

E- TENDER

BID DOCUMENT **FOR PRINTING (WITH PAPER), BINDING, PACKING AND SUPPLY OF TEXTBOOKS FOR CLASS IX TO XII UNDER GENERAL SALE OF BOOKS FOR THE YEAR 2018 AND 2019 AT BSTBPC GODOWN, PATNA**

Commissioning Bid Document on Website :	20.03.2018
Date and Time for Purchase of Bids Document:	20.03.2018 to 11.04.2018 till 13.00 hrs
Date and Time for Submit of Bank Draft or to be paid Through e- Payment Mode for Bids Document Cost, Tender Processing Fee and E.M.D. :	11.04.2018 before 16.00 hrs
Last Date and Time for Submission of Bids :	11.04.2018 till 14.00 Hrs
Time and Date of Technical Bid Opening:	12.04.2018 at 16.00 Hrs.

BIHAR STATE TEXTBOOK PUBLISHING CORPORATION LTD

Pathya Pustak Bhawan,

Budh Marg,

Patna-800001

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SECTION - I:
INVITATION FOR BIDS (IFB)



Bihar State Text Book Publishing Corporation Ltd.

Pathya Pustak Bhawan, Budh Marg, Patna-800001

INVITATION FOR BIDS (IFB)

NOTICE INVITING e-TENDER

1887-05/GS Book/BSTBPC/2018 & 19 dated 19.03.2018

(Through e-procurement mode only over <https://www.eproc.bihar.gov.in>)

Bihar State Text Book Publishing Corporation Limited invites Bids through e-tender from all Prospective Bidders for the Printing (With Paper), Binding, Packing and Supply of Text Books from Class-IX to XII under General Sale of Books for the year 2018 and 2019 at BSTBPC Godown, Patna as below:

Packag e No.	Size Of Books	Specification	Binding	Text colour & Cover colour	Total No. of Books	Tender Processing Fee (TPF) to be paid through Online Mode (Non-refundable)	Approximate estimated Total value of Books (in Rupees)	Cost of Tender document (Non-refundable)	Earnest money (In Rupees)
1	2	3	4	5	6	7	8	9	10
1	A/4 Size (20.5x27.9 cm)	Text Paper 80 GSM Maplitho (Virgin white pulp) Cover Art Board 220 GSM	Side or Center Stitch	Four Colour Text & Four Colour Cover	30,000 (Thirty thousand)	Rs. 1,180/- (One thousand One hundred Eighty)	10,49,000/- (Ten Lacs Forty-nine thousand) only	Rs. 5,600/- (Five thousand six hundred) only	21,000/- (Twenty one thousand) only
2	A/4 Size (20.5x27.9 cm)	Text Paper 80 GSM Maplitho (Virgin white pulp) Cover Art Board 220 GSM	Perfect	Four Colour Text & Four Colour Cover	50,000/- (Fifty thousand)	Rs. 1,180/- (One thousand One hundred Eighty)	29,05,000/- (Twenty-nine lacs Five thousand) only	Rs. 5,600/- (Five thousand six hundred) only	58,500/- (Fifty-eight thousand five hundred) only
3	A/4 Size (20.5x27.9 cm)	Text Paper 80 GSM Maplitho (Virgin white pulp) Cover Art Board 220 GSM	Perfect	Two colour Text & Four Colour Cover	45,000/- (Forty-five thousand)	Rs. 1,180/- (One thousand One hundred Eighty)	23,48,000/-/- (Twenty-three lacs Forty-eight thousand) only	Rs. 5,600/- (Five thousand six hundred) only	48,000/- (Forty-eight thousand) only
4	A/4 Size (20.5x27.9 cm)	Text Paper 80 GSM Maplitho (Virgin white pulp) Cover Art Board 220 GSM	Side or Center Stitch	One colour Text & Four Colour Cover	10,000/- (Ten thousand)	Rs. 1,180/- (One thousand One hundred Eighty)	2,60,000/-/- (Two Lacs Sixty thousand) only	Rs. 5,600/- (Five thousand six hundred) only	5,200/- (Five thousand two hundred) only
5	D/C (18x24 cm)	Text Paper 80 GSM Maplitho (Virgin white pulp) Cover Art Board 220 GSM	Perfect	Two colour Text & Four Colour Cover	2,00,000 (Two lacs)	Rs. 5,900/- (Five thousand Nine hundred)	1,15,76,000/- (One Crore Fifteen Lacs Seventy-six thousand) only	Rs. 11,200/- (Eleven thousand two hundred) only	2,32,000/- (Two lacs Thirty-two thousand) only
6	D/C (18x24 cm)	Text Paper 70 GSM Maplitho (Virgin white pulp) Cover Art Board 130 GSM	Side or Center Stitch	Four colour Text & Five Colour Cover	8,05,000 (Eight Lacs Five thousand)	Rs. 5,900/- (Five thousand Nine hundred)	1,61,60,000/- (One Crore Sixty-one lacs Sixty thousand) only	Rs. 11,200/- (Eleven thousand two hundred) only	3,23,500/- (Three lacs Twenty three thousand five hundred) only

7	D/C (18x24 cm)	Text Paper 70 GSM Maplitho (Virgin white pulp) Cover Art Board 130 GSM	Perfect	Four colour Text & Five Colour Cover	1,10,000 (One lacs ten thousand)	Rs. 1,180/- (One thousand One hundred Eighty)	47,97,000/- (Forty seven lacs Ninty-seven thousand) only	Rs. 5,600/- (Five thousand six hundred) only	96,000/- (Ninty-six thousand) only
8	D/C (18x24 cm)	Text Paper 70 GSM Maplitho (Virgin white pulp) Cover Art Board 130 GSM	Side or Center Stitch	Two colour Text & Five Colour Cover	8,30,000 (Eight Lacs Thirty thousand)	Rs. 5,900/- (Five thousand Nine hundred)	1,19,18,000/- (One Crore Ninteen lacs Eighteen thousand) only	Rs. 11,200/- (Eleven thousand two hundred) only	2,38,500/- (Two Lacs Thirty-eight thousand five hundred) only
9	D/C (18x24 cm)	Text Paper 70 GSM Maplitho (Virgin white pulp) Cover Art Board 130 GSM	Side or Center Stitch	One colour Text & Two Colour Cover	50,000 (Fifty thousand)	Rs. 1,180/- (One thousand One hundred Eighty)	4,22,000/- (Four Lacs Twenty-two thousand) only	Rs. 5,600/- (Five thousand six hundred) only	8,500/- (Eight thousand five hundred) only
10	D/C (18x24 cm)	Text Paper 70 GSM Maplitho (Virgin white pulp) Cover Art Board 130 GSM	Perfect	One colour Text & Four Colour Cover	1,10,000 (One Lac Ten thousand)	Rs. 1,180/- (One thousand One hundred Eighty)	34,01,000/- (Thirty-four lacs one thousand) only	Rs. 5,600/- (Five thousand six hundred) only	68,100/- (Sixty-eight thousand one hundred) only

Tender Schedule / Programme:

Sl. No.	Activity	Date/Time : Duration
1.	Online Sale / Download date of Tender Documents	From 20/03/2018 to 11/04/2018 (13:00 Hrs.) https://www.eproc.bihar.gov.in
2.	Last Date / Time for Submission/ Uploading of Bid	11/04/2018 up to 14.00 Hrs. https://www.eproc.bihar.gov.in
3.	Submission of EMD in Hard copy / Original	Before Tender opening date and time (11/04/2018 at 16:00 Hrs) (Pathya Pustak Bhawan, Budh Marg, Patna-800001)
4.	Date & time for opening of technical.	12/04/2018 at 16:00 Hrs. https://www.eproc.bihar.gov.in
5.	Financial Bid Opening Date and Time	Date to be announced later by competent authority.

- Bidder need to pay Rs. 5,600/- (Five thousand six hundred) for Sl.No. 1 to 4, 7 & 9,10 and 11,200/- (Eleven thousand two hundred) only for Sl. No. 5,6 & 8 against each item as Tender Fee.
- Detailed descriptions of the items and instructions for submitting Bid Documents can be downloaded from e-tender website (<https://www.eproc.bihar.gov.in>).
- Bids must be accompanied with Bid Security (EMD) in the form of Demand Draft issued by a Nationalized/Scheduled Bank or e-Payment Mode.
- For support related to e-tendering process, Bidders may contact at “e- Procurement HELP DESK First Floor, M/22, Bank of India Building, Road No-25, Sri Krishna Nagar, and Patna- 800001 Ph. No: 0612-2523006, Mob- 7542028164” or may visit the link “Vendor Info” at (<https://www.eproc.bihar.gov.in>).
- Bihar State Text Book Publishing Corporation Ltd. will follow the rules of Stores Purchase Preference Policy, 2002, Department of Industries, Govt. of Bihar, Patna.
- The Managing Director reserves the right to reject or cancel the tender or any part thereof without assigning any reasons thereof.
- Corrigendum / Addendum, if any, will be published on the departmental website [www. http://bstbpc.gov.in](http://bstbpc.gov.in) and e-Procurement, Bihar <https://www.eproc.bihar.gov.in> itself.

Managing Director
Bihar State Text Book Publishing Corporation
Limited

INFORMATION

Printing (With Paper), Binding, Packing and Supply of Text Books from Class-IX to XII under General Sale of Books for the year 2018 and 2019 at BSTBPC Godown, Patna

BID No. 1887-05/GS Book/BSTBPC/2018 & 19 dated 19.03.2018

1. The Printing (With Paper), Binding, Packing and Supply of Text Books from Class-IX to XII under General Sale of Books for the year 2018 and 2019 at BSTBPC Godown, Patna have been prepared by Bihar State Text Book Publishing Corporation Ltd.
2. The “Bihar State Text Book Publishing Corporation Ltd (BSTBPCL)” will print and supply of Text Books from Class-IX to XII under General Sale of Books for the year 2018 and 2019 at BSTBPC Godown, Patna bidders have to be supplied to the destination points viz. BSTBPC Godown, Patna.
3. The Bihar State Text Book Publishing Corporation Ltd (BSTBPCL) invites Bids through e-tender from prospective Bidders for the printing (with paper) and supply at BSTBPC Godown, Patna..
4. The complete tender documents can be seen on and downloaded from the websites <https://www.eproc.bihar.gov.in>. The cost of tender documents is Rs. 5,600/- (Five thousand six hundred) for Sl.No. 1 to 4, 7 & 9,10 and 11,200/- (Eleven thousand two hundred) only for Sl. No. 5,6 & 8..
5. Bids must be accompanied with Bid Security (EMD) in the form of Bank Draft issued by a Nationalized/Scheduled Bank from the date of Bid document downloading. In shape of Hard Copy or to be Paid Through e-Payment Mode Submit Before 11.04.2018 at 14.00 hrs in B.S.T.B.P.C. Patna
6. Failure of submission of bid security of prescribed amount would also be a sufficient cause to reject the bid.
7. All the disputes related to the bid will be subject to Patna jurisdiction.
8. The list of dates with regard to this Invitation for Bids are given below:

Sl.	Details	Start Date	Time	End Date	Time
1	Online sale/Download date of Tender Document.	20/03/2018	10.00 hrs.	11/04/2018	till 13.00 hrs.
2	Last Date/Time for Submission/Uploading of Bid.	-	-	11/04/2018	till 14.00 hrs.
3	Submission of EMD in Hard Copy/Original/Credit worthiness certificate/Paper samples/Lab Test Report etc.	-	-	11/04/2018	till 16.00 hrs.
4	Date & Time for opening of Technical Bid	12/04/2018	16.00 hrs.	-	-
5	Financial Bid opening date and time	Announced after the technical evaluation			

9. Rate should be including of GST.
10. Bihar State Text Book Publishing Corporation Ltd. will follow the rules of Stores Purchase Preference Policy, 2002 Department of Industries, Govt. of Bihar, Patna.
11. The Managing Director, BSTBPC reserves the right to accept or reject (Fully/Partly) tender without assigning any reason thereof.

**Managing Director,
Bihar State Text Book
Publishing Corporation
Ltd.,
Budh Marg, Patna-800 001**

e-Tendering Process Related Instructions.

Submission of Proposals through electronic mode only.

1. The Bidder shall submit his bid/tender on e-Procurement platform at www.eproc.bihar.gov.in.
2. The Bidder must have the Class II/III Digital Signature Certificate (DSC) with signing + Encryption, and User-ID of the e-Procurement website before participating in the e-Tendering process. The Bidder may use their DSC if they already have. They can also take DSC from any of the authorized agencies. For user-ID they have to get registered themselves on e-procurement website www.eproc.bihar.gov.in and submit their bids online on the same. Offline bids shall not be entertained by the Tender Inviting Authority for the tenders published in e-procurement platform.
3. The Bidders shall submit their eligibility and qualification details, Technical bid, Financial bid etc., in the online standard formats given in e-Procurement website at the respective stage only. The Bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria / technical bids and other certificate /documents in the e-Procurement web site. The Bidder shall digitally sign on the supporting statements, documents, certificates, uploaded by him, owning responsibility for their correctness / authenticity. The Bidder shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the tender notice and bid document.
4. All the required documents should be attached at the proper place as mentioned in the e-forms otherwise the tender of the Bidder will be rejected.
5. Tender Processing Fee (TPF) to be paid through e-Payment mode (i.e NEFT / RTGS, Credit / Debit Card & Net Banking) only.
6. Cost of BOQ / Form Fee to be paid through e-Payment mode (i.e. NEFT / RTGS, Credit / Debit Card & Net Banking) only.
7. "Earnest Money Deposit (EMD) can be paid either through online mode or manual mode Demand Draft only. In case of manual mode of payment of EMD, the original hardcopy of the DD which may be a Demand Draft should be submitted in the tendering authority office within the next working day after tender closing date."

