However, allocation of work shall also be subject to the the bidder's assessed printing capacity, past performance and Solvency Certificate issued by a Scheduled Bank demonstrating the Bidder's financial capability and creditworthiness of the respective Bidder, if any.

- 10.5 If the Bidder fails to commence the printing work within 5 (Five) days from the date of award of the contract, the contract may be liable to termination, along with forfeiture of the Performance Guarantee. Further, penal action such as debarment/blacklisting may be initiated, and the unexecuted portion of the work may be allotted to other technically qualified bidders willing to execute the same at the L1 rate of the respective items."
- 10.6 The BSTBPCL reserves the right to further rationalize the distribution of the work if deemed necessary. Bidders are advised to thoroughly review Section VII: Technical Specifications and Requirements for detailed instructions.
- 10.7 Apart from the situations mentioned above, the Managing Director, BSTBPC shall have the sole discretion to distribute the work among other successful Bidders at the L-1 rate, as per the need, importance of the printing assignments, and time constraints for each items. The decision of the Managing Director, BSTBPC shall be final and conclusive in this regard.
- 10.8 In case of tie in the financial bid (i.e., two or more bidders quoting the same L1 rate), the following sequential criteria shall be used for determining the order of preference for award of work:
- a) In case of a tie, preference shall be given to the bidder with the highest printing capacity per day as mentioned in Annexure – E of Section – IV.
 - b) In case of a further tie, the bidder with the highest turnover as per the audited Balance Sheet for FY 2024–25 shall be considered.
 - c) If none of the above criteria resolve the tie, the final selection shall be done through a lottery/draw-of-lots mechanism in the presence of a duly constituted committee. A formal record of the same shall be maintained.
 - d) Under all circumstances, the final discretion regarding the award of work shall rest with the BSTPCL, whose decision shall be final and binding. No correspondence in this regard shall be entertained post-decision.

11. BSTBPC right to vary Quantities at the Time of Award

- 11.1 At the time of contract award, BSTBPC Ltd. reserves the right to increase or decrease the quantity of item(s) and their delivery by up to twenty (20) percent of the originally specified Package of Requirements, without any change in unit price or other terms and conditions. No extension of time limits shall be allowed for supply if the quantity is increased at the time of issuing the work order. The decision of the Managing Director, BSTBPC shall be final and conclusive in this regard. The Bidder shall be obliged to print such materials at the awarded rate per 16-page format.

12. Notification of Award

- 12.1 At the time of contract award, BSTBPC Ltd. will notify the successful Bidder(s) in writing or by email that their Bid has been accepted.
- 12.2 Upon furnishing the Performance Security pursuant to the ITB by the successful Bidder(s), BSTBPC Ltd. will promptly notify each successful Bidder and will discharge its Bid Security after the signing of the Contract Agreement, in accordance with the ITB.

13. Warranty of Quality:

- 13.1 The Printer warrants that the printing material supplied under this Contract are new, unused, and manufactured in strict conformity with the standards set forth in the Technical Specifications. The Printer further warrants that the printing material shall be free from defects arising from design, materials, workmanship, or any act or omission of the Printer. The Printer also warrants that the printing material and their binding shall have a minimum life of one year under normal use. In no case shall the quality of the items be inferior to the dummies, specimens, or samples submitted for technical evaluation.
- 13.2 BSTBPC Ltd. shall promptly notify the Printer in writing of any claims arising under this clause.
- 13.3 Upon receipt of such notice, the Printer shall, on its own costs and within the period specified in SCC and with all reasonable speed, repair or replace the defective materials, without any cost to the BSTBPC Ltd.
- 13.4 If the Printer, having been notified, fails to remove the defect(s), the BSTBPC Ltd may proceed to take such remedial action as may be necessary, at the Printer's risk and expense and without prejudice to any other rights which the BSTBPC Ltd may have against the Printer under the Contract.

14. Performance Security

- A. Within five (05) days from the date of award of contract or receipt of notification of award from BSTBPC Ltd., the successful bidder shall furnish the required performance security equivalent to 5% of the total contract value, in accordance with the General Conditions of Contract and Bihar Financial Rules, 1950 as amended from time to time and the Bihar Purchase Preference Policy, 2024, as amended from time to time and shall remain valid for one (1) year from the date of signing the contract agreement. The performance security shall be submitted in the Performance Security Form (Section XI) provided in the bid documents or in another form acceptable to BSTBPC Ltd.
- B. Failure of the successful bidder to furnish the required performance security shall constitute sufficient grounds for annulment of the award and forfeiture of the bid security.
- C. The proceeds of the performance security shall be payable to BSTBPC Ltd. as compensation for any loss resulting from the printer's failure to fulfill its obligations under the contract.
- D. The performance security shall be denominated in Indian Rupees and shall be provided either in the form of a bank guarantee, valid for one year, or a demand draft issued by a nationalized or scheduled bank located in India, in the format prescribed in the bid documents.
- E. The performance security shall be discharged by BSTBPC Ltd. and returned to the printer upon successful completion of the contract and all related work orders.
- F. Submission of a forged Bank Guarantee shall result in the institution of criminal proceedings, cancellation of the contract, forfeiture of the Bid Security and blacklisting of the bidder from the Corporation.

15. Signing of Contract

- 15.1 Upon receipt of the award, the successful bidder must submit the required performance security in accordance with Clause 14 above.
- 15.2 If the successful bidder fails to execute the agreement and to furnish the performance guarantee as stipulated above, the bid security shall be forfeited. In addition, the printer may be blacklisted and debarred from participation in future bids.
- 15.3 The agreement shall be executed by the successful bidder at Patna on non-judicial stamp paper valued at Rs. 1,000/- and the successful bidder shall bear all legal expenses related to the execution of the agreement.

16. Corrupt or Fraudulent Practices

- 16.1 BSTBPC Ltd. requires that all bidders/printers observe the highest standards of ethics during the execution of contracts. In pursuance of this policy, BSTBPC Ltd.:
 - (a) For the purposes of this provision, the following terms are defined as set forth below:
 - (i) **"Corrupt practice"** means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or during the execution of a contract. and
 - (ii) **"Fraudulent practice"** means any misrepresentation of facts intended to influence the procurement process or the execution of a contract to the detriment of BSTBPC Ltd. It includes collusive practices among bidders (whether prior to or after bid submission) designed to establish bid prices at artificially non-competitive levels, thereby depriving BSTBPC Ltd. of the benefits of free and fair competition.
 - (b) BSTBPC Ltd. will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
 - (c) BSTBPC Ltd. will declare a firm ineligible, either indefinitely or for a specified period of time, from being awarded government contracts if, at any time, it determines that the bidder, printer, or firm has engaged in corrupt or fraudulent practices in competing for or executing a contract.

- (d) Furthermore, all bidding documents and all contracts financed, in whole or in part, by the Government will contain a clause permitting BSTBPC Ltd. to inspect the accounts and records of bidders, suppliers, and contractors relating to bid submission and contract performance. These accounts and records may also be audited by auditors appointed by the Comptroller and Auditor General (C.A.G.).

17 Force Majeure

- 17.1 Notwithstanding the provisions of GCC Clause 14.2, the printer shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if, and to the extent that, any delay in performance or other failure to fulfill its contractual obligations results from an event of force majeure.
- 17.2 For the purposes of this clause, "**Force Majeure**" means any event beyond the control of the printer, not involving the printer's fault or negligence, and not reasonably foreseeable.
- 17.3 Such events may include, but are not limited to, acts of BSTBPC Ltd. in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes. Minor accidents within factory premises, strikes, and similar occurrences are expressly excluded from the list of force majeure events.
- 17.4 If a force majeure situation arises, the printer shall promptly notify BSTBPC Ltd. in writing of the conditions and their cause. Unless otherwise directed in writing by BSTBPC Ltd., the printer shall continue to perform its contractual obligations to the extent reasonably practicable and shall seek all reasonable alternative means of performance not prevented by the force majeure event.

SPECIAL CONDITIONS OF CONTRACT (SCC)**1. Standards**

The printing and supply of Teaching Learning Material for FLN-TaRL for Class - IV to VIII shall be delivered to all concerned district (HQs) within the State of Bihar. All materials printed under this contract shall conform to the standards specified in the Technical Specifications set forth in Section VII.

2. Use of Contract Documents and Information, Inspection and Audit

- 2.1 The printer shall not, without the prior written consent of BSTBPC Ltd., disclose the contract, any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of BSTBPC Ltd. in connection therewith, to any person other than those employed by the printer for the performance of the contract. Any such disclosure to an employee shall be made in confidence and only to the extent necessary for the purposes of such performance.
- 2.2 The printer shall not, without the prior written consent of BSTBPC Ltd., make use of any document or information furnished by or on behalf of BSTBPC Ltd., except for the sole purpose of performing the contract.
- 2.3 Any document, other than the contract itself, shall remain the property of BSTBPC Ltd. and shall be returned, in all copies, to BSTBPC Ltd. upon completion of the printer's performance under the contract, if so required by BSTBPC Ltd.
- 2.4 The Printer shall permit the BSTBPC Ltd. or its representative to inspect the Printer's accounts and records relating to the past performance of the Printer and to have them audited by auditors appointed by the BSTBPC Ltd., if so, required by the BSTBPC Ltd.
- 2.5 The printer shall return to BSTBPC Ltd. all materials, including soft copies, CDs, and similar items, immediately upon the expiration of the contract period.

3. Printing Ink Quality

The ink used in the printing of BSTBPC Ltd. such material shall possess the following qualities: -

- a) The ink shall be of good quality and must contain a sufficient quantity of finely ground pigments.
- b) The ink shall be adequately viscous to ensure full transfer and adhesion to the paper surface, but shall not penetrate the paper to the extent that it causes "see-through".
- c) The ink shall possess good drying properties, particularly on smooth or glazed paper, so as to prevent "set-off".
- d) The ink shall not be so tacky as to tear, lift, or pick up the paper or its coating during the printing process.
- e) The selection of printing ink shall be made with due consideration to the shade of the paper and the nature of the illustrations used in the such material.

4. Imposition of Pages and Printing Quality

While imposing the pages—particularly the preliminary pages and during the final printing of the material—the following points shall be strictly followed:

- i) Perfect registration of colours shall be maintained throughout the printing process.
- ii) The release of ink shall be carefully controlled, in accordance with the requirements of the job, to prevent "see-through" and ensure even, consistent inking.
- iii) Uniform and even inking shall be maintained throughout the such material, without patches of over-inking or under-inking, and free from fluff traces or spots.
- iv) There shall be no roller marks, in the form of lighter or heavier colour strips, visible on solid or screened grounds during printing.
- v) There shall be no "set-off," scum, or spots present either within the image area or in the non-image area of any page of the such material, including the cover, whether printed on one side or on both sides.
- vi) There shall be no variation in colour shades throughout the material.
- vii) The printer shall carry out all composing and corrections, if so directed, at his own cost.

5. Binding Quality

- a) The folding of forms shall be carried out in such a manner that the folio numbers on even-numbered pages (whether placed at the top or bottom) align precisely with the corresponding odd-numbered pages on the reverse side.
- b) Before folding the forms, it shall be ensured that no form is folded if it is torn, contains spots or scum, or is otherwise imperfect in printing.
- c) While gathering the forms, it shall be ensured that only one form from each pile (arranged in sequence) is lifted and gathered, so that no duplicate or extra form of the same number is included in the such material, and no form is missing from the sequence.
- d) After gathering the sets of forms for the such material, they shall be properly pressed to create a firm crease and achieve compactness, thereby facilitating effective binding.
- e) Materials that are center-stitched shall have two wire staples of appropriate gauge and length, suited to the bulk of the such material, to hold all sections firmly together.
- f) In centrally stitched such material, the two staples shall be placed exactly on the folds of the cover and folded forms, leaving equal space at both the head and tail of the such material after trimming.
- g) While side-stitching the materials, two staples shall be inserted, leaving equal space at both the head and tail of the material after trimming. The staples shall be positioned 4–6 millimeters from the spine edge (depending on the thickness of the such material), before the properly creased cover is drawn on.
- h) It shall be ensured that the spine-shaving knife and the groove-making device of the machine are sufficiently sharp to produce a smooth shave of the spine, fully separating all leaves of the such material, and to create an appropriate groove for filling in the glue so as to hold the spine and cover firmly.
 - i) The glue used in binding shall be fresh and of high quality, with appropriate thickness.
 - ii) The glue used shall be weather-resistant, act as a firm binder for all leaves of the material with the cover, and remain flexible enough to withstand frequent and flat opening of the material.
 - iii) No leaf or cover of the material shall come loose during flat opening of the such material or when turning the cover. The glue shall not crack under any circumstances.
 - iv) All three sides of the material, across its full thickness, shall be trimmed smoothly at right angles.
 - v) Each such material shall be trimmed to the exact size specified in Section V of the Technical Specification.

6. Inspections and Tests

- 6.1 BSTBPC Ltd. or its authorized representative shall have the right to inspect and/or test the such material at any time and as many times as deemed necessary, until completion of the work under the scope of this RFP, to confirm conformity with the Contract Specifications.
- 6.2 The successful bidder shall submit Ten (10) specimen sets of Printing Material to BSTBPCL at the time of submission of the first invoice for payment. The bidder shall be entirely responsible for ensuring that the supplied materials meet the approved specifications and prescribed quality standards in all respects, including size, paper quality, printing quality, binding, readability, and overall production quality. In case of any deficiency or non-conformity, BSTBPCL shall have the right to reject the materials and require replacement without any additional financial implication to BSTBPCL.
- 6.3 BSTBPC Ltd. shall have the right to collect paper samples as and when required, including prior to commencement of printing and at any time during the printing process. Such samples shall be forwarded to a laboratory/agency for testing to confirm compliance with the specifications prescribed under the RFP.
- 6.4 For testing of printed materials, samples shall be randomly collected once the supply for a District has been completed.
- 6.5 BSTBPCL may randomly collect printing material from each district, printer-wise, for quality testing. If the quality of the delivered items is found to be non-compliant with the requirements specified in Section VII of the RFP, may attract a penalty as per Clause 12 of Section VI of this RFP. Such penalty shall be non-refundable under any circumstances.
- 6.6 The corporation may at the expense of the printer, carry testing of paper samples to confirm its adherence to the laid down specification.
- 6.7 All laboratory charges for both paper samples and such materials samples have to be borne by the printers.

7. Delivery

- 7.1 This procurement is of very urgent nature. Hence, the required Printing, Packing & Supply of the printing materials, with delivery **to all 38 District Headquarters of Bihar by should be strictly finished within 21 days from the date of work order.** No grace period shall be granted beyond stipulated delivery timeline. Delivery shall be considered complete only upon the successful upload of the delivery challan on the CSCP portal, which shall constitute conclusive proof of delivery.

The scheduled timeline will be as follows: -

Part-I:

Steps involved	Estimated Timeline	Responsibility of BSTBPCL	Responsibility of qualified bidder
Collection of Soft Copy/CDs & Agreement	For Collection of Soft Copy/CDs – Within two (02) days from the issuance of the work order. For Agreement- Within five (05) days from the issuance of the work order.	A soft copy shall be delivered to the qualified bidder. To execute an agreement with the qualified bidder in respect of particular work order issued.	To collect soft copies/CDs from BSTBPCL or any other office/agency authorized by BSTBPCL. To execute an agreement with BSTBPCL in respect of the particular work order issued under the RFP, after submission of the performance security and any other documents as required at the time of execution of the agreement.
Submission of Dummy for proof reading	Within five (05) days from the issuance of the soft copy/CDs.	Each qualified bidder shall ensure that a dummy is submitted within the prescribed timeline.	The dummy shall be submitted to BSTBPCL or to any other office/agency authorized by BSTBPCL.
Proof reading of dummy	Within two (2) days from the submission of the dummy.	The date of proof reading shall be duly notified to ensure adherence to the prescribed delivery schedule.	The approved proof reading copy shall be collected from BSTBPCL Ltd. officials or from any other officials duly authorized by BSTBPCL Ltd.

Note:

- If the bidder willfully fails to take delivery of CDs from BSTBPCL, despite their availability, it shall be deemed an intentional delay on the part of the bidder. The period of such delay shall be counted for penalty purposes in accordance with Clause 12 (Penalty).
- If a printer is found supplying substandard printing material(s) or printing material(s) of inferior quality with respect to the approved technical specifications, the said printer shall be debarred from participating in any future tenders of BSTBPCL for a minimum period of One (01) years from the date of debarment. However, under such circumstances, the agency shall remain bound by all obligations, responsibilities, and deliverables under the awarded contract until the effective date of debarment.
- The supply of printed materials to different District shall be initiated in accordance with the stipulated delivery timelines mentioned above. BSTBPCL shall conduct regular inspections of the press to monitor printing progress as scheduled in the tender document.
- The supplier shall strictly adhere to the time schedule specified above, as it is a time-bound requirement. In the event of delay or non-supply as per the requirement, the Managing Director, BSTBPCL, reserves the right to take necessary action as per sub clause (1b) of clause 12 A & Clause 14 (A) of Section VI and the bidder shall not be entitled to claim any compensation in this regard.
- The Printer shall strictly ensure that the printing machine(s) declared in **Annexure 'E' and Annexure 'I' of Section IV** remain **exclusively dedicated** to the execution of printing work under Printing & Supply of Teaching Learning Material for FLN-TaRL for Class - IV to VIII throughout the entire contract period. No commercial, private, government, institutional, or any other printing work, whether for the Printer itself or for any third party, shall be undertaken on the said machine(s) during the currency of the contract. Any breach of this condition shall constitute a material violation of the tender conditions and shall render the Printer liable to

forfeiture of the Performance Security/Performance Bank Guarantee, in addition to such other action as may be deemed appropriate by the BSTBPCL, including termination of the contract, debarment/blacklisting, and recovery of losses, if any, in accordance with the terms and conditions of the tender.

8. Payment

- 8.1 District-wise invoices shall be raised only after the satisfactory completion of the entire assignment for the respective district.
- 8.2 Payment of ninety percent (90%) of the taxable amount, as mentioned in the invoice submitted by the bidder, shall be made against each Running Adhoc (RA) Bill. However, one hundred percent (100%) payment towards GST shall be released. However, deductions under the head of penalty for late delivery shall be deducted as per clause 12 (A) of Section – VI. Such penalty shall be non-refundable under any circumstances. The ninety percent (90%) payment against the submitted invoice shall be made within fifteen (15) days of submission of the invoice.

The invoice must be supported by computer-generated Delivery Challans in original, bearing the receiver's seal, date, and signature of the concerned District Officer or his authorized officer.

A computerized supply chain portal shall be made accessible to the printers and DOs. The computerized challan shall be generated by the printer through the portal and counter-verified at the District end after delivery of the consignment. A scanned copy of the counter-verified challan by the BRC shall be uploaded on the portal, confirming completion of the supply and delivery chain cycle.

- 8.3 Failure to comply with the above requirements shall result in withholding of payments. BSTBPCL Ltd. shall release ninety percent (90%) of the taxable amount along with one hundred percent (100%) payment towards GST only after verification and matching of the original challans submitted by the printer. The remaining ten percent (10%) of the taxable amount shall be released upon receipt of the paper quality testing report from any Government-approved or NABL-accredited paper testing laboratory, and after necessary random sample such material size verifications, subject to deduction of penalties (if any).

- 8.4 Following list of documents shall be required at the time of raising invoice: -

- A. Certificate of Procurement of Paper (Form Section XIII) shall be uploaded on CSCP portal along with supporting invoices, including the purchase tax invoices for text paper and cover paper, together with the corresponding e-way bills issued for the supply of paper from mills.
- B. An acknowledgment copy of the original computer-generated challan receipt, duly signed and sealed by the District Officer, or their authorized representative, shall be submitted.
- C. E-way bills copy related to the delivery challan shall be uploaded on CSCP portal as supporting documentation.
- D. **No hard copy submission shall be required except the invoice of the said work and computer-generated Delivery Challans in original, bearing the receiver's seal, date, and signature of the concerned District Officer or his authorized officer.**
- E. The entire required document as mentioned above point (A) to (C) shall be uploaded along with invoice on the portal at the time of raising the invoice.
- F. However, the printer (s) shall submit hard copies of any or all of the documents, as and when required or demanded by the Corporation, without any extra cost.

In case of non-submission of any of the documents listed above, the bidder's submitted invoice shall not be processed.

- 8.5 The printer's request for payment shall be submitted in writing to the Managing Director, BSTBPCL Ltd., accompanied by an item-wise invoice describing, as applicable, the supply of such material delivered under the package. The request must include evidence of delivery performed at the concerned Block Headquarters/BRCs in Bihar, such as receipted challans and supporting documents, and shall be considered only upon fulfillment of all other obligations stipulated in the contract.
- 8.6 Mandatory deductions, including Tax Deducted at Source (TDS) and any other applicable statutory deductions, shall be made from the bills under the contract. In addition, any penal deductions imposed on the printer shall also be recovered from such bills.
- 8.7 All payments under the contract shall be made in Indian Rupees (INR).