Note: "Bids along with necessary online payments must be submitted through e-Procurement portal www.eproc.bihar.gov.in before the date and time specified in the NIT/RFP. The department / Tendering Authority doesn't take any responsibility for the delay / Non Submission of Tender / Non Reconciliation of online Payment caused due to Non-availability of Internet Connection, Network Traffic / Holidays or any other reason."

- 8. The tender opening will be done online only.**
- 9. Bihar State Text Book Publishing Corporation Ltd. will follow the rules of Stores Purchase Preference Policy, 2002 Department of Industries, Govt. of Bihar, Patna.**
- 10. Any corrigendum or date extension notice will be given on the e-Procurement website only.**

For support related to e-tendering process, Bidders may contact at following address "e- Procurement HELP DESK First Floor, M/22, Bank of India Building, Road No-25, Sri Krishna Nagar, Patna-800001 Ph. No: 0612-2523006, Mob-7542028164" or may visit the link "Vendor Info" at www.eproc.bihar.gov.in.

SECTION II:
INSTRUCTIONS TO BIDDERS (ITB)

A. INTRODUCTION

1. Background

1.1 The Contract will be awarded from the date of issuance of work order.

- (i) The Printing (with paper) Binding, Packing and Supply of Text Books from Class-IX to XII under General Sale of Books for the year 2018 and 2019 at BSTBPC Godown, Patna within 30-days from the date of signing of the work order.**

2. Eligible Bidders

2.1 This Invitation for Bid is open to all Printers fulfilling Eligibility Criteria as mentioned in Bid document.

2.2 Any Bidder found ineligible or declared blacklisted or involved in any corrupt and fraudulent practice in the past shall be debarred from the tender process.

3. Cost of Bid

The Bidder shall bear all costs associated with the preparation and submission of its Bid and Bihar State Text Book Publishing Corporation Ltd. will in no case be responsible or liable for these costs, irrespective of the conduct or outcome of the Bid process.

TERMS AND CONDITIONS

1. The Bihar State Text Book Publishing Corporation Ltd (BSTBPCL) invites online Bids through e-tender from prospective Bidders for the Printing (with paper) Binding, Packing and Supply of Text Books from Class-IX to XII under General Sale of Books for the year 2018 and 2019 at BSTBPC Godown, Patna.
2. The Bid document may be downloaded from the Website www.eproc.bihar.gov.in from 20.03.2018 and it may be submitted.
3. Bids complete in all respects - both Technical Bid (available on e-Proc Portal) and Financial Bid (available on e-Proc Portal) along with all enclosures as per Bid document must be submitted to the e-Proc portal till 14.00 hrs. on or before 11.04.2018 The TECHNICAL BID of all the Bidders will be opened online. The FINANCIAL BID of those Bidders whose TECHNICAL BID does not fulfill the criteria / eligibility / requirements of Bid Documents shall not be opened. The Financial Bid of only those Bidders shall be opened who qualify in Technical Bid round. Date of opening of financial bid will be announced later by Managing Director.
4. The rates must be quoted both in words and figures at in criteria. If there is a discrepancy between rates mentioned in words and figures, the rates quoted in words will be considered as bid amount for the purpose.
5. The bid document must be digitally signed by person fully and duly authorized to sign by the 'Bidder to the contract'. Proof of authorization in the form of registered Power of Attorney or Power of Attorney before Public Notary must accompany the Technical bid documents.
6. The bid shall be submitted online through e-Procurement portal <https://www.eproc.bihar.gov.in> .
 - a. Earnest Money Deposit can either be paid through online mode or in the form of Demand Draft in favour of "Bihar State Text Book Publishing Corporation Ltd.", of a scheduled commercial /nationalized bank payable at Patna Original demand draft need to be submitted on or before 11.04.2018 till 14.00 hrs. as per bid document.
 - b. The bid should not be conditional and inconsistent with the terms and conditions of the prescribed bid document for the purpose.
7. The successful Bidders have to print (with paper), and Supply at BSTBPC Godown, Patna. Contravention to this shall result in rejection of the submitted bid.
8. If the Bidder authorizes more than one person on its behalf for Bid Processing this shall result in rejection of the submitted bid.

A. THE BID DOCUMENTS

A. PREPARATION OF BIDS

1. Language of Bid

The Bidder would prepare the Bid in English language. Besides, all the correspondence and documents pertaining to their bid process to be exchanged between the Bidder and the BSTBPC would also be in English language. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in English language.

2. Registration of Bidders on web portal and uploading of bid

- 2.1 The Bidder, who intends to participate in the e-tender called by Bihar State Text book Publishing Corporation Ltd. (BSTBPC) has to register itself on the e-Procurement portal <https://www.eproc.bihar.gov.in>.
- 2.2 **PARTICIPATING IN THE BID IN THE E-PROCUREMENT PORTAL:** The Bidder intending to participate in the bid is required to register in the Portal with information about the firm. This is a onetime activity for registering in Portal. During registration, the firm/Bidder has to attach a Digital Signature Certificate (DSC) to his / her unique user ID. The DSC used must be of appropriate class II or Class III digital certificate issued by a registered Certifying Authority, Government of India
- 2.3 In case of Partnership Firm, majority of the partners have to authorize a specific individual through authority letter signed by majority of the partners of the firm.
- 2.4 In case of private limited company, public limited company, the Managing Director or any other person having designated authority to authorize a specific individual, has to authorize a specific individual through a authority letter.
- 2.5 This authorized user shall be required to obtain a digital certificate.
- 2.6 The digital certificate issued to the authorized user of a partnership firm / private limited company/public limited company and used for online bidding will be considered as equivalent to a no-objection certificate / power of attorney to that user.
- 2.7 To log on to the portal the Bidder is required to type his/her username and password. The system checks the unique ID, password and DSC combination and authenticates the login process for use of portal.
- 2.8 The tender documents uploaded by the Tender Inviting Officer in the website <https://www.eproc.bihar.gov.in>. Only a small notification will be published in the newspaper along with mention of the specific website for details. The publication of the tender will be for specific period of time till the last date of submission of bids as mentioned in the 'Invitation for Bid' after which the same will be removed from the list of Active tenders. Any Bidder can view or download the bid documents from the web site.
- 2.9 Cost of bidding document (non-refundable) is Rs. 5,600/- (Five thousand six hundred) for Sl.No. 1 to 4, 7 & 9,10 and 11,200/- (Eleven thousand two hundred) only for Sl. No. 5,6 & 8 will be paid through only by Credit-Debit card, Internet banking and NEFT/RTGS.
- 2.10 Required bid security in the form of bank Draft issued by any nationalized/scheduled bank must be uploaded with the technical bid. In shape of Hard Copy or to be Paid Through e-Payment Mode.
- 2.11 In the E-Procurement Portal, Financial Bid Form-"B "is format for forma wise rate for total 10 (Ten) packages is available on the web portal. The Bidders have to fill Per Forma wise rate in figures & in words for one or

more package and should not leave any cell blank. The filled Bid document will be uploaded on the portal.

- 2.12 Bids cannot be submitted after due date and time. The Bidder should ensure correctness of the bid prior to uploading and take print out of the system generated acknowledgement of submission to confirm successful uploading of bid. The bids cannot be opened before the due date and time of opening.
- 2.13 Each process in the e-procurement is time stamped and the system can detect the time of log in of each user including the Bidder.
- 2.14 The Bidder should ensure clarity/legibility of the document uploaded by him to the portal.
- 2.15 The Bidder should check the system generated confirmation acknowledgement on the status of the submission.
- 2.16 The Bidder should upload sufficiently ahead of the bid closure time to avoid traffic rush and failure in the network.
- 2.17 For all purpose, the server time displayed in the e-Procurement portal shall be the time to be followed by all the users.
- 2.18 Bid can be submitted during the ONLINE BID SUBMISSION stage only using the digital certificate that is used to encrypt the data during the ONLINE BID PREPARATION.
- 2.19 The Tender Inviting Officer is not responsible for any failure, malfunction or breakdown of the electronic system used during the e-procurement process.
- 2.20 **SIGNING OF BID:** The 'online Bidder' shall digitally sign on all statements, documents, certificates uploaded by him, owning responsibility for their correctness/ authenticity as per IT ACT 2000. If any of the information furnished by the Bidder is found to be false/fabricated/bogus, his EMD/Bid Security shall stand forfeited & his registration in the portal shall be Blocked and the Bidder is liable to be blacklisted.
- 2.21 **SECURITY OF BID SUBMISSION:** All bid uploaded by the Bidder to the portal will be encrypted.
- 2.22 **RESUBMISSION AND WITHDRAWAL OF BIDS:**
 - i) Resubmission of bid by the Bidders for any number of times before the final date and time of submission is allowed.
 - ii) Resubmission of bid shall require uploading of all documents including price bid afresh.
 - iii) If the Bidder fails to submit his modified bids within the pre-defined time of receipt, the system shall consider only the last bid submitted.
 - iv) If the Bidder wants to withdraw its bid, it will only do before the closing date. Once the bid is withdrawn, Bidder cannot participate in the tender.

3 Standard procedure to uploading bid:-

First download the Tender form Technical bid sheet & Financial Bid Sheet. Read all Terms & conditions carefully. Fill up Tender form & collect all required documents.

- 3.1 **For Technical Bid Form 'A'**
Scan all documents as per Technical tender information Section-VII - Form "A" separately. Scan & Upload all documents mentioned in Form "A" with same page in one PDF.
- 3.2 **For Financial Bid Form 'B'**

The Bidders follow the guidelines given in ITB to fill up the Financial Bid. The Bidder shall quote the price in figures and in words at appropriate cell of financial bid form 'B'. The Bidders to quote the rates. The Bidders shall quote the rate per format per form (including all Taxes).

Rates quoted in financial Bid for package shall include the cost of paper for Books 70 & 80 GSM Maplitho for Text and 130 & 220 GSM Art Board for Cover Paper as per technical specification (Section-VI) for Printing (with paper) Binding, Packing and Supply of Text Books from Class-IX to XII under General Sale of Books for the year 2018 and 2019 at BSTBPC Godown, raw material used for printing, printing inks, packing, handling, transportation etc, and all other sundry expenses (foreseen or unforeseen) in making available the Printing (with paper) Binding, Packing and Supply of Text Books from Class-IX to XII under General Sale of Books for the year 2018 and 2019 at BSTBPC Godown, Patna. The price quoted by the Bidder shall be fixed for the entire period of contract and no price variation is allowed on any account.

4 Bid Security

- 4.1 The Bidder shall furnish, as part of its bid, Bid Security of the total amount shown against package separately for Binding, Packing and Supply of Text Books from Class-IX to XII under General Sale of Books for the year 2018 and 2019 at BSTBPC Godown, Patna specified in the Schedule of Requirements in Section-V.
- 4.2 The Bid security is required to protect the BSTBPC against the risk of Bidder's conduct, which would warrant the forfeiture of Bid security.
- 4.3 The Bid security shall be in Indian Rupees and DD/Online issued by a Nationalized/Scheduled bank located in India, in the format provided in the Bid documents (Section-VII).
- 4.4 Any Bid not secured in accordance with ITB Clause 8. will be rejected by the BSTBPC as not technically eligible.
- 4.5 Bid security of the unsuccessful Bidders will be discharged/returned as promptly as possible.
- 4.6 The successful Bidder's Bid security will be discharged after the signing of the Contract and furnishing the Performance Security, pursuant to ITB Clause 13.
- 4.7 The Bid security may be forfeited:
 - (a) If a Bidder
 - (i) Withdraws its Bid during the period of Bid validity specified by the Bidder on the Bid Form;
 - Or
 - (ii) Does not accept correction of errors
 - Or
 - (b) In case of a successful Bidder, if the Bidder fails:
 - (i) To sign the Contract; or
 - (ii) To furnish Performance Security in accordance with ITB Clause 13.

5 Period of Validity of Bids

- 5.1 Bids shall remain valid for 30 days after the date of Bid opening prescribed by the BSTBPC. A bid valid for a shorter period shall be rejected by the BSTBPC as not technically eligible.
- 5.2 In exceptional circumstances, the BSTBPC may solicit the Bidder's consent to an extension of the period of validity. The request by the BSTBPC and the responses of Bidders thereto shall be made in writing. The Period of validity

of the Bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its Bid security.

- 5.3 In the case of fixed price contracts, in the event that the BSTBPC requests and the Bidder agrees to an extension of the validity period, the contract price, if the Bidder is selected for award shall be the same as the bid price.

B. BID OPENING AND EVALUATION OF BIDS

6 Opening of Bids by the BSTBPC

- 6.1 All the bids received within the specified time would be taken up to be opened by the Tender committee at the prescribed time mentioned.
- 6.2 Bidders or their authorized representatives, who choose to witness the opening of bids, would remain present during the opening of bids.
- 6.3 BSTBPC reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.

7 Clarification of Bids

During evaluation of Bids, the BSTBPC may, at its discretion, ask the Bidder for a clarification of its Bid. The request for clarification and the response thereto shall be in writing and no change in substance of the Bid shall be sought, offered or permitted.