9. Prices:

The prices charged by the printer for the aforesaid work under the contract shall remain fixed and shall not vary from the prices approved therein. In the event of an increase or decrease in the number of pages, up to twenty percent (20%), proportionate payment shall be made accordingly.

10. Assignment:

- (i) The printer shall not assign or sublet any part of its obligations to print and supply the printing material under the contract to any other printer. In the event of force majeure conditions or equipment breakdown.
- (ii) The printer shall not print any material or its farma at another printer's premises. If any printer is found to be engaged in such practices, it shall be blacklisted and subjected to further legal action.

11. PENALTY:

A. PENALTY FOR DELAY IN DELIVERY

1) Penalty Clause for 'Teaching Learning Material for FLN-TaRL for Class - IV to VIII

Timely distribution and availability of Teaching Learning Material for FLN-TaRL for Class - IV to VIII is mandatory. Penalties shall be imposed for delayed supply. In case of an extension of the delivery period with liquidated damages, recovery shall be made based on the following percentage of the work order awarded to the bidder: -

S.No.	Particulars	Penalty for Delay in delivery
1	Delay up to one week from the prescribed delivery period.	@ 0.15 % per day of total contract value.
2	Delay from 8 th day to 14 th day of the prescribed delivery period.	@ 0.25 % per day of total contract value.
3	Delay from 15 th day onwards	@ 0.50 % per day of total contract value.

- a) However, the maximum penalty shall be capped at ten percent (10%) of the total contract value. If the penalty reaches to 10 % then, the performance guarantee will be forfeited, and other penal actions, including debarment or blacklisting, may be initiated. Such penalty shall be non-refundable under any circumstances..

- b) The decision of the Managing Director, BSTBPCL Ltd., in all such matters shall be final and binding.

B. Penalty for deviation in Printing Quality and Size of such material:-

All printed materials must meet the highest quality standards to ensure clarity and durability. Defects such as mis-registration (misalignment of colors or images affecting readability), inking issues (fading, blotching, uneven ink application), and legibility defects (smudging, offsetting, tilting, scumming, slur, ragged printing, non-uniform ink) shall not be accepted. The required material sizes are specified in Section VII. Any reduction in these dimensions shall lead to categorical rejection. All materials must conform to the specifications outlined in the RFP, and any discrepancies shall result in rejection or corrective measures as stipulated in Section V, Clause 13 of the RFP.

Note:

1. In addition to rejection of the lot, BSTBPCL Ltd. may also consider blacklisting such suppliers.
2. BSTBPCL Ltd. shall be the final authority to assess any deviations and determine their extent.

C. Penalty for quality deviations:-

Penalty for deviation in the quality of Text Paper

Sl. No	Property	80 GSM Specification	Penalty	100/130 GSM Art Paper Specification	Penalty
1	Substance	80 GSM	For a reduction of every 1 GSM in paper, a penalty @ 1% of the contract value shall apply up to maximum of 3% of contract value. If the GSM value is found below 77 GSM as the case may be then in such cases, the performance guarantee will be forfeited, and other penal actions, including debarment or blacklisting, may be initiated.	100/130 GSM	For a reduction of every 1 GSM in paper, a penalty @ 1% of the contract value shall apply up to maximum of 3% of contract value. If the GSM value is found below 97/127 GSM as the case may be then in such cases, the performance guarantee will be forfeited, and other penal actions, including debarment or blacklisting, may be initiated.
2	Brightness	85 Minimum	Reduction beyond 85 brightness, 1% of the contract value shall be deducted. However, if the brightness is found below 82 then in such cases, the performance guarantee will be forfeited, and other penal actions, including debarment or blacklisting, may be initiated.	86 Minimum	Reduction beyond 86 brightness, 1% of the contract value shall be deducted in each case for 100/130 GSM. However, if the brightness is found below 83 then in such cases, the performance guarantee will be forfeited, and other penal actions, including debarment or blacklisting, may be initiated.
3	Opacity	85 Minimum	Reduction beyond 85 Opacity, 1% of the contract value shall be deducted. However, if the Opacity is found below 83 then in such cases, the performance guarantee will be forfeited, and other penal actions, including debarment or blacklisting, may be initiated.	-	-
4	Smoothness	Max 300	For each 5 units negative deviation 1% of the contract value to be deducted to maximum of 10 units.	Max 1.5	Deviation beyond 1.5, 1% of the contract value shall be deducted in each case for 100/130 GSM. However, if the smoothness is found above 2 then in such cases, the performance guarantee will be forfeited, and other penal actions, including debarment or blacklisting, may be initiated.

Penalty for deviation in the art board of cover Paper

Sl. No	Property	Specification	Penalty
1	Gloss %	65 Minimum	Up to 5 unit (i.e. 60 %) reduction 0.5 % of the contract value. If the Gloss value is found below 60 % then in such cases, the performance guarantee will be forfeited, and other penal actions, including debarment or blacklisting, may be initiated.
2	Substance	220/300 GSM	For a reduction of every 4 GSM in paper a penalty @ 0.5 % of the contract value shall apply upto maximum of 1.5 % of contract value. If the GSM value is found below 208/288 GSM then in such cases, the performance guarantee will be forfeited, and other penal actions, including debarment or blacklisting, may be initiated.

12. Packing

The Printer shall provide packing that ensures protection against loss, pilferage, damage, or deterioration during transit to the final destination as specified in the Contract. The packing shall be robust enough to withstand, without limitation, rough handling during transit and exposure to extreme temperature, humidity, moisture, and precipitation during transit and open storage.

Packing size and weight shall be determined with due consideration to the remoteness of the final destination and the possible absence of heavy handling facilities at various transit points.

13. Termination of Work

A) Termination for Default

BSTBPCL Ltd. may, without prejudice to any other remedy available for breach of contract, terminate the contract in whole or in part by issuing a written notice of default to the printer. In such cases, the remaining work or supply may be terminated and awarded to any other eligible printer(s):

- (a) If the Printer fails to perform any other obligation(s) under the Contract.
- (b) If, in the judgment of BSTBPCL Ltd., the printer has engaged in corrupt or fraudulent practices as defined in Clause 15 of Section V, whether in competing for or in executing the contract, appropriate action shall be taken in accordance with the terms of the agreement.

B) Termination for Insolvency

If the agency becomes bankrupt or otherwise insolvent, it shall inform BSTBPCL Ltd. with thirty (30) days' written notice to terminate the contract. BSTBPCL Ltd. reserves the right to terminate the contract without any compensation whatsoever to the agency, and may forfeit the performance security.

C) Termination for Mutual Consent

In the event that BSTBPCL Ltd. and the agency mutually agree to terminate the contract, either party shall provide thirty (30) days' written notice to the other. Upon the consent of both parties, the agreement may be terminated without any legal or financial obligation on either party to the contract.

- D) In the event that BSTBPCL Ltd. terminates the contract in whole or in part pursuant to GCC Clause 13, BSTBPCL Ltd. may, at its sole discretion, release the performance security, in full or in part, upon such terms and in such manner as it deems appropriate. The printer shall remain liable to accept any such decision of BSTBPCL Ltd. as final and binding.

14 Settlement of Disputes

- 14.1 In the event of any dispute or difference arising between BSTBPCL Ltd. and the bidder relating to or connected with this agreement or contract, such dispute or difference shall first be resolved through mutual consent. However, if the dispute remains unresolved, it shall be referred to and finalized in accordance with the provisions of the Arbitration and Conciliation Act, 1996.
- 14.2 The decision of the arbitrator shall be final and binding upon both parties.
- 14.3 All disputes relating to the bid shall be subject to the jurisdiction of the courts at Patna.

15 Applicable Law

The contract shall be interpreted in accordance with the laws of the Union of India and the applicable laws of the State. All disputes relating to the bid shall be subject to the jurisdiction of the courts at Patna.

16 Taxes and Duties:

The printer shall be entirely responsible for the payment of all applicable taxes, duties, license fees, octroi, e-way bills, insurance, and any other charges incurred until delivery to the designated destination points (concerned districts in the State), excluding Goods and Services Tax (GST).

TECHNICAL SPECIFICATION & PACKAGE OF REQUIREMENTS**A) TECHNICAL SPECIFICATION**

The following requirements pertain to the printing and supply of Teaching Learning Material for FLN-TaRL for Class - IV to VIII, and their delivery to all concerned District Headquarters (HQs) within the State of Bihar:-

FLN-TaRL: Materials Printing Specifications													
For Class IV - V													
S. No.	Material for Printing	To whom?	No. of Pages	No. of Leaves	Colour	Print	Form	Size	Text GSM	Cover GSM	Page Layouting	Paper	Total Quantity
1	Story Booklet (Stories)	For Children	24	12	Colour	Both Sides	Centre-stitched Booklet	8.5*11	80	220	Portrait	Maplitho	4013400
2	TaRL Manual (Language and Math)	For Teacher	32	16	B/W and Cover Page Colour	Both Sides	Centre-stitched Booklet	8.5*11	100	220	Landscape	Artpaper	133780
3	Barakhadi & Number Cards	For Children	2	1	Colour	Both Sides	Loose	A3	130	-	Landscape	Artpaper	4013400
4	Aao Khelein (Activity Booklet)	For Teacher	56	28	B/W	Both Sides	Centre-stitched Booklet	A5	80	220	Landscape	Maplitho	133780
5	ASER Testing Tool (Language & Math)	For Teacher	8	4	B/W	Both Sides	Centre-stitched Booklet	8.5*11	80	-	Landscape	Maplitho	133780
6	Barakhadi & Number Chart	For Teacher	2	1	Colour	Both Sides	Loose, Top mounting	18*24	300	-	Landscape	Artpaper	133780
7	Assessment Formats (For data recording)	For Teacher	6	6	B/W	Single Side	Loose	8.5*11	80	-	Landscape	Maplitho	133780
8	Progress Sheets (Language and Math)	For Teacher	2	2	Colour	Single Side	Loose	A3	130	-	Landscape	Artpaper	133780
Class VI - VIII													
S. No.	Material for Printing	To whom?	No. of Pages	No. of Leaves	Colour	Print	Form	Size	Text GSM	Cover GSM	Page Layouting	Paper	Total Quantity
1	Story Booklet (Stories)	For Children	24	12	Colour	Both Sides	Centre-stitched Booklet	8.5*11	80	220	Portrait	Maplitho	1725000
2	TaRL Manual (Language and Math)	For Teacher	32	16	B/W and Cover Page Colour	Both Sides	Centre-stitched Booklet	8.5*11	100	220	Landscape	Artpaper	57500
3	Barakhadi & Number Cards	For Children	2	1	Colour	Both Sides	Loose	A3	130	-	Landscape	Artpaper	1725000
4	Aao Khelein (Activity Booklet)	For Teacher	56	28	B/W	Both Sides	Centre-stitched Booklet	A5	80	220	Landscape	Maplitho	57500
5	ASER Testing Tool (Language & Math)	For Teacher	8	4	B/W	Both Sides	Centre-stitched Booklet	8.5*11	80	-	Landscape	Maplitho	57500
6	Barakhadi & Number Chart	For Teacher	2	1	Colour	Both Sides	Loose, Top mounting	18*24	300	-	Landscape	Artpaper	57500
7	Assessment Formats (For data recording)	For Teacher	6	6	B/W	Single Side	Loose	8.5*11	80	-	Landscape	Maplitho	57500
8	Progress Sheets (Language and Math)	For Teacher	2	2	Colour	Single Side	Loose	A3	130	-	Landscape	Artpaper	57500

[Note : The specifications of the material indicated in this Tender are based on the information presently available to BSTBPCL and are liable to change. BSTBPCL reserves the absolute right to alter the specifications, including size, forma, pagination, paper GSM, printing process, binding, artwork, cover design, quantity, or any other related parameter before finalization of the proof reading. The successful bidder shall have no objection to such changes and shall execute the work in accordance with the final approved specifications and proof supplied by the BSTBPCL without any claim for additional compensation on account of such modifications.]

B) Specifications for Printing, Binding, Packing, and Supply of such material with Paper

1	Ink colour for Text	Black ink of good quality shall be used for all text matter. BSTBPC Ltd. will provide soft copies/CDs of the such materials. The Printer shall be responsible for carrying out composing, designing, and corrections in the printing material, if directed, at its own cost.				
2	No. of colours for cover	(i) For outer side – Multicolor. (ii) For inner side – two colour/four colour As per design prescribed by BSTBPC Ltd..				
3	Type of size in which Text to be printed	As per Soft copy/CDs provided to the printer or as per direction of BSTBPC Ltd.				
4	Type of printing process for Text & Cover Printing	S.No.	Material for Printing	Machine		
		1	Story Booklet (Stories)	For Text – Web Offset/Sheet Offset For Cover – Sheet Offset		
		2	TaRL Manual (Language and Math)	Sheet Offset		
		3	Barakhadi & Number Cards	Sheet Offset		
		4	Aao Khelein (Activity Booklet)	For Text – Web Offset/Sheet Offset For Cover – Sheet Offset		
		5	ASER Testing Tool (Language & Math)	Sheet Offset		
		6	Barakhadi & Number Chart	Sheet Offset		
		7	Assessment Formats (For data recording)	Sheet Offset		
		8	Progress Sheets (Language and Math)	Sheet Offset		
Web/Sheet offset printing machine & Other machines as specified in B10 of Eligibility Criteria of Section IV of the RFP.						
5	Printing Plates	The plate making shall be done by CTP/CTCP method.				
6	Specification of binding	Binding of the printing material must be as per technical specification mention in Section VII				
7	Printing Paper	The bidders would ensure that the paper of specified quality and quantity will be procured in due time. The bidder will have to use paper from mill/mills whose name they will provide at the time of agreement along with undertaking (affidavit from paper mill in the format to be provided by BSTBPCL-PI see Section XVI) for both text and cover.				
		Printing paper must be as per following specification:				
		S.No.	Material for Printing	Size	GSM	Paper
		1	Story Booklet (Stories)	8.5*11	80	Maplitho
		2	TaRL Manual (Language and Math)	8.5*11	100	Art paper
		3	Barakhadi & Number Cards	A3	130	Art paper
		4	Aao Khelein (Activity Booklet)	A5	80	Maplitho
		5	ASER Testing Tool (Language & Math)	8.5*11	80	Maplitho
		6	Barakhadi & Number Chart	18*24	300	Art paper
7	Assessment Formats (For data recording)	8.5*11	80	Maplitho		
8	Progress Sheets (Language and Math)	A3	130	Art paper		

		All required paper as mentioned above must be conforming to BIS Specification 1848(Part-I):2018/ BIS specification 4658:2019 with latest amendments as applicable.
8	Delivery	Such printing material shall be delivered to various destinations i.e. District Head Quarter across the State of Bihar.

Notes:

1. For this purpose where considered necessary, samples of papers may be drawn and sent to Government Laboratory for carrying out the tests to confirm its adherence to the laid down specification. Laboratory testing charge will be borne by the Bidders.
2. Before making the final payment, BSTBPC Ltd. may seek confirmation from the concerned paper mill by sending samples, including those drawn during work in progress as well as finished goods, to ensure the correct and prescribed use of text and cover paper by the printer.
3. The Printer shall ensure timely procurement of paper of the specified quality and required quantity for execution of the work. Ordinarily, the Printer shall use paper procured from the paper mill(s) whose names are furnished at the time of execution of the Agreement along with the required undertaking for printing the such material. However, in exceptional or extraordinary circumstances, the Printer may change the paper mill(s), provided that the paper conforms to the specifications prescribed in the RFP. In such cases, the Printer shall inform BSTBPCL in due course about the change of paper mill(s) to enable BSTBPCL to collect paper samples for testing and verification. If at any stage it is detected or brought to the notice of BSTBPCL that the Printer has used paper from any mill other than the one informed to BSTBPCL, or has used paper not conforming to the prescribed specifications, BSTBPCL shall have the right to reject the work/contract, forfeit the Performance Security, and take such other action as may be permissible under the terms and conditions of the Contract.
4. The Printer shall ensure uploading of all requisite purchase invoices along with all relevant document on the CSCP portal before generation of the challan for supply of such materials, evidencing the consumption of paper used in printing of the said material.
5. Bihar State Text Book Publishing Corporation Ltd. shall provide the bidder with CDs/soft copies of the aforesaid documents. After completion of the job, the bidder must return the CDs/soft copies to Bihar State Text Book Publishing Corporation Ltd., Patna.

C) DISTRIBUTION OF PRINTING MATERIALS

TEACHING LEARNING MATERIALS FOR FLN-TaRL (Class- 4-5)											
Sl No	District Name	No. of Schools that will run TaRL classes for Class: 4-5	Total No of FLN TaRL Classes	Materials for Children		Materials for class/Teacher				Assessment Pack	
				Story Booklets	Barahkhadi & Number card	TaRL Manual (Language and Math)	Aao Khelein (Teacher Activity Guide)	Barahkhadi & Number Chart	Progress Sheet Language & Math	Testing Tools set (Language & math)	Data collection Formats (Set)
A	B	C	D=C*2	E=30*D	F=E	G=D	H=D	I=D	J=D	K=D	L=D
1	ARARIA	1,823	3,646	109,380	109,380	3,646	3,646	3,646	3,646	3,646	3,646
2	ARWAL	526	1,052	31,560	31,560	1,052	1,052	1,052	1,052	1,052	1,052
3	AURANGABAD	2,062	4,124	123,720	123,720	4,124	4,124	4,124	4,124	4,124	4,124
4	BANKA	2,005	4,010	120,300	120,300	4,010	4,010	4,010	4,010	4,010	4,010
5	BEGUSARAI	1,428	2,856	85,680	85,680	2,856	2,856	2,856	2,856	2,856	2,856
6	BHAGALPUR	1,732	3,464	103,920	103,920	3,464	3,464	3,464	3,464	3,464	3,464
7	BHOJPUR	1,924	3,848	115,440	115,440	3,848	3,848	3,848	3,848	3,848	3,848
8	BUXAR	1,092	2,184	65,520	65,520	2,184	2,184	2,184	2,184	2,184	2,184
9	DARBHANGA	2,240	4,480	134,400	134,400	4,480	4,480	4,480	4,480	4,480	4,480
10	GAYA	3,069	6,138	184,140	184,140	6,138	6,138	6,138	6,138	6,138	6,138
11	GOPALGANJ	1,674	3,348	100,440	100,440	3,348	3,348	3,348	3,348	3,348	3,348
12	JAMUI	1,659	3,318	99,540	99,540	3,318	3,318	3,318	3,318	3,318	3,318
13	JEHANABAD	887	1,774	53,220	53,220	1,774	1,774	1,774	1,774	1,774	1,774
14	KAIMUR	1,186	2,372	71,160	71,160	2,372	2,372	2,372	2,372	2,372	2,372
15	KATIHAR	1,705	3,410	102,300	102,300	3,410	3,410	3,410	3,410	3,410	3,410
16	KHAGARIA	1,009	2,018	60,540	60,540	2,018	2,018	2,018	2,018	2,018	2,018
17	KISHANGANJ	1,360	2,720	81,600	81,600	2,720	2,720	2,720	2,720	2,720	2,720
18	LAKHISARAI	737	1,474	44,220	44,220	1,474	1,474	1,474	1,474	1,474	1,474
19	MADHEPURA	1,398	2,796	83,880	83,880	2,796	2,796	2,796	2,796	2,796	2,796
20	MADHUBANI	2,845	5,690	170,700	170,700	5,690	5,690	5,690	5,690	5,690	5,690
21	MUNGER	962	1,924	57,720	57,720	1,924	1,924	1,924	1,924	1,924	1,924
22	MUZAFFARPUR	2,955	5,910	177,300	177,300	5,910	5,910	5,910	5,910	5,910	5,910
23	NALANDA	2,162	4,324	129,720	129,720	4,324	4,324	4,324	4,324	4,324	4,324
24	NAWADA	1,626	3,252	97,560	97,560	3,252	3,252	3,252	3,252	3,252	3,252
25	W. CHAMPARA	2,463	4,926	147,780	147,780	4,926	4,926	4,926	4,926	4,926	4,926
26	PATNA	2,996	5,992	179,760	179,760	5,992	5,992	5,992	5,992	5,992	5,992
27	E. CHAMPARAN	2,967	5,934	178,020	178,020	5,934	5,934	5,934	5,934	5,934	5,934
28	PURNIA	2,018	4,036	121,080	121,080	4,036	4,036	4,036	4,036	4,036	4,036
29	ROHTAS	2,012	4,024	120,720	120,720	4,024	4,024	4,024	4,024	4,024	4,024
30	SAHARSA	1,181	2,362	70,860	70,860	2,362	2,362	2,362	2,362	2,362	2,362
31	SAMASTIPUR	2,446	4,892	146,760	146,760	4,892	4,892	4,892	4,892	4,892	4,892
32	SARAN	2,379	4,758	142,740	142,740	4,758	4,758	4,758	4,758	4,758	4,758
33	SHEIKHPURA	474	948	28,440	28,440	948	948	948	948	948	948
34	SHEOHAR	375	750	22,500	22,500	750	750	750	750	750	750
35	SITAMARHI	1,946	3,892	116,760	116,760	3,892	3,892	3,892	3,892	3,892	3,892
36	SIWAN	2,039	4,078	122,340	122,340	4,078	4,078	4,078	4,078	4,078	4,078
37	SUPAUL	1,580	3,160	94,800	94,800	3,160	3,160	3,160	3,160	3,160	3,160
38	VAISHALI	1,948	3,896	116,880	116,880	3,896	3,896	3,896	3,896	3,896	3,896
	Grand Total	66,890	133,780	4,013,400	4,013,400	133,780	133,780	133,780	133,780	133,780	133,780