8 Preliminary Examination (technical eligibility) and Technical Evaluation

- 8.1 The BSTBPC will examine the Bids to determine whether they are complete, properly signed and each page numbered and arranged in order according to the sequence.
- 8.2 After the opening of Technical Bid Form 'A' the Tender committee members and authorized officials of BSTBPC may go for site inspection of the setup at the Bidder's press. Only after the Bidder qualifies in the preliminary examination (technical eligibility) and technical evaluation, he becomes technically qualified for the financial bid evaluation.
- 8.3 The BSTBPC or his/her representative will have the right of site inspection of the Bidder's setup, anytime during the entire process of printing work of General Sale book for Class-IX to XII.
- 8.4 Prior to the financial evaluation, the BSTBPC will determine the technical eligibility and technical qualification of each Bid with reference to the Bid documents and criteria laid down for technical qualification. For the purpose of these Clauses, a technically eligible bid is one, which conforms to all the terms and conditions of the Bid documents without material deviations.
- 8.5 Tender Committee, if finds it necessary, may call all those Bidders found eligible after preliminary examination of the bids for presentation of their technical bid so that to get absolute clarity on the point of technical eligibility of the Bidders.
- 8.6 Having evaluated the bids on the criteria of technical eligibility on the basis of the technical bids submitted by the Bidders and the presentation of the technical bid, if any, made by them, the tender committee will decide on the bids which qualify the eligibility criteria.

9 Financial Evaluation

- 9.1 The Bids found technically qualified, after scrutiny and evaluation only shall be finally considered for Financial Evaluation.
- 9.2 The Financial Bid Form "B" of the technically qualified Bidder will be opened by the Tender committee.
- 9.3 Bidders or their authorized representatives, who choose to witness the opening of financial bids, would remain present during the opening of bids.
- 9.4 If there is a discrepancy between words and figures, the amount in words will prevail. If the Printer does not accept the correction of errors, its Bid will be rejected and Bid security may be forfeited.
- 9.5 **Award of Contract:** Contract will be awarded as per CVC guidelines. Contract will be awarded to the Lowest Bidder (L1). If he fails to perform the contract, all his performance bank guarantee will be forfeited and the process for blacklisting of the firm will be initiated. If the L1 Bidder backs out then the package will be allotted to the next lowest Bidder.

C. AWARD OF CONTRACT

10 BSTBPC right to vary Quantities at the Time of Award

The BSTBPC reserves the right at the time of Contract award to increase or decrease by up to ten (10) percent the quantity of Books for Class-IX to XIII and delivery thereof as originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions. No time limits extensions would be allowed for supply if quantity will increase at the time of work order.

11 Notification of Award

The BSTBPC will notify the successful Bidder in writing that its Bid has been accepted.

- 11.1 The notification of award will constitute the formation of the Contract.
- 11.2 Upon the successful Bidder's furnishing of performance security pursuant to ITB, the BSTBPC will promptly notify each successful Bidder and will discharge its Bid security after signing of contract agreement, pursuant to ITB .
- 11.3 If more than one bidder accepts the offer to do the printing work of that package on approved L-1 rate, the printing work will be allotted in order of L-2, L-3 and so on subject to fulfilment of other criteria, such as printing capacity etc.
- 11.4 If L1 fails to perform the contract, the BSTBPC has the right to award the contract to L-2, L-3 and so on subject to fulfilment of other criteria, such as printing capacity etc.
- 11.5 In case, bidders willing to work on L-1 rate from other packages, in the interest of BSTBPC and timely completion of the contract, depending on the performance of the bidders, BSTBPC may allot the work to such bidders to facilitate the timely supply of books.

12 Signing of Contract

Within 03 (three) days of receipt of the Contract Form (Section – X) with notification of award, the successful Bidder shall put his signature and date on the Contract and return it to the BSTBPC.

13 Performance Security

- 13.1 Within 03 (Three) days of the receipt of notification of award from the BSTBPC, the successful Bidder shall furnish the performance security in accordance with the General Conditions of Contract, in the Performance Security Form (Section-XI) provided in the Bid documents or in another form acceptable to the BSTBPC.
- 13.2 Failure of the successful Bidder to comply with the requirement of ITB Clause-4.7. shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid security.

14 Corrupt or Fraudulent Practices

- 14.1 The BSTBPC requires that the Bidders/ Printer(s) observe the highest standard of ethics during the execution of such contracts. In pursuance of this policy, the BSTBPC:
 - (a) Defines, for the purposes of this provision, the terms set forth as follows:

- (i) **“Corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and**
- (ii) **“Fraudulent practice” means misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the BSTBPC, and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive the BSTBPC of the benefits of free and fair competition;**
- (b) **Will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;**
- (c) **Will declare a firm ineligible, either indefinitely or for a stated period of time, for being awarded Govt. contract, if it at any time determines that the Bidder(s)/ Printer(s)/Firm(s) has engaged in corrupt or fraudulent practices in competing for, or in executing, the contract.**
- (d) **Further, all bidding documents and all contracts financed in whole or in part by the Government will have a clause permitting it to inspect the Bidders', suppliers' and contractors' accounts and records relating to the bid submission and contract performance of the Bidders, suppliers and contractors, and to have these accounts and records audited by the auditors appointed by the C.A.G.**

SECTION III:
GENERAL CONDITIONS OF CONTRACT
(GCC)

GENERAL CONDITIONS OF CONTRACT (GCC)

1. Standards

The General Sale Books for Class-IX to XIII printed under this Contract shall confirm to the standards mentioned in the Technical Specifications mentioned in Section VI.

2. Use of Contract Documents and Information, Inspection and Audit

- 2.1 The Printer shall not, without the BSTBPC prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the BSTBPC in connection therewith, to any person other than a person employed by the Printer in performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.
- 2.2 The Printer shall not, without the BSTBPC prior written consent, make use of any document or information except for purposes of performing the Contract.
- 2.3 Any document, other than the Contract itself, shall remain the property of the BSTBPC and shall be returned (in all copies) to the BSTBPC on completion of the Printer's performance under the Contract if so required by the BSTBPC.
- 2.4 The Printer shall permit the BSTBPC or its representative to inspect the Printer's accounts and records relating to the past performance of the Printer and to have them audited by auditors appointed by the BSTBPC, if so required by the BSTBPC.
- 2.5 The Printer shall return to BSTBPC, all material such as press copies of Books, CDs, and Film Positives etc. as soon as the period of Contract is over.

3. Performance Security

- 3.1 Within 03 (three) days of receipt of the notification of contract award, the Printer shall furnish Performance Security in the amount specified in the SCC Clause-1 of Section IV.
- 3.2 The proceeds of the performance security shall be payable to the BSTBPC as compensation for any loss resulting from the Printer's failure to complete its obligations under the Contract.
- 3.3 The Performance Security shall be denominated in Indian Rupees and shall be in the form of Bank Guarantee, issued by nationalized/ scheduled bank located in India, in the form provided in the Bid documents
- 3.4 The Performance Security will be discharged by the BSTBPC and returned to the Printer after successful completion of the period of Contract, including the warranty obligation, under the contract.

4. Inspections and Tests

- 4.1 The BSTBPC or its representative shall have the right to inspect and/or to test the General Sale Books for Class-IX to XII to confirm their conformity to the Contract specifications at no extra cost to the BSTBPC. The BSTBPC shall notify the Printer in writing of the materials used in manufacturing the Poster, Folder & Booklets that needs to be sent to the Government Laboratory for the purpose of testing raw materials and binding processes to make certain that they meet the requirements of the Technical Specifications.

- 4.2 The inspections and tests may be conducted on the premises of the Printer or at the point of delivery. If conducted on the premises of the Printer or its delivering point all reasonable facilities and assistance, including access to drawings and production data shall be furnished to the inspectors at no charge to the BSTBPC.
- 4.3 If any inspected or tested Poster, Folder & Booklets fail to confirm to the specifications, then the BSTBPC may reject the General Sale Books for Class-IX to XII or make alterations necessary to meet specification requirements free of cost to the BSTBPC.
- 4.4 The BSTBPC right to inspect test and, where necessary, reject the General Sale Books for Class-IX to XII shall in no way be limited or waived by reason of the General Sale Books for Class-IX to XII having previously been inspected, tested and passed by the BSTBPC or its representative prior to the transportation.
- 4.5 Nothing in GCC Clause 7 shall in any way relieve the Printer from any warranty or other obligations under this Contract.
- 4.6 05(five) copies of General Sale Books for Class-IX to XII shall be presented to the BSTBPC, for approval before final dispatch to the destination-points without prejudice to any claim for extension of time for delivery.
- 4.7 All General Sale Books for Class-IX to XII may also be subject to spot checks on delivery to the destination-points. For this purpose where considered necessary, samples of papers may be drawn and sent to Government Laboratory for carrying out the tests to confirm its adherence to the laid down specification. If the General Sale Books for Class-IX to XII fail to meet the laid down specifications, the Printer shall take immediate steps to remedy that deficiency or replace the defective General Sale Books for Class-IX to XII to ensure to conform it to the technical specifications to the satisfaction of the BSTBPC.

5. Delivery and Documents

- 5.1 Delivery of General Sale Books for Class-IX to XII at the destination points should be strictly finished within 30 days from the date of Agreement. The terms specified by the BSTBPC in the Award of Contract should be strictly adhered to the Printer.
- 5.2 The General Sale Books for Class-IX to XII shall be printed and supplied at the destination points within 30 days from the date of agreement.
- 5.3 Time is the essence of this contract. The time period has to be strictly followed by the bidder at any cost. No negligency shall be shown on the ground of delay at any cost.

6. Payment

- 6.1 *Payment of 90% of bill amount shall be paid within seven (7) days after the verification of the challans submitted by the printer from BSTBPC Godown, Patna. 5% payment shall be made after satisfactory completion of the total work order. The remaining 5% will be paid within maximum period of 6 months, after the successful completion of the contract period.*
- 6.2 *The Printer's request for payment shall be made to the MD BSTBPC in writing, accompanied by a BSTBPC invoice describing, as appropriate, the general sale books for Class-IX to XII delivered and the delivery performed at the concerned Godown Incharge/Manager (Marketing & Sales) at Patna, i.e. receipted challans and documents, submitted, and upon fulfillment of other obligations stipulated in the contract. The Managing Director reserves the right to withhold remaining 5% of the General Sale Books for Class-IX to XII printing charges as a safeguard against printing and other defects and breach of contract which may be discovered later on or maximum period of 6 months.*
- 6.3 Mandatory deduction as applicable for T.D.S. and all taxes besides other penal deductions if any imposed shall be recovered from the bills under the contract.

6.4 Payment shall be made in Indian Rupees.

7. Prices

Prices charged by the Printer for the Printing (With Paper), Binding, Packing and Supply of Text Books from Class-IX to XII under General Sale of Books for the year 2018 and 2019 at BSTBPC Godown, Patna, under the Contract shall not vary from the prices quoted by the Printer in its Bid.

8. Penalty For delays:

Timely distribution/availability of General Sale Books for Class-IX to XII. A penalty would be imposed for delayed supply. In case of extension in the delivery period with Liquidated Damages, the recovery shall be made on the basis of following percentage of deduction from the value of Poster, Folder & Booklets which the Bidder has failed to supply within scheduled delivery period,

i	Delay up to one week of the prescribed delivery period	1%
ii	Delay exceeding one weeks but not exceeding two weeks of the prescribed period.	2%
iii	Delay exceeding two weeks but not exceeding three weeks of the prescribed period.	5%

1.1 The Bidder's who failed to supply the General Sale Books for Class-IX to XII after two weeks (without valid reason) of the due date of delivery shall be debarred from participating in future tenders of BSTBPC and shall be blacklisted and this decision of BSTBPC shall be communicated to other such Governments Agencies as BSTBPC may deem fit.

1.2 Penalty for Grammage and Deviation in Challan:-

Penalty for Grammage:

If the grammage of Text paper of the printed books is found less than prescribed specification after lab test, penalty will be imposed as per less grammage. If grammage is less than 5% then 0.5% of the total contract value will be deducted as penalty in addition to above. Provision as per BIS Code IS 1848:2007 (Fourth Revision) +/- in grammage will be considered.

1.3 Penalty for Mistakes & Quality of Printing:

In case of mistakes in the printing of Books, the printer shall be liable to pay penalty at the rate of 0.25% of contract value of the concerned General Sale Books for Class-IX to XII for every 5 (five) mistakes or part thereof. If the number of mistakes exceeds 20 (twenty) in a whole General Sale Books, then the General Sale Books for Class-IX to XII shall be rejected and cost of paper shall be recovered from the security/bills.

The inferior quality General Sale Books for Class-IX to XII in terms of bad printing, binding shall attach a penalty in terms of deduction of 1% to 5% of the awarded contract value.

9. Termination for Default

9.1 The BSTBPC may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Printer, terminate the Contract in whole or part terminate the contract of remaining work/ supply and may award the contract to any eligible Printer/Printers minus proportionate deduction of transportation cost:

- (a) If the Printer fails to perform any other obligation(s) under the Contract.
- (b) If the Printer, in the Judgment of the BSTBPC has engaged in corrupt or fraudulent practices as defined in clause 14 of ITB in competing for or in executing the Contract.

9.2 In the event the BSTBPC terminates the Contract in whole or in part, pursuant to GCC Clause 10, the BSTBPC may or may not release the performance security, wholly or partially, upon such terms and in such manner as it deems appropriate and the Printer shall be liable to the BSTBPC for acceptance of any such decision of the BSTBPC.