TEACHING LEARNING MATERIALS FOR FLN-TaRL (Class- 6-8)

Sl No	District Name	No. of Schools that will run TaRL classes for Class- 6-8	Total No of FLN-TaRL Classes	Materials for Children		Materials for class/Teacher				Assessment Pack	
				Story Booklets	Barahkhadi & Number card	TaRL Manual (Language and Math)	Aao Khelein (Teacher Activity Guide)	Barahkhadi & Number Chart	Progress Sheet Language & Math	Testing Tools set (Language & math)	Data collection Formats (Set)
A	B	C	D=C*2	E=30*D	F=E	G=D	H=D	I=D	J=D	K=D	L=D
1	ARARIA	628	1,256	37,680	37,680	1,256	1,256	1,256	1,256	1,256	1,256
2	ARWAL	207	414	12,420	12,420	414	414	414	414	414	414
3	AURANGABAD	1,015	2,030	60,900	60,900	2,030	2,030	2,030	2,030	2,030	2,030
4	BANKA	846	1,692	50,760	50,760	1,692	1,692	1,692	1,692	1,692	1,692
5	BEGUSARAI	745	1,490	44,700	44,700	1,490	1,490	1,490	1,490	1,490	1,490
6	BHAGALPUR	860	1,720	51,600	51,600	1,720	1,720	1,720	1,720	1,720	1,720
7	BHOJPUR	814	1,628	48,840	48,840	1,628	1,628	1,628	1,628	1,628	1,628
8	BUXAR	451	902	27,060	27,060	902	902	902	902	902	902
9	DARBHANGA	879	1,758	52,740	52,740	1,758	1,758	1,758	1,758	1,758	1,758
10	GAYA	1,403	2,806	84,180	84,180	2,806	2,806	2,806	2,806	2,806	2,806
11	GOPALGANJ	681	1,362	40,860	40,860	1,362	1,362	1,362	1,362	1,362	1,362
12	JAMUI	843	1,686	50,580	50,580	1,686	1,686	1,686	1,686	1,686	1,686
13	JEHANABAD	352	704	21,120	21,120	704	704	704	704	704	704
14	KAIMUR	590	1,180	35,400	35,400	1,180	1,180	1,180	1,180	1,180	1,180
15	KATI HAR	717	1,434	43,020	43,020	1,434	1,434	1,434	1,434	1,434	1,434
16	KHAGARIA	510	1,020	30,600	30,600	1,020	1,020	1,020	1,020	1,020	1,020
17	KISHANGANJ	579	1,158	34,740	34,740	1,158	1,158	1,158	1,158	1,158	1,158
18	LAKHISARAI	277	554	16,620	16,620	554	554	554	554	554	554
19	MADHEPURA	734	1,468	44,040	44,040	1,468	1,468	1,468	1,468	1,468	1,468
20	MADHUBANI	1,006	2,012	60,360	60,360	2,012	2,012	2,012	2,012	2,012	2,012
21	MUNGER	467	934	28,020	28,020	934	934	934	934	934	934
22	MUZAFFARPUR	1,386	2,772	83,160	83,160	2,772	2,772	2,772	2,772	2,772	2,772
23	NALANDA	827	1,654	49,620	49,620	1,654	1,654	1,654	1,654	1,654	1,654
24	NAWADA	696	1,392	41,760	41,760	1,392	1,392	1,392	1,392	1,392	1,392
25	W. CHAMPARAN	913	1,826	54,780	54,780	1,826	1,826	1,826	1,826	1,826	1,826
26	PATNA	1,144	2,288	68,640	68,640	2,288	2,288	2,288	2,288	2,288	2,288
27	E. CHAMPARAN	1,295	2,590	77,700	77,700	2,590	2,590	2,590	2,590	2,590	2,590
28	PURNIA	822	1,644	49,320	49,320	1,644	1,644	1,644	1,644	1,644	1,644
29	ROHTAS	799	1,598	47,940	47,940	1,598	1,598	1,598	1,598	1,598	1,598
30	SAHARSA	510	1,020	30,600	30,600	1,020	1,020	1,020	1,020	1,020	1,020
31	SAMASTIPUR	989	1,978	59,340	59,340	1,978	1,978	1,978	1,978	1,978	1,978
32	SARAN	1,050	2,100	63,000	63,000	2,100	2,100	2,100	2,100	2,100	2,100
33	SHEIKHPURA	234	468	14,040	14,040	468	468	468	468	468	468
34	SHEOHAR	182	364	10,920	10,920	364	364	364	364	364	364
35	SITAMARHI	879	1,758	52,740	52,740	1,758	1,758	1,758	1,758	1,758	1,758
36	SIWAN	872	1,744	52,320	52,320	1,744	1,744	1,744	1,744	1,744	1,744
37	SUPAUL	607	1,214	36,420	36,420	1,214	1,214	1,214	1,214	1,214	1,214
38	VAISHALI	941	1,882	56,460	56,460	1,882	1,882	1,882	1,882	1,882	1,882
Grand Total		28,750	57,500	1,725,000	1,725,000	57,500	57,500	57,500	57,500	57,500	57,500

TECHNICAL BID INFORMATION**FORM "A"**

The bidder must carefully review the Eligibility Criteria (Section-IV) and all other requirements mentioned in the bid documents. It is the bidder's responsibility to provide all information specified in the prescribed proforma, along with any other compulsory information required in any section of the bid documents, duly scanned and uploaded in sequential order. All fields are mandatory. Failure to meet any of the criteria shall result in disqualification of the bidder from the financial round of evaluation.

S. No.	Information/Document Description	Document uploaded online	Original document submitted (Yes/No)
1	i) BG/DD in support of EMD of Rs. 15,00,000/- OR ii) A copy of a valid UDYAM Registration Certificate must be submitted in case of Micro or Small-scale units seeking exemption from EMD payment (Refer to Clause B-1 of Section IV: Eligibility Criteria).		
2	The bidder must provide details of the legal status, place and date of registration, and principal place of business of the company, firm, or association, (Refer to Clause B-2 of Section IV: Eligibility Criteria).		
3	Self-attested copies of documents showing an average annual turnover of Rs. 50 Lakh during any three financial years during FY 2021-22, 2022-23, 2023-24, 2024-25 or 2025-26 related to printing work must be submitted. (Refer to Clause B-3 of Section IV: Eligibility Criteria.)		
4	Self-attested copies of the following documents must be submitted: (i) PAN Card, (ii) Income Tax Returns for three assessment years (AY 2023-24, AY 2024-25, and AY 2025-26), and (iii) GST registration. (Refer to Clause B-4 of Section IV: Eligibility Criteria.)		
5	The bidder must have successfully completed the printing of 100000 (One Lakh) books, textbooks, notebooks, or diaries in any one year during the preceding five years i.e. 2021-22, 2022-23, 2023-24, 2024-25 & 2025-26 for Central/State Government, Public Sector Undertakings, Government Enterprises, Government-aided Institutions, or Private Institutions. (Refer to Clause B-5 of Section IV: Eligibility Criteria.)		
6	Letter of Authorization to sign bid. (Refer to Clause B-7 of Section IV: Eligibility criteria).		
7	The declared printing capacity (finished goods) of the printer may be verified by the Corporation before completion of the technical evaluation. (Refer to Clause B-8 of Section IV: Eligibility Criteria).		
8	Documentary evidence of the printing press facility, along with storage space laid out in an area of at least 10,000 sq. ft. , must be provided. (Refer to Clause B-9 of Section IV: Eligibility Criteria).		
9	An Affidavit/Declaration by the bidder, as per Section-XI, sworn before a Public Notary or Executive Magistrate after the date of publication of this tender, must be submitted. (Refer to Clause B-10 of Section IV: Eligibility Criteria.).		
10	Details regarding the printing press, including facilities for Pre-Press, Press, and Post-Press operations , must be provided. (Refer to Clause B-11 of Section IV: Eligibility Criteria.)		

Signature of the authorized signatory
Full name & address of the Bidder

BID FORM

(On Letter Head of the firm)

Date:2026.

To:

The Managing Director,
Bihar State Text Book Publishing Corporation Ltd.,
Pathya Pustak Bhawan, Budha Marg,
Patna-800 001

Subject: Printing & Supply of Teaching Learning Material for FLN-TaRL for Class - IV to VIII and delivery at all the concerned Districts HQ within State of Bihar.

Dear Sir,

I/We.....

.....am/are submitting herewith my/our bid for
Printing & Supply of Teaching Learning Material for FLN-TaRL for Class - IV to VIII and delivery at
all the concerned Districts HQ within Bihar. My/Our rates are quoted in the Price Bid Form which is
part of Financial Bid.

We hereby mention our entity credentials as below:-

1. Name of the entity and Address for communication:
 2. Name of the Authorised person:
 3. Email ID of the entity:
 4. Phone Number of the entity:
 5. Mobile Number of Authorised Person:
 6. Website of the entity (if any):
- A. I/We have carefully read the conditions laid down for the bid and the contract and in case my /our rates are approved and work is allotted to me/us, I/We hereby agree to abide by all of them. The conditions attached to the Bid form have been signed by me/us in token of their acceptance.
- B. I/We hereby also agree to carry out faithfully, all other instructions from you which are not contrary to any of the terms and conditions of the contract, or which do not put me/us to any additional financial burden beyond what is implied by the terms of the contract.
- C. I/We hereby solemnly declare that the information given by me/us in this letter and in the enclosures to the tender form is correct, and in case any information given by me/us is found to be incorrect, the Managing Director, Bihar State Text Book Publishing Corporation Ltd, Patna will have the right to forfeit the Bid Security deposited with my/our Bid herewith.

Yours faithfully,

(Signature of Proprietor /Partner / Director with Rubber Seal of the Firm/Company)

CONTRACT / AGREEMENT FORM

THIS AGREEMENT made theday of....., 2026 between Bihar State Text Book Publishing Corporation Limited, Pathya Pustak Bhawan, Budha Marg, Patna-800 001 (hereinafter "the Corporation") of the one part and (Name of Printer) of (City of Printer) (hereinafter called "the Printer") of the other part.