10. Settlement of Disputes

- 10.1 The BSTBPC and the Printer shall make every effort to resolve amicably by direct informal negotiation for any disagreement or dispute arising between them under or in connection with the Contract.
- 10.2 If, after thirty (30) days, the parties have failed to resolve the dispute or difference by such mutual consultation, then either the BSTBPC or the Printer may give notice to the other party of its intention to commence arbitration, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.
- 10.3 Any dispute or difference, in respect of which a notice of intention to commence arbitration has been given in accordance with this clause, shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Books under the Contract.
- 10.4 Arbitration proceedings shall be conducted in accordance with the rules of procedure specified in the GCC Clause-3 in Section-III.
- 10.5 Notwithstanding any reference to arbitration herein the parties shall continue to perform their responsive obligations under the contract unless they otherwise agree.
- 10.6 All the disputes relating to the Bid will be subject to Patna jurisdiction.

11. Applicable Law

The Contract shall be interpreted in accordance with the laws of the Union of India and local State laws. All the disputes relating to the bid will be subject to Patna jurisdiction.

12. Taxes and Duties

Printer shall be entirely responsible for payment of all taxes, duties, license fees, octroi, road permits, insurance etc., incurred until delivery to the destination-points (district Head quarters in Bihar) .

13. Packing

- 13.1 The Printer shall provide such packing of the General Sale Books for Class-IX to XII as is required to prevent their loss or pilferage or damage or deterioration during transit to their final destination as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperature, humidity, moisture and precipitation during transit and open storage.
- 13.2 The Books should be packed using simple paper on the top and bottom of the bundle. There after it should be tied with strips of minimum 9 mm width making cross of the bundle (strip packing width wise and length wise).

Books upto 14 format -	50 Books. In each bundles
Books above 14 format-	25 Books. In each bundles

SECTION - IV

SPECIAL CONDITIONS OF CONTRACT

(SCC)

SPECIAL CONDITIONS OF CONTRACT (SCC)

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the General Conditions is indicated in parentheses.

1. Performance Security

- (i) Within 3 (three) days the Printer's receipt of Notification of Award, the Printer shall furnish Performance Security in the form of Bank Guarantee from a nationalized /scheduled bank to the BSTBPC for an amount of 5% (Five percent) of the contract value, valid up to 6 (six) months from the signing of the contract agreement.
- (ii) Submission of forged Bank Guarantee shall lead to institution of Criminal Case as well as cancellation of contract and forfeit of the bid Security as well as blacklisted.

2. Inspection and Tests

The following inspection procedures and test are required by the BSTBPC:

- (i) Sample of paper-
- (ii) For Text paper of Text Books, it should be 70 & 80 GSM white maplitho paper manufactured only from virgin pulp with Emblem of the paper mill imprinted as water mark of paper mill confirming to IS 1848:2007 or as latest amended.
- (iii) For cover paper of Text Books, it should be 130 and 220 GSM Art Board manufactured only from virgin white pulp Board with Emblem of the paper Mill imprinted as water mark of paper mill conforming to IS 6956:2001 or as latest amended.
- (iv) 5 copies of printed Books should be got approved by the Printer from BSTBPC before final dispatch without any claim for extension of time for delivery.
- (v) For this purpose where considered necessary, samples of papers may be drawn and sent to Government Laboratory for carrying out the tests to confirm its adherence to the laid down specification. Laboratory testing charge will be borne by the Bidders.
- (vi) If the Books fail to meet the laid down specifications, the Printer shall take immediate steps to remedy that deficiency or replace the defective Books to ensure to confirm it to the technical specifications to the satisfaction of the BSTBPC.

3. Incidental Delivery

The following covered under GCC Clause 7 shall be furnished and the cost shall be included in the contract price:

- (i) Pre-press
- (ii) Distribution and delivery of each package as specified in section-V. schedule of requirements.

SECTION - V

SCHEDULE OF REQUIREMENT

SECTION - V

**SCHEDULE OF REQUIREMENTS OF BSTBPC GENERAL SALES BOOK FOR CLASS-IX TO XII
Printing (With Paper), Binding, Packing and Supply of Text Books from Class-IX to XII
under General Sale of Books for the year 2018 and 2019 at BSTBPC Godown, Patna :-**

PACKAGE WISE DETAILS OF TEXT BOOKS FOR GENERAL SALE

Sr. No	Package-I	Binding	Text Col. & Cover col.	Name of the Book	Class	Size	Formate	Total No. of Page	Colour	No. of Books	Cost of Book	Total Value of Books (In Rs.)	Earnest Money (2%)
1				2	3	4	5		6	13			14
1	Package-I	Side or Centre Stitch	Four Col. Text & Four Col. Cover	Rasain Vigyan Bhag-2 (H)	XI	A/4	11.25	180	4/4	10000	33.78	337800	6756
2				Rasain Vigyan-2 (H)	XII	A/4	12.5	200	4/4	15000	37.31	559650	11193
3				Samkalin Vishwa Rajniti (H)	XII	A/4	10	160	4/4	5000	30.24	151200	3024
								Total:		30000		1048650	20973
1	Package-II	Perfect	Four Col. Text & Four Col. Cover	Jiv Vigyan (H)	XI	A/4	22	352	4/4	10000	65.29	652900	13058
2				Rasain Vigyan Bhag-1 (H)	XI	A/4	16.25	260	4/4	10000	48.73	487300	9746
3				Jiv Vigyan (H)	XII	A/4	20.25	324	4/4	15000	60.25	903750	18075
4				Rasain Vigyan-1 (H)	XII	A/4	19.25	308	4/4	15000	57.37	860550	17211
								Total:		50000		2904500	58090
1	Package-III	Perfect	Four Col. Text & Four Col. Cover	Bhautiki Bhag-1 (H)	XI	A/4	15.75	252	2/4	10000	46.37	463700	9274
2				Bhautiki Bhag-1 (H)	XII	A/4	20.25	324	2/4	15000	59.055	885825	17716.5
3				Bhautiki Bhag-2 (H)	XII	A/4	17	272	2/4	20000	49.89	997800	19956
								Total:		45000		2347325	46946.5
1	Package-IV	Side or Centre Stitch	Four Col. Text & Four Col. Cover	Bhautik Bhugol ke Mul Siddhant (H)	XI	A/4	10.25	164	1/4	5000	30.13	150650	3013
2				Bharat Bhautik Paryavaran (H)	XI	A/4	7.25	116	1/4	5000	21.88	109400	2188
								Total:		10000		260050	5201
1	Package-V	Perfect	Two Col. Text & Four Col. Cover	Ganit (H)	IX	1/8DC	26.25	420	2/4	75000	59.65	4473750	89475
2				Ganit (H)	X	1/8DC	26	416	2/4	75000	59.10	4432500	88650
3				Ganit (H)	XI	1/8DC	31.5	504	2/4	15000	71.30	1069500	21390
4				Rajnitik Siddhant (H)	XI	1/8DC	16.75	268	2/4	5000	38.58	192900	3858
5				Ganit Bhag-1 (H)	XII	1/8DC	19.75	316	2/4	15000	45.24	678600	13572
6				Ganit Bhag-1 (H)	XII	1/8DC	21.25	340	2/4	15000	48.56	728400	14568
								Total:		200000		11575650	231513
1	Package-VI	Side or Centre Stitch	Four Col. Text & Five Col. Cover	Itihash ki Duniya Bhag-1 (H)	IX	1/8DC	7.5	120	4/5	125000	15.60	1950000	39000
2				Bharat Bhumi Avam Log (H)	IX	1/8DC	12	192	4/5	75000	24.46	1834500	36690
3				Hamari Arthvyastha Bhag-1 (H)	IX	1/8DC	9.25	148	4/5	100000	19.04	1904000	38080
4				Loktantrik Rajniti Bhag-1 (H)	IX	1/8DC	9.25	148	4/5	100000	19.04	1904000	38080
5				Democratic Polity-1 (E)	IX	1/8DC	10.25	164	4/5	5000	21.01	105050	2101

6				Itihas ki Duniya Bhag-2	X	1/8DC	12.5	200	4/5	125000	25.44	3180000	63600	
7				Hamari Arthwastha Bhag-2 (H)	X	1/8DC	11	176	4/5	100000	22.49	2249000	44980	
8				Loktantrik Rajnitik Bhag-2 (H)	X	1/8DC	8.25	132	4/5	150000	17.07	2560500	51210	
9				Kislay Bhag-3 (H)	X	1/8DC	7	112	4/5	10000	14.61	146100	2922	
10				World of History (E)	X	1/8DC	12.5	200	4/5	5000	25.44	127200	2544	
11				Our Economy-2 (E)	X	1/8DC	11	176	4/5	5000	22.49	112450	2249	
12				Democratic polity bhag-2 (E)	X	1/8DC	8.25	132	4/5	5000	17.07	85350	1707	
										Total:		805000	16158150	323163
1	Package-VII	Perfect	Four Col. Text & Five Col. Cover	Bharat Shanshadhan avm Upyog	X	1/8DC	21	336	4/5	100000	43.17	4317000	86340	
2				India Resorse and utility (E)	X	1/8DC	21	336	4/5	5000	43.17	215850	4317	
3				Krishi vigyan bhag-2 (H)	XII	1/8DC	25.75	412	4/4	5000	52.74	263700	5274	
										Total:		110000	4796550	95931
1	Package-VIII	Side or Centre Stitch	Two Col. Text & Five Col. Cover	Durwakshat Bhag-1 (M)	IX	1/8DC	11	176	2/5	10000	21.94	219400	4388	
2				Darkhashan Bhag-1 (U)	IX	1/8DC	14	224	2/5	25000	27.70	692500	13850	
3				Roushani Bhag-1 (U)	IX	1/8DC	3.5	56	2/5	25000	7.55	188750	3775	
4				Godhuli Bhag-1 (H)	X	1/8DC	10	160	2/5	75000	20.02	1501500	30030	
5				Varnika Bhag-2 (H)	X	1/8DC	3.25	52	2/5	125000	7.07	883750	17675	
6				Panorma Bbhag-2 (E)	X	1/8DC	10.5	168	2/5	125000	20.98	2622500	52450	
7				Panorma English Reader Bhag-2	X	1/8DC	4	64	2/5	125000	8.51	1063750	21275	
8				Piyusham Bgag-2 (S)	X	1/8DC	8.5	136	2/5	100000	17.14	1714000	34280	
9				Piyusham Bhag-2 Drut Pathay (S)	X	1/8DC	3.5	56	2/5	125000	7.55	943750	18875	
10				Darkhashan bhag-2 (U)	X	1/8DC	14	224	2/5	50000	27.70	1385000	27700	
11				Roushani Bhag-2 (U)	X	1/8DC	6.5	104	2/5	35000	13.30	465500	9310	
12				Aripan Bhag-2 (M)	X	1/8DC	12	192	2/5	10000	23.86	238600	4772	
										Total:		830000	11919000	238380
1	Pack-IX	Side or Centre Stitch	One Col. Text & Two Col. Cover	Rainbow Story of English (E)	XI	1/8DC	4	64	1/2	50000	8.43	421500	8430	
										Total:		50000	421500	8430
1	Package-X	Perfect	One Col. Text & Four Col. Cover	Rainbow Bhag-2 (E)	XII	1/8DC	15.25	244	1/4	50000	29.79	1489500	29790	
2				Digant Bhag-2 (H)	XII	1/8DC	15.75	252	1/4	50000	31.45	1572500	31450	
3				Kahkasha Bhag-2 (U)	XII	1/8DC	17	272	1/4	10000	33.88	338800	6776	
										Total		110000	3400800	68016

Specification of binding	Binding of the Textbooks must be done as per following description:-	
	No. of Pages	Type of Binding
	Upto128 pages	Centre stitched binding by wire at three places
	Beyond 129 to 224 pages	Side stitched binding by wire at three places
	Above 224 pages	Perfect binding
Note:- Stitching wire must be rustproof.		

SECTION VI:
TECHNICAL SPECIFICATIONS
AND
ELIGIBILITY CRITERIA

**TECHNICAL SPECIFICATIONS FOR PRINTING (WITH PAPER), BINDING, PACKING AND SUPPLY
OF GENERAL SALES TEXTBOOKS FOR CLASS IX TO XIII FOR THE YEAR 2018 AND 2019 AT
BSTBPC GODOWN, PATNA**

PACKAGE WISE DETAILS OF TEXT BOOKS FOR GENERAL SALE

Sr. No	Package-I	Binding	Text Col. & Cover col.	Name of the Book	Class	Size	Formate	Total No. of Page	Colour	No. of Books	Cost of Book	Total Value of Books (In Rs.)	Earnest Money (2%)
1				2	3	4	5		6	13			14
1	Package-I	Side or Centre Stitch	Four Col. Text & Four Col. Cover	Rasain Vigyan Bhag-2 (H)	XI	A/4	11.25	180	4/4	10000	33.78	337800	6756
2				Rasain Vigyan-2 (H)	XII	A/4	12.5	200	4/4	15000	37.31	559650	11193
3				Samkalin Vishwa Rajniti (H)	XII	A/4	10	160	4/4	5000	30.24	151200	3024
								Total:		30000		1048650	20973
1	Package-II	Perfect	Four Col. Text & Four Col. Cover	Jiv Vigyan (H)	XI	A/4	22	352	4/4	10000	65.29	652900	13058
2				Rasain Vigyan Bhag-1 (H)	XI	A/4	16.25	260	4/4	10000	48.73	487300	9746
3				Jiv Vigyan (H)	XII	A/4	20.25	324	4/4	15000	60.25	903750	18075
4				Rasain Vigyan-1 (H)	XII	A/4	19.25	308	4/4	15000	57.37	860550	17211
								Total:		50000		2904500	58090
1	Package-III	Perfect	Four Col. Text & Four Col. Cover	Bhautiki Bhag-1 (H)	XI	A/4	15.75	252	2/4	10000	46.37	463700	9274
2				Bhautiki Bhag-1 (H)	XII	A/4	20.25	324	2/4	15000	59.055	885825	17716.5
3				Bhautiki Bhag-2 (H)	XII	A/4	17	272	2/4	20000	49.89	997800	19956
								Total:		45000		2347325	46946.5
1	Package-IV	Side or Centre Stitch	Four Col. Text & Four Col. Cover	Bhautik Bhugol ke Mul Siddhant (H)	XI	A/4	10.25	164	1/4	5000	30.13	150650	3013
2				Bharat Bhautik Paryavaran (H)	XI	A/4	7.25	116	1/4	5000	21.88	109400	2188
								Total:		10000		260050	5201
1	Package-V	Perfect	Two Col. Text & Four Col. Cover	Ganit (H)	IX	1/8DC	26.25	420	2/4	75000	59.65	4473750	89475
2				Ganit (H)	X	1/8DC	26	416	2/4	75000	59.10	4432500	88650
3				Ganit (H)	XI	1/8DC	31.5	504	2/4	15000	71.30	1069500	21390
4				Rajnitik Siddhant (H)	XI	1/8DC	16.75	268	2/4	5000	38.58	192900	3858
5				Ganit Bhag-1 (H)	XII	1/8DC	19.75	316	2/4	15000	45.24	678600	13572
6				Ganit Bhag-1 (H)	XII	1/8DC	21.25	340	2/4	15000	48.56	728400	14568
								Total:		200000		11575650	231513
1	Package-VI	Side or Centre Stitch	Four Col. Text & Five Col. Cover	Itihash ki Duniya Bhag-1 (H)	IX	1/8DC	7.5	120	4/5	125000	15.60	1950000	39000
2				Bharat Bhumi Avam Log (H)	IX	1/8DC	12	192	4/5	75000	24.46	1834500	36690
3				Hamari Arthvyastha Bhag-1 (H)	IX	1/8DC	9.25	148	4/5	100000	19.04	1904000	38080
4				Loktantrik Rajniti Bhag-1 (H)	IX	1/8DC	9.25	148	4/5	100000	19.04	1904000	38080
5				Demoeeratic Polity-1 (E)	IX	1/8DC	10.25	164	4/5	5000	21.01	105050	2101
6				Itihas ki Duniya Bhag-2	X	1/8DC	12.5	200	4/5	125000	25.44	3180000	63600
7				Hamari Arthwastha Bhag-2 (H)	X	1/8DC	11	176	4/5	100000	22.49	2249000	44980

8				Loktantrik Rajnitik Bhag-2 (H)	X	1/8DC	8.25	132	4/5	150000	17.07	2560500	51210	
9				Kislay Bhag-3 (H)	X	1/8DC	7	112	4/5	10000	14.61	146100	2922	
10				World of History (E)	X	1/8DC	12.5	200	4/5	5000	25.44	127200	2544	
11				Our Economy-2 (E)	X	1/8DC	11	176	4/5	5000	22.49	112450	2249	
12				Democratic polity bhag-2 (E)	X	1/8DC	8.25	132	4/5	5000	17.07	85350	1707	
										Total:		805000	16158150	323163
1	Package-VII	Perfect	Four Col. Text & Five Col. Cover	Bharat Shanshadhan avm Upyog	X	1/8DC	21	336	4/5	100000	43.17	4317000	86340	
2				India Resorse and utility (E)	X	1/8DC	21	336	4/5	5000	43.17	215850	4317	
3				Krishi vigyan bhag-2 (H)	XII	1/8DC	25.75	412	4/4	5000	52.74	263700	5274	
										Total:		110000	4796550	95931
1	Package-VIII	Side or Centre Stitch	Two Col. Text & Five Col. Cover	Durwakshat Bhag-1 (M)	IX	1/8DC	11	176	2/5	10000	21.94	219400	4388	
2				Darkhashan Bhag-1 (U)	IX	1/8DC	14	224	2/5	25000	27.70	692500	13850	
3				Roushani Bhag-1 (U)	IX	1/8DC	3.5	56	2/5	25000	7.55	188750	3775	
4				Godhuli Bhag-1 (H)	X	1/8DC	10	160	2/5	75000	20.02	1501500	30030	
5				Varnika Bhag-2 (H)	X	1/8DC	3.25	52	2/5	125000	7.07	883750	17675	
6				Panorma Bbhag-2 (E)	X	1/8DC	10.5	168	2/5	125000	20.98	2622500	52450	
7				Panorma English Reader Bhag-2	X	1/8DC	4	64	2/5	125000	8.51	1063750	21275	
8				Piyusham Bgag-2 (S)	X	1/8DC	8.5	136	2/5	100000	17.14	1714000	34280	
9				Piyusham Bhag-2 Drut Pathay (S)	X	1/8DC	3.5	56	2/5	125000	7.55	943750	18875	
10				Darkhashan bhag-2 (U)	X	1/8DC	14	224	2/5	50000	27.70	1385000	27700	
11				Roushani Bhag-2 (U)	X	1/8DC	6.5	104	2/5	35000	13.30	465500	9310	
12				Aripan Bhag-2 (M)	X	1/8DC	12	192	2/5	10000	23.86	238600	4772	
										Total:		830000	11919000	238380
1	Pack-IX	Side or Centre Stitch	One Col. Text & Two Col. Cover	Rainbow Story of English (E)	XI	1/8DC	4	64	1/2	50000	8.43	421500	8430	
										Total:		50000	421500	8430
1	Package-X	Perfect	One Col. Text & Four Col. Cover	Rainbow Bhag-2 (E)	XII	1/8DC	15.25	244	1/4	50000	29.79	1489500	29790	
2				Digant Bhag-2 (H)	XII	1/8DC	15.75	252	1/4	50000	31.45	1572500	31450	
3				Kahkasha Bhag-2 (U)	XII	1/8DC	17	272	1/4	10000	33.88	338800	6776	
										Total:		110000	3400800	68016

Note:

- i) The final size of the Text Books has been shown against each Schedule/title.
- ii) Cover pages of the Text Books are not included in the total number of pages of Books.

Specifications for Printing, Binding, Packing and Supply of Text Books with Cover Paper

1	Ink colour for Text	Black colour ink of good quality to be used for Text matters. Multicolor/Bicolor for pictures & diagrams as per CD's of Books provided to be printed.								
2	No. of colours for cover	(i) For outer side – Multicolor. (ii) For inner side – two colour. As per design prescribed by BSTBPC.								
3	Type size in which Text to be printed	As per CDs provided to be printed.								
4	Type of printing process for Text Printing	Web Offset printing process.								
	Printing Plates	The Printer shall use only good quality printing plates. Wherever soft copies are provided, the plate making shall be by CTP method and wherever positives are provided it shall be by using PS plates. Only good quality chemicals shall be used for the making of plates.								
5	Specification of binding	<p>Binding of the Text Books must be done as per following description:-</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th align="center">No. of Pages</th> <th align="center">Type of Binding</th> </tr> </thead> <tbody> <tr> <td align="center">Upto128 pages</td> <td align="center">Centre stitched binding by wire at three places</td> </tr> <tr> <td align="center">Beyond 129 to 224 pages</td> <td align="center">Side stitched binding by wire at three places</td> </tr> <tr> <td align="center">Above 224 pages</td> <td align="center">Perfect binding</td> </tr> </tbody> </table> <p>Note:- Stitching wire must be rustproof.</p>	No. of Pages	Type of Binding	Upto128 pages	Centre stitched binding by wire at three places	Beyond 129 to 224 pages	Side stitched binding by wire at three places	Above 224 pages	Perfect binding
No. of Pages	Type of Binding									
Upto128 pages	Centre stitched binding by wire at three places									
Beyond 129 to 224 pages	Side stitched binding by wire at three places									
Above 224 pages	Perfect binding									
6	Printing Paper	<p>Printing paper would be procured by the Bidder himself. The paper to be used for printing the Books for the purpose of the instant tender must qualify the technical specifications as mentioned below. The paper of these prescribed technical specifications must be procured from a paper mill having actual production capacity and Excise clearance certificate of at least 30,000 MT per annum (2016-17) of writing and printing paper(Virgin white Pulp).</p> <p>Each Bidder must submit, in the technical Bid, the samples of the paper to be used for printing. Separate samples must be given for Text paper and Cover paper.</p> <p>A Bidder may submit a minimum of 5 samples of paper to be used for printing of Text and a minimum of 3 samples of the paper to be used for printing of cover paper. However, each of the samples submitted for Text paper must be of a different paper mill of the desired production capacity. Likewise each of the samples submitted for cover paper must be of different paper mills of the desired production capacity. Thus a Bidder can submit the samples of paper of up to three paper mills for Text paper and up to three paper mills for cover paper. The paper mills, however, must be of the desired production capacity. Each sample must contain five full sheets of the paper carrying the watermark of the paper mill and inscribed clearly on every sheet of sample paper, the details of the paper</p>								

		<p>mill viz. seal of the paper mill, the signature of the authorized official of the paper mill, grammage of paper along with the seal and signature of the Bidder.</p> <p>Printing paper must be as per following specification:</p> <p>(a) For Text – 70 & 80 GSM white maplitho paper manufactured from virgin white pulp with emblem of the paper mill imprinted as water mark, so, that each page of every Textbook must be imprinted by watermark of the paper mill conforming to IS 1848:2007 or as latest amended.</p> <p>(b) For cover – 175 and 220 GSM Art Board manufactured from virgin white pulp Board with emblem of the paper mill imprinted as water mark, so, that each page of the cover must be imprinted by watermarks of the paper mill conforming to IS 6956:2001 or as latest amended.</p> <p>(c) Excise Clearance Certificate- Documentary evidence of annual Excise Clearance Certificate of 30,000 M.T. per annum indicating actual paper production capacity of writing and printing paper (Virgin White Pulp) issued in favour of paper mill for the year 2016-17 duly signed by the excise authority should be submitted on letterhead of Excise Department along with the Technical Bid.</p> <p>(d) Test Report - Original test reports of paper samples from any Govt. laboratory in respect of following minimum specifications must be attached along with every sample of the paper. Test reports must be given under seal and signature of the concerned laboratory.</p> <p>Specifications :</p> <table border="1"> <thead> <tr> <th>Sl.</th> <th>Specifications</th> <th>Text Paper For 70 & 80 GSM White Maplitho</th> <th>Cover Paper For 130 & 220 GSM Art Board</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Paper Grammage</td> <td>70 GSM</td> <td>175 GSM</td> </tr> <tr> <td>2</td> <td>Tensile Index Nm/g(Min.)</td> <td>CD-20 MD-30</td> <td>-</td> </tr> <tr> <td>3</td> <td>Brightness percent (Min.)</td> <td>80</td> <td>80</td> </tr> <tr> <td>4</td> <td>Opacity percent (Min.)</td> <td>80</td> <td>80</td> </tr> <tr> <td>5</td> <td>1 minute Cobb test (Max.) Average</td> <td>25</td> <td>25</td> </tr> <tr> <td>6</td> <td>Double Fold (Min.)</td> <td>CD – 10 MD – 15</td> <td>CD – 10 MD – 15</td> </tr> <tr> <td>7</td> <td>Wax Pick</td> <td>No pick on 10 A</td> <td>Min. 8A</td> </tr> <tr> <td>8</td> <td>Smoothness (Bendtsen) ml/mm (Max.)</td> <td>280</td> <td>75</td> </tr> <tr> <td>9</td> <td>Tear Index mN. m2/g (Min.)</td> <td>CD-4.0 MD-3.5</td> <td>CD-5.0 MD-4.0</td> </tr> <tr> <td>10</td> <td>Gloss Percent (Min.)</td> <td>-</td> <td>45 (Glazed side only)</td> </tr> </tbody> </table>	Sl.	Specifications	Text Paper For 70 & 80 GSM White Maplitho	Cover Paper For 130 & 220 GSM Art Board	1	Paper Grammage	70 GSM	175 GSM	2	Tensile Index Nm/g(Min.)	CD-20 MD-30	-	3	Brightness percent (Min.)	80	80	4	Opacity percent (Min.)	80	80	5	1 minute Cobb test (Max.) Average	25	25	6	Double Fold (Min.)	CD – 10 MD – 15	CD – 10 MD – 15	7	Wax Pick	No pick on 10 A	Min. 8A	8	Smoothness (Bendtsen) ml/mm (Max.)	280	75	9	Tear Index mN. m2/g (Min.)	CD-4.0 MD-3.5	CD-5.0 MD-4.0	10	Gloss Percent (Min.)	-	45 (Glazed side only)
Sl.	Specifications	Text Paper For 70 & 80 GSM White Maplitho	Cover Paper For 130 & 220 GSM Art Board																																											
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9	Tear Index mN. m2/g (Min.)	CD-4.0 MD-3.5	CD-5.0 MD-4.0																																											
10	Gloss Percent (Min.)	-	45 (Glazed side only)																																											
8	Inspection	Inspection procedure is indicated in special conditions of contract.																																												
9	Delivery	The Textbooks are to be delivered at BSTBPC Godown, Patna																																												

Notes:

1. Sample of paper may be drawn and sent by the BSTBPC to a Govt. Laboratory for carrying out the tests to confirm its adherence to the laid down specifications, if required.
2. Bihar State Text Book Publishing Corporation Ltd. will provide to the Bidder CDs/Film/press copies of said Text Books as provided by BSTBPC. After

completion of the job, the Bidders will have to return the CDs/Film/press copies to Bihar State Text Book Publishing Corporation Ltd, Patna.