WHEREAS the Corporation is desirous that certain services viz., (Brief Description of Services) and has accepted a bid by the Printer for the supply of printing materials and services in the sum of (Contract Price in Words and Figures) (Hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. This Agreement will be effective from.....to..... However, it may be extended for a further period by mutual agreement in writing between the parties on the same terms and conditions as specified in the NIT i.e. BSTBPC/E-Tender/Teaching Learning Material for FLN-TaRL for Class - IV to VIII/..... dt/10/2026.
2. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
3. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) Notice Inviting Tender or Invitation of Bid (hereinafter to be referred as "NIT" or "IFB" bearing tender notice no. BSTBPC/E-Tender/Teaching Learning Material for FLN-TaRL for Class - IV to VIII/..... dt/10/2026 along with the bid document and all corrigenda issued thereof in the bid document will be treated as part of the agreement.
 - (b) The Bid Form, the Proforma for Price bid, Proforma of undertaking & affidavit submitted by the Bidder;
 - (c) The Description of works;
 - (d) The Terms & Conditions of Contract;
 - (e) The Corporation's Notification of Award.
 - (f) The work order issued to the printer contained in **Letter No Dated/..../2026**
- 3.1 The Party to the second part that is the Printer undertakes to provide a performance security deposit of **Rs./- (Rupees)** only to the party of the first part, i.e. the Corporation by mode of DD/Bank Guarantee vide **DD/BG No. dated/..../2026** in favour of the Corporation which shall be returned/refunded to the

Printer on expiry/termination of the agreement after adjusting any dues of the Printer against the Corporation or any loss caused to the Corporation by the act of the Printer.

- 3.2 The first Party, i.e. the Corporation has issued a work order/ Supply order to the Printer clearly indicating the title of the such material, printing specifications, no. of copies, size of the such material, packaging & delivery instructions. This work order is to be accepted by the printer without any conditions and no request for modification of terms of contract as part of the Printer will be acceptable. The Printer will be responsible for executing the work as per the said work order.
- 3.3 The Printer shall at all times, during the Continuance of this agreement, obey and observe all directive and instructions which may be given from time to time by the Corporation within the Framework.
- 3.4 The Printer shall not publish and distribute any copies more than that has been directed by the Corporations and shall not transfer the manuscript to the 3rd party without the Consent of the Corporations.
- 3.5 The Corporation reserves the right to deduct or hold payment of Printer's bills against any losses sustained by it an account of act, omissions or commissions of the Printer.
4. In consideration of the payments to be made by the Corporation to the Printer as hereinafter mentioned, the Printer hereby covenants with the Corporation to provide the goods and services and to remedy the defects therein in conformity with all aspects of the provisions of the Contract. If the printer performs any work in a manner contrary to the specifications or any of them, he shall bear all the costs arising or ensuring therefrom and shall be responsible for all the loss to the corporation.
5. The corporation may at the expense of the printer, carry testing of paper samples to confirm its adherence to the laid down specification.
6. All laboratory charges for both paper samples and printing material samples have to be borne by the printers.
7. If any deviation from the prescribed standard is found then penal action including termination will be taken in accordance with the provisions of the NIT.
8. The Corporation hereby covenants to pay the Printer in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
9. In case of disputes/difference arising between parties to this agreement relating to any matter arising out or connected with this Agreement or Contract, such disputes or difference shall be first thing to be resolved through mutual discussion and consent. However, if the dispute shall remain unresolved then it will be entertained heard & finalized as per the provisions of the Arbitration & Conciliation Act, 1996 (as amended up to date). In case the conciliation proceedings fail, the dispute shall be referred to the arbitration as per the Arbitration Act 1996 with all its subsequent amendments.
 - 9.1 All legal disputes will come under the sole jurisdiction of Patna, Bihar. The venue of the arbitration shall be Patna.
 - 9.2 The Arbitral award shall be final and binding on both the parties

10. All the disputes relating to the present agreement will be subject to Patna jurisdiction.

Brief particulars of the work and services which shall be supplied / provided by the Printer are as under:

SL. NO.	BRIEF DESCRIPTION OF SERVICES	QUANTITY TO BE SUPPLIED	PER ITEM PRICE	TOTAL CONTRACT PRICE	DELIVERY TERMS

TOTAL VALUE:

DELIVERY PACKAGE:

IN WITNESS whereof the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Executed by the

said..... (For the Corporation) [Seal, Sign, Name, Designation, Date]

in the presence of:.....

Signed, Sealed and Executed by the

said..... (For the Printer) [Seal, Sign, Name, Designation, Date]

in the presence of:.....

Witness:

1.

2.

PERFORMANCE SECURITY FORM

To,

The Bihar State Text Book Publishing Corporation Ltd.,

Pathya Pustak Bhawan,

Budha Marg,

Patna-1.

WHEREAS (Name of

Printer)

hereinafter called "the Printer" has undertaken, in pursuance of Contract No..... dated.....2026
for Printing, Binding & Supply of.....(Description of
printing material) hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Printer shall furnish you with a
Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the
Printer's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Printer a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Printer,
up to a total of (Amount of the Guarantee in Words and
Figures) and we undertake to pay you, upon your first written demand declaring the Printer to be in default
under the Contract and without cavil or argument, any sum or sums within the limit of
(Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your
demand or the sum specified therein.

This guarantee is valid until theday of.....2026

Signature and Seal of Guarantors

Date.....2026

Address:

PROFORMA OF CHALLAN

(INDICATIVE)

DELIVERY CHALLAN

From,

PAN:

GST:



Bill To,

Bihar State Text Book Publishing Corporation Ltd

Challan No.:

Challan Date:

Work Order No./Date:

Package No.:

E-Way Bill No.:

E-Way Bill Date:

Ship To,

District Officer (DO)

District:

Contact No.

Dispatched Through,

Transporter:

Vehicle No.:

Driver's Name:

Driver's Contact No. :

S. No.	Class	Name of the Item	HSN	SAC	No. of Item Alloted	Format (16 Pages)	Unit Price [Rs]	Dispatch Qty	Value [Rs] (Exc. GST)
--------	-------	------------------	-----	-----	---------------------	-------------------	-----------------	--------------	-----------------------

1

Items:	Items Alloted:	Items per Bag:	No. of Bag:	Loose Items:	Total Items:
--------	----------------	----------------	-------------	--------------	--------------

Total qty of item in words:

Delivered By:

Received By:

Remarks, if any:

(Authorized Signatory)

Full Name:

Designation:

Mobile No.:

Date:

Full signature with seal

(Concerned BEO/

Authorized

Signatory) Full

Name:

Designation:

Mobile No.:

Date:

Note: All selected printers will be provided with user credentials to operate the Computerized Supply Chain Portal (CSCP) by BSTBPC Ltd. Printers shall generate delivery challans exclusively through the CSCP. Acknowledgement by the District Officers (DOs) through the CSCP application shall be considered the sole confirmation of the supply of such materials. BSTBPC Ltd. will provide necessary training and handholding to the bidder's personnel for effective use of the CSCP application.

(THIS CERTIFICATE SHOULD BE PRINTED IN MILL'S LETTER HEAD ONLY)
(Bidder to fill this document while billing only)

No:

DATE:

CERTIFICATE OF PROCUREMENT OF PAPER
TO WHOM SO EVER IT MAY CONCERN

This is to certify that M/s has procured
MT of Maplitho/Art Paper ____GSM paper having a following specification, vide our Invoice No:
..... Dated for the purpose of Printing & Supply of Teaching Learning Material for
FLN-TaRL for Class - IV to VIII as per the Tender No. BSTBPC/E-Tender/Teaching Learning Material for
FLN-TaRL for Class - IV to VIII/..... dt/10/2026 awarded by Bihar State Text Book Publishing
Corporation Ltd. vide its Order No:Dated

Sl. No.	PERTICULARS	SPECIFICATION
1	Manufactured Date	
2	Invoice Amount	
3	Reel Width	
4	Brightness	
5	Opacity	
6	Cobb, Max average	
7	Smoothness ml/min, (Bends ten) Max	
8	Colour	
9	Type of Pulp	

Signature with seal of

Authorized person of the Paper Mill/Dealer

Note:-

- 1) This certificate should only be signed and the same should be uploaded in the e-portal.
- 2) This certificate is not required at bidding stage.
- 3) This is only a acceptance of the format from the bidder

BID SECURITY FORM

To:

The Bihar State Text Book Publishing Corporation Ltd.,
 Pathya Pustak Bhawan,
 Budha Marg,
 Patna-1.

WHEREAS (Name of Printer)
 hereinafter called "the Printer" has undertaken, in pursuance of Contract No.....
 dated,.....2026 for Printing & Supply of..... (Description
 of various items and binding) hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Printer shall furnish you
 with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance
 with the Printer's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Printer a Guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the
 Printer, up to a total of (Amount of the Guarantee in
 Words and Figures) and we undertake to pay you, upon your first written demand declaring the
 Printer to be in default under the Contract and without cavil or argument, any sum or sums within the
 limit of (Amount of Guarantee) as aforesaid, without your needing to prove or to
 show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of.....2026

Signature and Seal of Guarantors

Date.....2026

Address:

FINANCIAL BID

FORM 'B'

BIHAR STATE TEXT BOOK PUBLISHING CORPORATION LTD.