3. All the printed Text Books should carry Logo of Ashok Stambh at the middle of first Text page and Text Book Logo- PAPU at the bottom of the last cover page.

ELIGIBILITY CRITERIA

To be considered eligible for participating in the Bid process, the Bidder must meet the following minimum requirements.

- (a) The Printers must have been in operation for a minimum period of three years prior to the Bid submission date with an important part of its business being printing work of Textbooks for Central/State Government/Public Sector undertakings/Government Enterprises/Govt. aided Institutions.
- (b) The average annual turnover achieved by the Bidder as per their financial result for financial years (i.e. 2014-15, 2015-16 & 2016-17) as per the audited financial accounts must not be less than Rs. one Crores for Package- 05 to 06 & 08 and Rs. 50 Lakhs (Fifty Lakhs Rupees only) for Package-1 to 4, 7, 9 & 10.
- (c) The Bidder must have successfully completed the job of printing of Textbooks atleast 1,000 (One Lakhs Textbooks) for package 1 to 4, 50,000 (Fifty-thousand Textbooks) for package 5 to 8 in preceding three years i.e. 2014-15, 2015-16 and 2016-17, for Central/State Govt. /Public Sector undertakings/Government Enterprises/Government aided Institutions.
- (d) The Bidder must submit financial audited accounts for the preceding three years (2014-15, 2015-16 & 2016-17) demonstrating the soundness of his financial position and that it has the financial resources to perform the proposed contract.
- (e) The Bidder must furnish a certificate from nationalized/scheduled bank in support of his credit worthiness equal to Rs. 50.00 lacs(Fifty-lacs Only) for package 05 to 06 & 08 and Rs. 25.00 (Twenty-five lacs only) for package Package-1 to 4, 7, 9 & 10 for undertaking the proposed contract.
- (f) The Bidders would submit the willingness letter from the authorised person of the paper mill/Authorised stockist/Dealer from where they intend to procure the paper for the printing of the Books. A Bidder may enclose the willingness letter from a maximum of three eligible paper mills/ Authorised stockist/Dealer of his choice. However, the Bidder will have to use the paper from one mill only to print all the titles of a single package. If at any stage it is detected by or it comes to the notice of BSTBPC that a Bidder has used paper from any mill other than as mentioned in the award of contract, the contract would be rejected and security would be forfeited. The Willingness letter from the authorised person of the paper mill(s)/ Authorised stockist/Dealer should clearly confirm and certify to supply in time, the required amount of paper, of prescribed technical specifications, as specified in point-6 Printing Paper, under the Specifications for Printing, Binding, Packing and Text and Cover Paper required for printing of Text Books of Section VI of the Bid documents, to the prospective Bidder either **DIRECTLY FROM THE MILL** or through **AUTHORIZED STOCKIST/DEALER**, for the supply of the paper for the purpose of the instant tender provided Stockist/Dealer has not been blacklisted at any point of time.
- (g) The actual paper production capacity of the mill from which paper is proposed to be procured by the Bidder should be at least 30,000 MT per annum of writing and printing paper(Virgin white Pulp). An Excise Clearance Certificate of at least 30,000 M.T. per annum on the letterhead clearly indicating the quality of Text and Cover paper as required issued by competent authority must be submitted for this purpose.
- (h) The test report of sample papers for Textbooks, Text and Cover with watermark must be in original from any Government Owned laboratory duly supported by a request letter of the Bidder to the laboratory for carrying out test and money receipt as token of testing charges paid to the laboratory. The test report of paper specification must be as given below:

(i)

Sl.	Specifications	Text Paper For 70 & 80 GSM White Maplitho	Cover Paper For 130 & 220 GSM Art Board
1	Paper Grammage	70 & 80 GSM	130 & 220 GSM
2	Tensile Index Nm/g(Min.)	CD-20 MD-30	-
3	Brightness percent (Min.)	80	80
4	Opacity percent (Min.)	80	80
5	1 minute Cobb test (Max.) Average	25	25
6	Double Fold (Min.)	CD – 10 MD – 15	CD – 10 MD – 15
7	Wax Pick	No pick on 10 A	Min. 8A
8	Smoothness (Bendtsen) ml/mm (Max.)	280	75
9	Tear Index mN. m2/g (Min.)	CD-4.0 MD-3.5	CD-5.0 MD-4.0
10	Gloss Percent (Min.)	-	45 (Glazed side only)

- (j) If the Bidder opts for the paper from more than one mill, then he is required to submit original test report for all the sample papers from any Govt. laboratory as well as samples of paper from all the mills. However in case of samples from more than one mill meet the required standards in paper test report; the Bidder will have to use only one mills paper. If all the paper test report(s) fails to meet the required specification then the same Bid will be rejected.
- (k) Bidder shall furnish the information of past supplies and satisfactory performance in the format given under Section-XIII.
- (l) Bidders shall furnish documentary evidence (Purchase orders, invoices etc.) for the past supplies and Clients Certificate in support of the satisfactory performance specified above.
- (m) The Bidder should furnish data to support the printing capacity per day or per year to perform the contract and complete the supplies within the stipulated delivery period.
- (n) The Bidder must have premises equipped to acceptable standard, necessary to perform the functions required of it and must own the following facilities:

SI no	Category and the Description of the machinery prescribed	Quantity
Pre-Printing machinery		
1	Computer to Plate making plant with processor capable of making plates Double Crown, A-1 and such similar sizes or Plate exposing system with processor capable of making plates Double Crown, A-1 and such similar sizes	one unit
Printing machinery		
1	Single colour web offset machine with a minimum cut off 508 mm or 578mm	For Package-4, 9 & 10 - one units each size
2	Single colour web offset machine with a minimum cut off 508 mm or 578mm	For Package-3, 5 & 8 - one units each size
3	Four colour web offset machine with a minimum cut off 508 mm or 578mm	For Package-1, 2, 6 & 7 - one units each size
4	Four colour sheet fed offset printing machine	For Package-1 to 10 - one unit
Binding and Finishing Machinery		
1	Perfect binding machine.	one unit for Package No.2 , 3, 5, 7 & 10.
2	Cutting Machine	one unit
Manpower, Factory and Storage Space		
The plant shall be operated by qualified and trained manpower with qualified supervisors for quality checking in the production line. The plant shall be well planned and is required to be in easily accessible location. It is expected to be laid out in an area of about 3,000 sq feet for Package-1 to 10 to have easy and safe movement of the materials. The storage space shall be at least another 3,000 sq feet covered area for package 1 to 10 the safe storage of finished goods as well as to stock the paper.		

Note : The Specifications mentioned above are at minimum configurations expected, but Superior Machinery in the similar class are also acceptable. However, decision of the Purchaser in this regard shall be final and binding.

- (o) Evidence of owning the above facilities must be upload with the Bid with copies of procurement documents as well as proof of owning, the necessary infrastructural facilities pursuant to Section XIV.
- (p) Commercial Tax Clearance, proof of sales tax return as on 31.12.2017 and income tax registration certificate (PAN/TAN No.) must be submitted along with technical Bid.
- (q) An affidavit as per specimen given in section XV to this effect on stamp paper worth Rs 1000/- (Rs. One thousand) must be submitted along with technical Bid.
- (r) BSTBPC shall have right to accept/reject a proposal/Bid failing to meet any one of the above mentioned eligibility criteria.
- (s) GST Registration Certificate must be submitted with technical Bid.
- (t) Bid Security (EMD) for Package-1 to 10 is given below:-

Details of Earnest Money Deposit

Packag e No.	Size Of Books	Specification	Bindin g	Text colour & Cover colour	Total No. of Books	Tender Processing Fee (TPF) to be paid through Online Mode (Non-refundable)	Approximate estimated Total value of Books (in Rupees)	Cost of Tender document (Non-refundable)	Earnest money (In Rupees)
1	2	3	4	5	6	7	8	9	10
1	A/4 Size (20.5x27.9 cm)	Text Paper 80 GSM Maplitho (Virgin white pulp) Cover Art Board 220 GSM	Side or Center Stitch	Four Colour Text & Four Colour Cover	30,000 (Thirty thousand)	Rs. 1,180/- (One thousand One hundred Eighty)	10,49,000/- (Ten Lacs Forty-nine thousand) only	Rs. 5,600/- (Five thousand six hundred) only	21,000/- (Twenty one thousand) only
2	A/4 Size (20.5x27.9 cm)	Text Paper 80 GSM Maplitho (Virgin white pulp) Cover Art Board 220 GSM	Perfec t	Four Colour Text & Four Colour Cover	50,000/- (Fifty thousand)	Rs. 1,180/- (One thousand One hundred Eighty)	29,05,000/- (Twenty-nine lacs Five thousand) only	Rs. 5,600/- (Five thousand six hundred) only	58,500/- (Fifty-eight thousand five hundred) only
3	A/4 Size (20.5x27.9 cm)	Text Paper 80 GSM Maplitho (Virgin white pulp) Cover Art Board 220 GSM	Perfec t	Two colour Text & Four Colour Cover	45,000/- (Fourty-five thousand)	Rs. 1,180/- (One thousand One hundred Eighty)	23,48,000/- (Twenty-three lacs Fourty-eight thousand) only	Rs. 5,600/- (Five thousand six hundred) only	48,000/- (Fourty-eight thousand) only
4	A/4 Size (20.5x27.9 cm)	Text Paper 80 GSM Maplitho (Virgin white pulp) Cover Art Board 220 GSM	Side or Center Stitch	One colour Text & Four Colour Cover	10,000/- (Ten thousand)	Rs. 1,180/- (One thousand One hundred Eighty)	2,60,000/- (Two Lacs Sixty thousand) only	Rs. 5,600/- (Five thousand six hundred) only	5,200/- (Five thousand two hundred) only
5	D/C (18x24 cm)	Text Paper 80 GSM Maplitho (Virgin white pulp) Cover Art Board 220 GSM	Perfec t	Two colour Text & Four Colour Cover	2,00,000 (Two lacs)	Rs. 5,900/- (Five thousand Nine hundred)	1,15,76,000/- (One Crore Fifteen Lacs Seventy-six thousand) only	Rs. 11,200/- (Eleven thousand two hundred) only	2,32,000/- (Two lacs Thirty-two thousand) only
6	D/C (18x24 cm)	Text Paper 70 GSM Maplitho (Virgin white pulp) Cover Art Board 130 GSM	Side or Center Stitch	Four colour Text & Five Colour Cover	8,05,000 (Eight Lacs Five thousand)	Rs. 5,900/- (Five thousand Nine hundred)	1,61,60,000/- (One Crore Sixty-one lacs Sixty thousand) only	Rs. 11,200/- (Eleven thousand two hundred) only	3,23,500/- (Three lacs Twenty three thousand five hundred) only
7	D/C (18x24 cm)	Text Paper 70 GSM Maplitho (Virgin white pulp) Cover Art Board 130 GSM	Perfec t	Four colour Text & Five Colour Cover	1,10,000 (One lacs ten thousand)	Rs. 1,180/- (One thousand One hundred Eighty)	47,97,000/- (Forty seven lacs Ninety-seven thousand) only	Rs. 5,600/- (Five thousand six hundred) only	96,000/- (Ninety-six thousand) only
8	D/C (18x24 cm)	Text Paper 70 GSM Maplitho (Virgin white pulp) Cover Art Board 130 GSM	Side or Center Stitch	Two colour Text & Five Colour Cover	8,30,000 (Eight Lacs Thirty thousand)	Rs. 5,900/- (Five thousand Nine hundred)	1,19,18,000/- (One Crore Nineteen lacs Eighteen thousand) only	Rs. 11,200/- (Eleven thousand two hundred) only	2,38,500/- (Two Lacs Thirty-eight thousand five hundred) only
9	D/C (18x24 cm)	Text Paper 70 GSM Maplitho (Virgin white pulp) Cover Art Board 130 GSM	Side or Center Stitch	One colour Text & Two Colour Cover	50,000 (Fifty thousand)	Rs. 1,180/- (One thousand One hundred Eighty)	4,22,000/- (Four Lacs Twenty-two thousand) only	Rs. 5,600/- (Five thousand six hundred) only	8,500/- (Eight thousand five hundred) only
10	D/C (18x24 cm)	Text Paper 70 GSM Maplitho (Virgin white pulp) Cover Art Board 130 GSM	Perfec t	One colour Text & Four Colour Cover	1,10,000 (One Lac Ten thousand)	Rs. 1,180/- (One thousand One hundred Eighty)	34,01,000/- (Thirty-four lacs one thousand) only	Rs. 5,600/- (Five thousand six hundred) only	68,100/- (Sixty-eight thousand one hundred) only

SECTION – VII:
TECHNICAL BID INFORMATION
FORM "A"

Technical Bid Information - FORM "A"

The Bidder has to go through the Eligibility Criteria (Section-VI) and other requirements mentioned in the bid documents and it is the Bidder's responsibility to provide all the information mentioned in the Proforma given below and any other information which is compulsory and required to be completed by the Bidder mentioned in any other section of the bid documents duly exactly scanned and uploaded in the following seriatim in one pdf file on web portal:

S.	Particulars	Information to be furnished by the Bidder	Document uploaded online (Yes/No)	Original document submitted (Yes/No)
1	Full name & address of the Bidder (with Telephone/fax no. etc)			
2	Legal status, Place and date of Registration and principal place of business of the company or firm or association.			
3	Whether the Bid Security submitted.			
4	(a) Bid Security Amount			
	(b) Bank Demand Draft No. & date			
	(c) E-payment			
	(d) Name of the Bank			
	(e) Name & address of branch with branch code no.			
	(f) Telephone/Fax No. of the Bank			
5	Whether the Press is in-operation for a minimum period of last 3 years. Please refer to Clause (a) of Section VI: Eligibility criteria.			
6	Year of establishment of the Press			
7	Year wise turnover for the last three years Please refer to Clause (b) of Section VI: Eligibility criteria.	(2014-15) Rs. (2015-16) Rs. (2016-17) Rs.		
8	Whether audited financial accounts for the last three years attached. Please refer to Clause (c) of Section VI: Eligibility criteria.			
9	(a) No. of P.S. Plate making Units			
	(b) No. Of Offset machines	1. Sheet offset machine 2. Web Offset Machine-one, two & four colour		
	(c) No. of Binding Machine	cutting machine		
	(d) Space for safe storage of paper and printed Books (specify space/area in Sq.ft.)			