(A Govt. of Bihar Undertaking)

Pathya Pustak Bhawan, Budh Marg, Patna-800001

Printing & Supply of Teaching Learning Material for FLN-TaRL for Class - IV to VIII

Refer Section VI of the RFP

BSTBPC/E-Tender/Teaching Learning Material for FLN-TaRL for Class - IV to VIII/2024-25/10/2026

NAME OF THE BIDDER	
ADDRESS OF THE BIDDER	

Package No.	Name of work	To Whom	No. of Pages	No. of Leaves	Colour	Print	Form	Size	Text GSM	Cover GSM	Page Layout	Paper	Rates Per Quantity (With Paper)	
													In Figure	In Word
1	2	3	4	5	6	7	8	9	10	11	12	13	14	
1	Story Booklet (Stories)	For Children	24	12	Colour	Both Side	Centre-Stitched Booklet	8.5*11	80	220	Portrait	Mapitho		
2	TaRL Manual (Language and Math)	For Teacher	32	16	B/W and cover page colour	Both Side	Centre-Stitched Booklet	8.5*11	100	220	Landscape	Art paper		
3	Barahkhadi & Number Cards	For Children	2	1	Colour	Both Side	Loose	A3	130	-	Landscape	Art paper		
4	Aao Khelein (Activity Booklet)	For Teacher	56	28	B/W	Both Side	Centre-Stitched Booklet	A5	80	220	Landscape	Mapitho		
5	ASER Testing Tool (Language & Math)	For Teacher	8	4	B/W	Both Side	Centre-Stitched Booklet	8.5*11	80	-	Landscape	Mapitho		
6	Barahkhadi & Number Chart	For Teacher	2	1	Colour	Both Side	Loose, Top Mounting	18*24	300	-	Landscape	Art Paper		
7	Assessment Formats (For data recording)	For Teacher	6	6	B/W	Single Side	Loose	8.5*11	80	-	Landscape	Mapitho		
8	Progress Sheets (Language and Math)	For Teacher	2	2	Colour	Single Side	Loose	A3	130	-	Landscape	Art Paper		

Note:

- (a) Bidder must quote rate per quantity. The rate shall be inclusive of the printing, packaging, transportation and delivery at the respective locations within Bihar excluding GST.
- (b) In case any difference/confusion in the rate quoted and written 'in figures' and 'in words', the rate quoted and written 'in words' shall prevail.
- (c) It is again clarified that the bidder shall not be paid anything extra other than the rate quoted above in column 13 for storage, packaging, transportation, loading/unloading, delivery etc. Please refer clause-3, Section-V.
- (d) The Bidder may quote rates for one or more items as per their capability and choice. The Bidder is not required to quote rates for all the items. Bids quoting rates for only one or more items shall also be considered for evaluation, subject to fulfillment of all other terms and conditions of the tender
- (e) Subject to clause 9 of Section V, the BSTBPC Ltd. will award the contract to the technically qualified Bidder(s) who have quoted the lowest price (L1 rate) for each item under Printing & Supply of Teaching Learning Material for FLN-TaRL for Class - IV to VIII as defined in SECTION VII

[NOTE : This is just an indicative format of the financial bid, to be used for information purpose ONLY. Actual financial bid format is available on <https://eproc2.bihar.gov.in>, and has to be submitted online through the e-proc portal only. Any submissions in hard-copy will lead to rejection of the submitted bid.]

FORMAT-1 (IN CASE OF AFFIDAVIT BY PAPER DEALER)
AFFIDAVIT FROM PAPER DEALER

I/we _____ do hereby declare that I/we are proprietor/partner/director of the firm _____ bearing firm GST Number _____ authorised dealer of _____ (paper manufacturing mill) since _____ vide authorisation detail as below:-

Ref Number: _____ Date: _____ (Plz attach the dealer certificate/Letter having mention BIS Certification/license of Paper mill)

- a. I/we _____ have read and understood the application form submitted by the Prospective bidder and thus declaration is being made carefully and I/we declare to abide the same.
- b. That M/s _____ (Name and address of the Bidder) have desired to procure paper as below: (strike off whichever is not applicable)
- i. 80 GSM Maplitho paper with emblem of the paper mill imprinted as water mark conforming to BIS Specification 1848(Part-I):2018 with latest amendments.
 - ii. 100 GSM Art Paper/Maplitho Paper with emblem of the paper mill imprinted as water mark conforming to BIS Specification 1848(Part-I):2018 with latest amendments
 - iii. 130 GSM Art Paper with emblem of the paper mill imprinted as water mark conforming to BIS Specification 1848(Part-I):2018 with latest amendments
 - iv. 220 GSM Indian Art Board BIS specification 4658:2019 with latest amendments.
 - v. 300 GSM Indian Art Board BIS specification 4658:2019 with latest amendments

for Printing & Supply of Teaching Learning Material for FLN-TaRL for Class - IV to VIII. This is to confirm that we can supply aforesaid paper in scheduled time as per delivery requirements in the bid document & required quantity of paper, of prescribed technical specifications (see Section-VII) as mentioned in the bid document of e-Tender no. BSTBPC/E-Tender/Teaching Learning Material for FLN-TaRL for Class - IV to VIII/..... dt/10/2026 of Bihar State Text Book Corporation Ltd.

- c. That I/We declare that the _____ MT of 80 GSM Maplitho paper with / _____ MT of 100 GSM Art Paper/Maplitho Paper/ _____ MT of 130 GSM Art Paper / _____ MT 220 GSM Indian Art Board paper/ _____ MT 300 GSM Indian Art Board paper will be supplied by us to M/s _____ (Name of the Bidder) with reference to the the bid for Printing & Supply of Teaching Learning Material for FLN-TaRL for Class - IV to VIII as per mutually agreed terms and conditions between us and Bidder.
- d. That my/our firms have not been blacklisted/ debarred by any Government department/ Agencies/Undertakings nor are any such action in process against the firm.

Deponent

VERIFICATION

That the information given by me/us about the (name of the Bidder) _____ is true and correct. That the contents of Para a to d of the declaration made by we/us are correct and believed to be true and nothing concealed he rein.

Deponent

FORMAT-2 (IN CASE OF AFFIDAVIT BY PAPER MILL)
AFFIDAVIT FROM PAPER MILL

I/we _____ do hereby declare that I/we are proprietor/partner/director of the firm _____ bearing firm GST Number _____ Having BIS Certifications/License.

- a. I/we _____ have read and understood the application form submitted by the Prospective bidder and thus declaration is being made carefully and I/we declare to abide the same.
- a. That M/s _____ (Name and address of the Bidder) have desired to procure paper as below: (strike off whichever is not applicable)
- i. 80 GSM Maplitho paper with emblem of the paper mill imprinted as water mark conforming to BIS Specification 1848(Part-I):2018 with latest amendments.
 - ii. 100 GSM Art Paper/Maplitho Paper with emblem of the paper mill imprinted as water mark conforming to BIS Specification 1848(Part-I):2018 with latest amendments
 - iii. 130 GSM Art Paper with emblem of the paper mill imprinted as water mark conforming to BIS Specification 1848(Part-I):2018 with latest amendments
 - iv. 220 GSM Indian Art Board BIS specification 4658:2019 with latest amendments.
 - v. 300 GSM Indian Art Board BIS specification 4658:2019 with latest amendments

for Printing & Supply of Teaching Learning Material for FLN-TaRL for Class - IV to VIII. This is to confirm that we can supply aforesaid paper in scheduled time as per delivery requirements in the bid document & required quantity of paper, of prescribed technical specifications (see Section-VII) as mentioned in the bid document of e-Tender no. BSTBPC/E-Tender/Teaching Learning Material for FLN-TaRL for Class - IV to VIII/..... dt/10/2026 of Bihar State Text Book Corporation Ltd.

- b. That I/We declare that the _____ MT of 80 GSM Maplitho paper with /..... MT of 100 GSM Art Paper/Maplitho Paper/..... MT of 130 GSM Art Paper / _____ MT 220 GSM Indian Art Board paper/ _____ MT 300 GSM Indian Art Board paper will be supplied by us to M/s _____ (Name of the Bidder) with reference to the the bid for Printing & Supply of Teaching Learning Material for FLN-TaRL for Class - IV to VIII as per mutually agreed terms and conditions between us and Bidder.
- c. That my/our firms have not been blacklisted/ debarred by any Government department/ Agencies/Undertakings nor are any such action in process against the firm.

Deponent

VERIFICATION

That the information given by me/us about the (name of Bidder) _____ is true and correct. That the contents of Para –a to d of the declaration made by we/us are correct and believed to be true and nothing has concealed herein.

Deponent

ANNEXURE – ‘A’Format for Statutory Auditor's Certificate for Financial Capability of the bidder

We have verified the Annual Accounts and other relevant records of M/s
 (Name of the bidder) and
 certify the following :-

						In Rs.
Sl. No	Particulars	Year 1	Year 2	Year 3	Total	Average Turnover
1.	Annual Turnover exclusively related to printing works only.					
2.	Net Worth					

(Note: Any Three FYs shall be considered for the purpose of evaluation of eligibility criteria)

Signature and Seal of Statutory Auditor

Name Membership No

Address

UDIN No. & Date

Instructions:

For the purpose of this Certification:

1. The financial year would be the same as one normally followed by the bidder for its Annual Report.
2. The bidder shall provide the audited annual financial statements as required for this Tender document. Failure to do so would result in the Proposal being considered as non responsive.
3. A certificate from the Statutory Auditor should be provided as supporting document certifying the Qualification Statement submitted by the Bidder.
4. For the purpose of this Tender document, Net Worth shall mean: Net Worth = Assets – Liabilities.
5. Experience (Financial Capability and Experience) of only the Bidder shall be considered. Experience of associate company/parent company/subsidiary company shall not be considered for qualification purposes.
6. Turnover and net worth of the bidder shall be certified by his statutory auditor who should mention his name, address and membership number. Turnover certificate shall be based on the audited accounts of the bidders, or based on the returns filed with the tax authority.

ANNEXURE – 'B'

AFFIDAVIT

I/We..... proprietor / director/ partner of

M/s.....Address.....

.....do hereby certify that I have filed the latest return of GSTR 3B/ GSTR Quarterly Return for the month/Quarter of _____ 2026 and also the annual return for the preceding three financial year i.e. FY 2022-23, FY 2023-24 and FY 2024-25.

Further I/We Declare as follows:-

1. That No Amount of tax is due for payment, either of State or Central Government, with relate to service or goods supplied by me/us to the Bihar State Text Book Publishing Corporation at any point of time under the provisions of VAT Act/ Service Tax rules/ GST Act.
2. That If any liability occurs to me/us with respect to the provisions of VAT Act/ Service Tax rules/ GST Act. read with rules made there under, Notifications/ Circulars/ Orders etc. issued by the concerned department from time to time, shall be paid by me/us in accordance with provisions of VAT Act/ Service Tax rules/ GST Act/Rules/ Notifications/ Circulars/ Orders etc.
3. That Subject to Terms & Conditions of tender document, no amount of any indirect tax i.e. arising from VAT Act/ Service Tax rules/ GST Act shall be claimed or raised demand by me/us from the Bihar State Text Book Publishing Corporation relating to work executed to the Corporation by me/us pursuant to any previous tenders/work orders.
4. That Subject to Terms & Conditions of tender document, I/We shall not pursue any claim or raise any demand relating to indirect tax i.e. VAT Act/ Service Tax rules/ GST Act from the Bihar State Text Book Publishing Corporation, before any Authority/ Tribunal/ Court in India in regard to work executed in relation with previous tenders/work orders issued by the Corporation time to time, for which Invoice(s)/ Tax Invoice(s) have been submitted to the Corporation and payment received there from either in full or Part.
5. That I/We have read the contents of this declaration and fully understood the same.