S.	Particulars	Information to be furnished by the Bidder	Document uploaded online (Yes/No)	Original document submitted (Yes/No)
	(e) Total value of Buildings/Premises/Machines etc. owned.	(i) Building Rs..... (ii) Premises Rs..... (iii) Machines Rs.....		
	(f) Details of Manpower (Give numbers)	(i) Skilled (ii) Semi skilled (iii) Unskilled (iv) Managerial & other staff		
10	Whether samples of Text Maplitho paper with name of the manufacturing paper mill submitted. (As per Section VI Specifications for Printing, Packing and Paper Required for Printing of Books)			
11	Whether the undertaking from the paper mill on the availability of required quantity of paper to the Bidder in time, confirming the clause (f) of Section VI: Eligibility Criteria, attached.			
12	Whether Annual Excise Clearance Certificate from Excise authority of at least 30,000 M.T. per annum on the actual production capacity of writing and printing paper producing from virgin pulp of the manufacturing mill confirming the clause (g) of Section VI:- Eligibility Criteria, attached.			
13	Whether latest test report from a Govt. laboratory of the paper as required in Specification of Text Art Paper confirming the clause (h) of Section VI: Eligibility Criteria required for printing of Books, attached.			
14	Whether the Affidavit of the Declaration by the bidder submitted.			
15	Whether stamped affidavit duly completed & certified by Notary Public, submitted. Confirming the clause (q) of Section VI:- Eligibility Criteria,. Attached.			
16	Whether all pages of the bid have been digitally initialed by the authorized person and all pages duly numbered.			
17	Whether the cost of Bid Document submitted or not (if yes, give details)	DD No: Date: Amount: Name of the Bank: Place:		
18	Whether the commercial tax registration & clearance certificate submitted. Please refer to Clause (p) of Section VI: Eligibility criteria.			
19	Whether the income tax registration certificate submitted. Please refer to Clause (p) of Section VI: Eligibility criteria.			
	EMD/Bid Security in the form of Demand Draft/Online e-payment submitted			

Signature of the authorized signatory

Full name & address of the Bidder with seal

SECTION VIII:
FINANCIAL BID FORM
FORM "B"

BID FORM

Date:

Bid Reference/Invitation for Bid (IFB) No:

From

M/s.....
.....
.....

To:

The Managing Director,
Bihar State Text Book Publishing Corporation Ltd.,
Pathya Pustak Bhawan, Budha Marg,
Patna-800 001

Dated.....

**Subject: Printing(with paper), Binding, Packing and supply of Books
 from Class-IX to XII under General Sales for the 2018 & 2019
 at BSTBPC Godown.**

Dear Sir,

I/We.....

.....am/are submitting herewith my/our Bid for printing and supply of Text Books. My/Our rates are quoted in the price Bid (Section-VIII) which is part of Financial Bid.

1. I/We have carefully read the conditions laid down for the Bid and the contract and in case my /ours rates are approved and work is allotted to me/us, I/We hereby agree to abide by all of them. The conditions attached to the Bid form have been signed by me/us in token of their acceptance.
2. I/We hereby also agree to carry out faithfully, all other instructions from you which are not contrary to any of the terms and conditions of the contract, or which do not put me/us to any additional financial burden beyond what is implied by the terms of the contract.
3. Demand Draft No..... dated..... for Rs.....(Rupees.....) of Bank Name..... in favour of the Bihar State Text Book Publishing Corporation Ltd, Patna is attached herewith..
4. I/We hereby solemnly declare that the information given by me in this letter and in the enclosures to the tender form is correct, and in case any information given by me/us is found to be incorrect, the Managing Director, Bihar State Text Book Publishing Corporation Ltd, Patna will have the right to forfeit the Bid Security deposited with my/our Bid herewith.

Yours faithfully,

(Signature of Proprietor /Partner /
Managing Director with Rubber
Seal of the Firm)

FINANCIAL BID - FORM-B
PROFORMA FOR PRICE BID (PART OF FINANCIAL BID)

NAME OF BIDDER:									
Package No.	Size Of Books	Specification	Binding	Text colour & Cover colour	Total No. of Books	Approximate estimated Total value of Books (in Rupees)	Estimated Cost per format of 16 pages with paper and delivered to BSTBPC Godown in Rs.	Rate per format of 16 pages with paper and Printing, Binding, Packing and supply to BSTBPC godown, Patna (In Rs.)	
								In Figure	In Words
1	2	3	4	5	6	7	8	9	10
1	A/4 Size (20.5x27.9 cm)	Text Paper 80 GSM Maplitho (Virgin white pulp) Cover Art Board 220 GSM	Side or Center Stitch	Four Colour Text & Four Colour Cover	30,000 (Thirty thousand)	10,49,000/- (Ten Lacs Forty-nine thousand) only	3.00		
2	A/4 Size (20.5x27.9 cm)	Text Paper 80 GSM Maplitho (Virgin white pulp) Cover Art Board 220 GSM	Perfect	Four Colour Text & Four Colour Cover	50,000/- (Fifty thousand)	29,05,000/- (Twenty-nine lacs Five thousand) only	3.00		
3	A/4 Size (20.5x27.9 cm)	Text Paper 80 GSM Maplitho (Virgin white pulp) Cover Art Board 220 GSM	Perfect	Two colour Text & Four Colour Cover	45,000/- (Forty-five thousand)	23,48,000/- (Twenty-three lacs Fourty-eight thousand) only	3.00		
4	A/4 Size (20.5x27.9 cm)	Text Paper 80 GSM Maplitho (Virgin white pulp) Cover Art Board 220 GSM	Side or Center Stitch	One colour Text & Four Colour Cover	10,000/- (Ten thousand)	2,60,000/- (Two Lacs Sixty thousand) only	3.00		
5	D/C (18x24 cm)	Text Paper 80 GSM Maplitho (Virgin white pulp) Cover Art Board 220 GSM	Perfect	Two colour Text & Four Colour Cover	2,00,000 (Two lacs)	1,15,76,000/- (One Crore Fifteen Lacs Seventy-six thousand) only	2.28		
6	D/C (18x24 cm)	Text Paper 70 GSM Maplitho (Virgin white pulp) Cover Art Board 130 GSM	Side or Center Stitch	Four colour Text & Five Colour Cover	8,05,000 (Eight Lacs Five thousand)	1,61,60,000/- (One Crore Sixty-one lacs Sixty thousand) only	2.05		
7	D/C (18x24 cm)	Text Paper 70 GSM Maplitho (Virgin white pulp) Cover Art Board 130 GSM	Perfect	Four colour Text & Five Colour Cover	1,10,000 (One lacs ten thousand)	47,97,000/- (Forty seven lacs Ninty-seven thousand) only	2.06		
8	D/C (18x24 cm)	Text Paper 70 GSM Maplitho (Virgin white pulp) Cover Art Board 130 GSM	Side or Center Stitch	Two colour Text & Five Colour Cover	8,30,000 (Eight Lacs Thirty thousand)	1,19,18,000/- (One Crore Nineteen lacs Eighteen thousand) only	2.05		
9	D/C (18x24 cm)	Text Paper 70 GSM Maplitho (Virgin white pulp) Cover Art Board 130 GSM	Side or Center Stitch	One colour Text & Two Colour Cover	50000 (Fifty thousand)	4,22,000/- (Four Lacs Twenty-two thousand) only	2.11		
10	D/C (18x24 cm)	Text Paper 70 GSM Maplitho (Virgin white pulp) Cover Art Board 130 GSM	Perfect	One colour Text & Four Colour Cover	1,10,000 (One Lac Ten thousand)	34,01,000/- (Thirty-four lacs one thousand) only	1.97		

Signature of Bidder

Name

Business address

.....

.....

Place:

Date:

Note:

- i) In case of any increase or decrease in number of pages in the Text Books the cost of books will be calculated on the basis of unit form rate provide by the L1 Printer.**
- ii) The rates must be quoted both in words and figures at in criteria. If there is a discrepancy between rates mentioned in words and figures, the rates quoted in words will be considered as Bid amount for the purpose.**
- iii) Nothing extra will be paid other than unit price.**

SECTION IX:
BID SECURITY FORM

Whereas¹ (*hereinafter called "the Bidder"*) has submitted its Bid dated (*Date of submission of Bid*) for the supply of (*Name and/or description of the books*) (Hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that WE (*Name of bank*) of (*Name of country*), having our registered office at (*Address of bank*) (Hereinafter called "the Bank"), are bound onto (*Name of License Holder Publisher*) (hereinafter called "the License Holder Publisher") in the sum of for which payment well and truly to be made to the said BSTBPC, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this day of 20.....

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of Bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its Bid by the BSTBPC during the period of Bid validity :
 - (a) fails or refuses to execute the Contract Form if required; or
 - (b) fails or refuses to furnish the performance security, in accordance with the Instruction to Bidders;

We undertake to pay the BSTBPC up to the above amount upon receipt of its first written demand, without the BSTBPC having to substantiate its demand, provided that in its demand the BSTBPC will note that the amount claimed is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain valid for one hundred and five (105) days from the date fixed for opening of tender, and any demand in respect thereof should reach the Bank not later than the above date.

.....
(Signature of the Bank)

Name of Bidder

SECTION X:
CONTRACT / AGREEMENT FORM

THIS AGREEMENT made theday of....., 2018 between Bihar State Text Book Publishing Corporation Limited, Pathya Pustak Bhawan, Budha Marg, Patna-800 001 (hereinafter "the Corporation ") of the one part and (*Name of Printer*) of (*City of Printer*) (hereinafter called "the Printer") of the other part :

WHEREAS the Corporation is desirous that viz., (*Brief Description of Books and Services*) and has accepted a Bid by the Printer for the supply of those Textbooks and services in the sum of (*Contract Price in Words and Figures*) (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) N.I.T. and Bid document will be treated as part of the agreement.
 - (b) the Bid Form and the Proforma for Price Bid submitted by the Bidder;
 - (b) the Description of Books ;
 - (c) the Terms & Conditions of Contract;
 - (d) the Corporation's Notification of Award.
3. In consideration of the payments to be made by the Corporation to the Printer as hereinafter mentioned, the Printer hereby covenants with the Corporation to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Corporation hereby covenants to pay the Printer in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

Brief particulars of the Books and services which shall be supplied / provided by the Printer are as under:

SL. NO.	BRIEF DESCRIPTION OF SERVICES	QUANTITY TO BE SUPPLIED	Class Title No. (Books)	PER BOOK PRICE	PER FORMAT PRICE	TOTAL CONTRACT PRICE	DELIVERY TERMS

TOTAL VALUE:

DELIVERY SCHEDULE:

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the

said (For the Corporation)

in the presence of:.....

Signed, Sealed and Delivered by the

said (For the Printer)

SECTION XI:
PERFORMANCE SECURITY FORM

To:

The Bihar State Text Book Publishing Corporation Ltd.,
Pathya Pustak Bhawan,
Budha Marg,
Patna-1.

WHEREAS (Name of Printer)
hereinafter called "the Printer" has undertaken , in pursuance of Contract
No..... dated,.....2018 for Printing and Binding
of.....
.....(Description of Text Books and Binding)
hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that
the Printer shall furnish you with a Bank Guarantee by a recognized bank
for the sum specified therein as security for compliance with the Printer's
performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Printer a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible
to you, on behalf of the Printer, up to a total of
..... (Amount of the Guarantee in Words and Figures)
and we undertake to pay you, upon your first written demand declaring
the Printer to be in default under the Contract and without cavil or
argument, any sum or sums within the limit of
(Amount of Guarantee) as aforesaid, without your needing to prove or to
show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of.....2018

Signature and Seal of Guarantors

.....

.....
.....

Date.....2018

Address:

.....

.....

SECTION XII:
DECLARATION BY BIDDER

In response to the bid document for Printing of Textbooks under General Sales for the year 2018 & 2019 Bihar for Class-IX to X. I/We do hereby declare that I/We is/are partner of the firm / director / proprietor and;

1. I/We do hereby declare that I/We have read and understood the application form and thus declaration carefully and I/We declare to abide them.
2. I/We..... do hereby declare that I/We will not withdraw our offer, after opening of the bid. I/We further declare that after opening of the Bid. I/We shall be abiding with the offer and the Terms and conditions of the bid and the offer.
3. Thus in case of failure in compliance of the Bid by we/us I/We shall be bound to pay the penalty as per the terms and conditions appearing in the bid document.
4. That my/our firm have not been blacklisted/debarred by any Government department/Agencies/undertakings for the last consecutive 3 (three) years and that presently no kind of litigation is pending against me.

VERIFICATION

I/We do hereby verify that the contents of Para 1 to 4 of the declaration made by we/us are correct and believed to be true. Hence I/We have verified and signed on the day of2018 at.....

Witness:

- | | | |
|----|-------------------------------|-------------------------------|
| 1. | Signature
Name and address | Signature &
Seal of Bidder |
| 2. | Signature
Name & Address. | |

SECTION XIII:
PERFORMANCE STATEMENT

Performa for Performance Statement (for a period of preceding three years)

Name of the Firm

Financial Year

Order placed by (Full address of Purchaser)	Order No. & Date	Description & quantity of ordered Books	Value of order	Date of completion of delivery		Remarks indicating reasons for late delivery, if any	Has the supply been satisfactory? (Attach a certificate from the Purchaser /consignee)
				As per contract	Actual		
1	2	3	4	5	6	7	8

Signature and seal of the Bidder

SECTION – XIV:

PROFORMA FOR EQUIPMENT AND QUALITY CONTROL EMPLOYED BY THE PRINTER

BID NO.DATE OF OPENING :

NAME OF THE BIDDER.....

(Note: All details should relate to the Printer for the items offered for supply)

1. Name & full address of the Printer
2. (a) Telephone & Fax No. Office/Factory/Works
(b) Telex No. Office/Factory/Works
(c) Telegraphic address:
3. Location of the Printing Press
4. Details of Industrial License, where ever required as per statutory regulations
5. Details of important Plant & Machinery functioning in each department
(Monographs & description pamphlets be supplied if available)
6. Details of the process of Printing in the Press
7. Details & stocks of raw materials held
8. Production capacity of item(s) quoted for, with the existing Plant & Machinery
 - 8.1 Normal
 - 8.2 Maximum
9. Details of arrangement for quality control of products such as laboratory, testing equipment etc.
10. Details of staff
 - 10.1 Details of technical supervisory staff in charge of production & quality control
 - 10.2 Skilled labour employed
 - 10.3 Unskilled labour employed
 - 10.4 Maximum No. of workers (skilled & unskilled) employed on any day during the 18 months preceding the date of Tender.
11. Whether Books are tested to any standard specification? If so, copies of original test certificates should be submitted in triplicate.
12. Is the Printer registered with the Directorate General of Supplies and Disposals, New Delhi 110 001, India? If so, furnish full particulars of registration, period of currency etc. with a copy of the certificate of registration.

.....
Signature and seal of the Printer

SECTION – XV:

AFFIDAVIT

I/We.....S/o.....
aged.....Proprietor/ Partners/ Managing Director of
M/s.....and
having my registered/corporate office at
..... do
hereby solemnly affirm and declare as under:

1. That all the machinery and equipment as listed below have been purchased by me/us, and are possessed by me/us in the name of M/s.....
.....

PLATE MAKING / CTP

Sr. No.	Unit	Name of Machines	Size	Make	Model (year of manufacture)
1.	Unit-I				
2.	Unit-II				
3.	Unit-III				

That the aforesaid binding machines are installed at (address)
.....
.....

WEB OFFSET PRINTING MACHINES installed before 01.06.2017

Sr. No.	Unit	Name of Machines	Size	Colour	Make	Model (year of manufacture)
1.	Unit-I					
2.	Unit-II					
3.	Unit-III					

SHEET-FED OFFSET PRINTING MACHINES installed before 01.06.2017

Sr. No.	Unit	Name of Machines	Size	Colour	Make	Model (year of manufacture)
1.	Unit-I					
2.	Unit-II					
3.	Unit-III					

That the aforesaid printing machines are installed at (addresses)

Unit-I
Unit-II
Unit-III

Contd.....

BINDING MACHINES

- 1. Center Stitch Book Binding Machines Nos. of station
- 2. Gathering Machines Nos. of station
- 3. No. of Cutting Machines Size(s)
- 4. No. of Stitching Machines Single Staple Double
.....
- 5. Perfect Binding Machines Nos. of Clamps.....
- 6. Strip packing machines
- 7. Bag Closer Machines

Unit-I

Unit-II

Unit-III

Power Generator installed at (address)

.....

2. That the contents of the accompanying Technical Bid (Form-I) and documents as submitted by me may be treated as part and parcel of this affidavit and it is stated that the said contents are true to the best of my knowledge, information and belief.

DEPONENT

VERIFICATION

Verified on this.....day of.....2018 at

that

I/We.....S/o.....

..... Prop./Partners/Managing Director of

M/s..... (address)

.....that all the information stated above is true and correct to the best of my knowledge and belief and nothing material has been concealed therefrom..

Deponent

SECTION – XVI:
PROFORMA OF CHALLAN

(Name and address of the Bidder)

Work order No:.....

Challans no:
Date:
Name of the Districts.....
Name of Block.....

Sl. no.	Class	Name of the Books ordered	No. of Books ordered	No. of Books received	Date of Receiving	Remarks

Note:

- a) Challans will be printed in A4 Size only for maintaining the uniformity.
- b) Receiving column will be filled up by the Incharge TBPC Ltd, godown patna. Number of Text Books received by the Incharge TBPC Ltd, godown patna has to written in words & Figure in their own handwriting.

Signature of:
Representative of Printer
Full Name.....
Date.....
Mobile No:.....

Signature & stamp of:
By the Incharge TBPC Ltd, godown patna.
Full Name.....
Date.....
Mobile No:.....

SECTION – XVII:
CLASSWISE REQUIREMENT OF TEXT BOOK

CLASSWISE REQUIREMENTS OF BSTBPC GENERAL SALES BOOK

Sr.No	Name of the Book	Class	Size	No. of Books
1	2	3	4	13
1	Rasain Vigyan Bhag-2 (H)	XI	A/4	10000
2	Rasain Vigyan-2 (H)	XII	A/4	15000
3	Samkalin Vishwa Rajniti (H)	XII	A/4	5000
				30000
1	Jiv Vigyan (H)	XI	A/4	10000
2	Rasain Vigyan Bhag-1 (H)	XI	A/4	10000
3	Jiv Vigyan (H)	XII	A/4	15000
4	Rasain Vigyan-1 (H)	XII	A/4	15000
				50000
1	Bhautiki Bhag-1 (H)	XI	A/4	10000
2	Bhautiki Bhag-1 (H)	XII	A/4	15000
3	Bhautiki Bhag-2 (H)	XII	A/4	20000
				45000
1	Bhautik Bhugol ke Mul Siddhant (H)	XI	A/4	5000
2	Bharat Bhautik Paryavaran (H)	XI	A/4	5000
				10000
1	Ganit (H)	IX	1/8DC	75000
2	Ganit (H)	X	1/8DC	75000
3	Ganit (H)	XI	1/8DC	15000
4	Rajnitik Siddhant (H)	XI	1/8DC	5000
5	Ganit Bhag-1 (H)	XII	1/8DC	15000
6	Ganit Bhag-1 (H)	XII	1/8DC	15000
				200000
1	Itihas ki Duniya Bhag-1 (H)	IX	1/8DC	125000
2	Bharat Bhumi Avam Log (H)	IX	1/8DC	75000
3	Hamari Arthvyastha Bhag-1 (H)	IX	1/8DC	100000
4	Loktantrik Rajniti Bhag-1 (H)	IX	1/8DC	100000
5	Democratic Polity-1 (E)	IX	1/8DC	5000
6	Itihas ki Duniya Bhag-2	X	1/8DC	125000
7	Hamari Arthwastha Bhag-2 (H)	X	1/8DC	100000

8	Loktantrik Rajnitik Bhag-2 (H)	X	1/8DC	150000
9	Kislay Bhag-3 (H)	X	1/8DC	10000
10	World of History (E)	X	1/8DC	5000
11	Our Economy-2 (E)	X	1/8DC	5000
12	Democratic polity bhag-2 (E)	X	1/8DC	5000
				805000
1	Bharat Shanshadhan avm Upyog	X	1/8DC	100000
2	India Resorse and utility (E)	X	1/8DC	5000
3	Krishi vigyan bhag-2 (H)	XII	1/8DC	5000
				110000
1	Durwakshat Bhag-1 (M)	IX	1/8DC	10000
2	Darkhashan Bhag-1 (U)	IX	1/8DC	25000
3	Roushani Bhag-1 (U)	IX	1/8DC	25000
4	Godhuli Bhag-1 (H)	X	1/8DC	75000
5	Varnika Bhag-2 (H)	X	1/8DC	125000
6	Panorma Bbhag-2 (E)	X	1/8DC	125000
7	Panorma English Reader Bhag-2	X	1/8DC	125000
8	Piyusham Bgag-2 (S)	X	1/8DC	100000
9	Piyusham Bhag-2 Drut Pathay (S)	X	1/8DC	125000
10	Darkhashan bhag-2 (U)	X	1/8DC	50000
11	Roushani Bhag-2 (U)	X	1/8DC	35000
12	Aripan Bhag-2 (M)	X	1/8DC	10000
				830000
1	Rainbow Story of English (E)	XI	1/8DC	50000
				50000
1	Rainbow Bhag-2 (E)	XII	1/8DC	50000
2	Digant Bhag-2 (H)	XII	1/8DC	50000
3	Kahkasha Bhag-2 (U)	XII	1/8DC	10000
				110000



Government of Bihar

Stores Purchase Preference Policy 2002

Department of Industries,
Government of Bihar,
Patna

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2.	STORES PURCHASE PREFERENCE POLICY- 2002.	02-10
3.	NOTIFICATION NO. 173 f (2) DATED 05.03.2003 OF FINANCE DEPARTMENT, GOVT. OF BIHAR TO AMEND THE BIHAR FINANCE RULE.	11-19

**Government of Bihar
Department of Industries**

Letter No. 2458 Patna, dated - 14th June, 2003

From,

Ashok Kumar,
Secretary.

To,

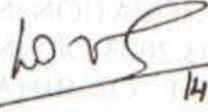
All Secretaries/Heads of Department.
All Divisional Commissioners.
All District Magistrates.

Sir,

A Copy of the english version of "**Stores Purchase Preference Policy, 2002**", Government of Bihar is enclosed.

The authentic Policy is in Hindi which has been issued vide Government Resolution bearing this Department's memo no. 3514 dated 28.09.2002.

Yours Faithfully,


14/6/2003

(Ashok Kumar)

Secretary,
Department of Industries,
Bihar, Patna.

ENGLISH VERSION

Government Of Bihar
STORES PURCHASE PREFERENCE POLICY - 2002
Department of Industries

RESOLUTION

Subject : Stores Purchase Preference Policy - 2002.

1. Whereas industry in general, and the cottage and the small industry in particular contribute significantly to the national and state economies by providing enormous employment opportunities to the people, both the Central and State govt. have adopted policies to promote and nurture them, hence on the pattern of the national and other state govts., the Govt. of Bihar too, as early as in July 1956, decided and directed all state controlled bodies to accord priority and price preference in Govt. purchases of stores manufactured by the cottage and small industries located within the state. Certain directions were issued by the deptt. of industries, Govt. of Bihar vide resolution nos. 726 and 7285 dated 30 July 1956 and 6 June 1984 respectively regarding such priority and price preference. The experience assimilated over the decades reveals that the relevant directions of the existing "Stores

(2)

Purchase Preference Rules" need to be modified to make them more effective so that the desired objective can be achieved. The State Govt. has also decided to extend priority/price preference to stores produced by the medium/large industries of the state vis-à-vis the products of industries located outside the state.

2. Accordingly it has been resolved that following concessions shall be given with immediate effect to the industries located in the State of Bihar in purchase of stores by all Govt. deptts./Corporations/Board/Authorities/autonomous institutions, and all the following provisions shall apply :-

2.1 In order to obviate any loss to local industries arising out of tax differences prevailing in other states as well as to ensure uniform tax compliance, in all the tenders called by each Govt. deptt. there will be a mandatory provision that units located in Bihar or Corporate offices' local agent/authorized dealer of the manufacturing units located outside the State and registered with the Commercial Taxes deptt. Bihar only can participate.

NOTE : "Units situated in the State" means such units that are located and registered in the state of Bihar."

(3)

2.2 All the Govt. departments/Corporations/Boards/Authorities/and autonomous institutions in the purchase of stores shall accord:

(i) a maximum of 2% price preference to the stores produced by medium/large units (including public sector enterprises) vis-à-vis stores manufactured by medium/large units located outside the state of Bihar; and

(ii) a maximum of 7% price preference to the stores produced by operative small units permanently registered in Bihar, including the stores produced by Public Undertakings/Corporations/Khadi Board as compared to the stores produced by small/medium and large units located outside the state of Bihar.

2.3 If the quotations of two or more small units located within the state or their quotations are identical, the purchase orders shall be proportionately divided amongst the participating units in accordance with their production capacities.

2.4.1 All quotations/tenders must be submitted on FOR destination basis inclusive of all local taxes.

2.4