**Name & signature of the authorized signatory of the
Firm/Partner of the Firm/ Director/ Proprietor.
With rubber stamp**

Place & Date

ANNEXURE – ‘C’

Work Experience Certificate

Format for Project Experience Certificate of Printing and Supply of Minimum 100000 Books/ Textbooks/ note books/diary in any one year during the preceding five years i.e. 2021-22, 2022-23, 2023-24, 2024-25 & 2025-26.

Date

I/We M/s..... (Name of the Bidder)

enclose the following certificates/Invoices in respect of completion of textbooks/books/note books/diary during any one year during the preceding five years i.e. 2021-22, 2022-23, 2023-24, 2024-25 & 2025-26 concluding on 31st march 2026.

Sl. No.	Date of commencement of the project	Total number of books	Work Order/Invoice Reference and date	Contract Amount in Rs.

Note: Enclose -Self attested copies of work Order(s) and work completion(s)/ Tax invoice(s)

Place & Date:

**Name & signature of the authorized signatory of the
Firm/Partner of the Firm/ Director/ Proprietor.
With rubber stamp**

ANNEXURE – 'D'

AUTHORITY LETTER
(Not mandatory in case of Proprietary Firms)

Certified that I/We..... director/partner of
M/s.....Address.....
.....hereby
authorize to Sh.to sign the tender documents on my / own
behalf.

**Name & signature of the authorized signatory of the
Firm/Partner of the Firm/ Director/ Proprietor.
With rubber stamp**

Place & Date

ANNEXURE – 'E'

CERTIFICATE REGARDING PRINTING CAPACITY

S.No.	Machine Specification	No. of Available Machines	Company Name with Model Number	Year of Make	Type of Machine (i.e. Super Folder/ Standard Folder or else)	Printing Capacity (No. of Farma impression per hour)
1	Web Offset Printing Machine, 578 mm cut-off, reel width 830 mm or more , with quarter folder					
2	Web Offset Printing Machine, 508 mm cut-off, reel width 740 mm or more , with quarter folder					
3	Sheet Fed Offset Printing Machine, 19" × 25" or more (Sheet Paper Size 61 cm × 86 cm)					

[Note: - Bidders shall provide the printing capacity of each machine and each type of machine in separate tables, in the format prescribed above.]

UNDERTAKING / DECLARATION

I/We, _____, having our registered office at _____, hereby solemnly affirm and undertake that the above printing machine(s) deployed for execution of the work under Printing and supply of Teaching Learning Material for FLN-TaRL for Class - IV to VIII shall be used **exclusively** for the printing work assigned under this contract.

I/We further undertake that:

1. The said printing machine(s) shall remain exclusively dedicated to the execution of such printing work during the entire period of the contract.
2. No commercial, private, government, institutional, or any other printing work, whether for ourselves or any third party, shall be undertaken on the said machine(s) during the currency of the contract.
3. I/We shall not divert, lease, assign, or otherwise utilize the said machine(s) for any purpose other than the such printing work without the prior written approval of the Competent Authority.
4. I/We acknowledge that any breach of this undertaking shall constitute a material breach of the contract and shall render us liable for appropriate action, including termination of the contract, forfeiture of security deposit/performance security, blacklisting/debarment, and any other action as permissible under the terms of the tender and applicable law.

I/We hereby declare that this undertaking is true and binding upon us.

Name & signature of the authorized signatory of the
Firm/Partner of the Firm/ Director/ Proprietor.
With rubber stamp

ANNEXURE – 'F'

**CERTIFICATE REGARDING PRINTING PRESS FACILITY INCLUDES STORAGE
SPACE AREA OF AT LEAST 10,000 SQ. FT.
(Pl refer Section-IV, B-9)**

This is to certify that M/s _____, having its registered office at _____, is operating/possessing a storage facility for printing-related work at the following location:

Sl. No.	Address of Storage Facility	Total Storage Area (in sq. ft.)	Nature of Possession (Owned/Leased)	Purpose of Use	Supporting Document
1					
2					
3					

It is further certified that the above storage space is functional, accessible, and suitable for storage of paper, printed materials, and other allied materials required for execution of printing work under the tender.

The total available storage area is not less than _____ sq. ft., in compliance with the tender requirement.

The bidder has submitted supporting documents in respect of the said premises, including:

1. Ownership/Lease Agreement
2. Electricity Bill/Property Tax Receipt
3. Photographs of Storage Facility
4. Any other relevant supporting documents

This certificate is being issued for submission against the tender floated by BSTBPC/E-Tender/Teaching Learning Material for FLN-TaRL for Class - IV to VIII /..... dt...../...../2026.

Authorized Signatory of Bidder

Name: _____

Designation: _____

Name of Firm: _____

Seal & Signature: _____

Date: _____

Place: _____

ANNEXURE – ‘G’

Affidavit

DECLARATION BY BIDDER

Format for Affidavit certifying that the Entity/Promoter(s)/Director(s)/Partner(s)/Members of the Entity are not blacklisted. (To be executed on a Stamp Paper of INR 1000 and sworn before a First Class Magistrate or Notary.)

Affidavit

I, M/s (name and address of the registered office), hereby certify and confirm that our organization, or any of our Promoter(s), Director(s), Partner(s), Proprietor, or Officials of the Trust/Society, are **not blacklisted, debarred, or convicted** by any court of law for any criminal or civil offences, nor declared ineligible by BSTBPC Ltd., or by any other entity of the Central Government, State Government, their undertakings, or any local self-government body, or any public sector undertaking in India for participation in future bids, for unsatisfactory performance, corrupt, fraudulent, or any other unethical business practices, or for any other reasons, as on the date of submission of the online bidding document.

And we hereby declare all ongoing litigations in which our organization, or any of our Promoter(s), Director(s), Partner(s), Proprietor, or Officials of the Trust/Society, are involved with any Government Agency, State/Central Department, or Public Sector Undertaking (PSU), as detailed below:

- 1.
- 2.
- 3.
- 4.

We further confirm that we are aware that our application for the captioned project shall be liable for rejection if any material misrepresentation is made or discovered at any stage of the bidding process or thereafter during the contract period. In such an event, any amounts paid up to that date shall stand forfeited or be recovered without further intimation.

Dated this Day of. , 2026

Name of the Bidder/agency:

Signature of the Authorized Person:

Name of the Authorized Person:

Designation of the Authorized Person:

ANNEXURE – 'H'

Consent Letter from the Associated CTP Unit (To be provided on Associated CTP/CTCP Units Company Lettered) This Annexure is Compulsory only for Associated CTP/CTCP unit

To,

M/s(Name of the Bidder)

Address.....

Subject : Consent letter for allowing usage of CTP/CTCP Unit for Plate making facilities owned by M/s
(Associated CTP/CTCP Unit Firm Name)

Dear Sir,

I the undersigned provide my consent for utilizing the CTP/CTCP unit at my premises situated at
.....(Address of the Associated CTP/CTCP Unit) for the
purpose of Textbook Plate making being done under the BSTBPC/E-Tender/Teaching Learning Material for
FLN-TaRL for Class - IV to VIII /..... dt...../...../2026

We have also provided details of the original software's required for CTP/CTCP Plate making. We
hereby commit that we will prioritize the work of Plate making with required accuracy for M/s
.....(Name of the Bidder).

We also assured that the software's to be used for plate making are original & legally owned by us. We
would further like to state that all the information provided below is true and we shall provide the required access
to the BSTBPCL officials for any inspection purpose at any time during the period of contact validity.

A. CTP Unit Details:

Sr No	Particulars	Response
1	Name of the CTP/CTCP Unit (Company Name)	
2	Name of Proprietor/Partner/ Director	
3	Address of the CTP/CTCP Unit	
4	Contact details of the CTP/CTCP Unit	
5	Distance of CTP/CTCP Unit from Printing Location (In meters)	
6	Experience in CTP/CTCP Plate making	

B Details of CTP Machine

Sr No	Type of Machine (Thermal/ Violet/Other)	Make	Size
1			
2			

Place
Date

Signature of Company Representative
Name and Designation

ANNEXURE – 'I'

DECLARATION FOR PRINTING FACILITY (PI refer Section-IV, B-11)

(Affidavit on on Non – judicial stamp paper of Rs.1000/- attested by notary public)

I, M/s....., (the name and addresses of the registered office) hereby certify and confirm that we have the required facilities available in our Printing press located in Bihar at ,(address of the Printing press of all units) with the facility of Pre-Press, Press and Post-Press related modern printing provisions:

Sl. No.	Machinery / Other requirements Prescribed by the BSTBPC Ltd.	Minimum Machine Qty /Unit required	Qty / Unit Offered by Bidder	Speed of the Machine	Company name	Year of make
1.	DTP with minimum one terminal along with A-4 size colour inkjet/ laser printer with latest version of licensed software used in designing	One Unit				
2.	The bidders may satisfy at least one of the following conditions with respect to plate making capabilities (i) Whether the bidder owns a CTP/CTCP unit (ii) Whether the bidder has consent from a 3 rd party having CTP/CTCP units for its use.	One Unit				
3.	Four colour Web Offset printing Machine size 4Hi-578 mm cut off, reel width of 830 mm or more, with one quarter folder (For Class I to VIII).	One Unit				
4.	Four colour Web Offset printing Machine size 4Hi-508 mm cut off, reel width of 740 mm or more, with one quarter folder (for Class V to VIII).	One Unit				
5.	Four or more colour Sheet fed Offset Printing Machine 19"x25" or bigger size. (For Cover/Diary)	One Unit				
6.	Cutting machine of not less than 32" size OR minimum one Three side trimming machine capable of trimming the items in the size as specified in Section VII.	One Unit				
7.	Perfect binding machine with minimum 1 clamp	One Unit				
8.	Flow Line stitching Machine OR	One Unit				
9.	Stitching machine	Two Units				
10.	Strapping Machine.	Two Units				
11.	Paper folding machine	One Unit				
12.	Lamination Machine	One Unit				

We further confirm that we are aware that, our application for the captioned project would be liable for rejection in case it is found not having the aforementioned specification during the time of physical inspection of the Printing Press by the technical evaluation committee of Bihar State Textbook Publishing Corporation Limited, Patna (BSTBPC Ltd). Further, we understand that during the currency of the contract, the BSTBPC Ltd shall have the right to undertake random inspection of the facility and if found ineligible then contract stands cancelled and amount paid till date shall be forfeited without further intimation.

Name of the Bidder/agency:

Signature of the Authorized Person:

Name of the Authorized Person:

Designation of the Authorized Person: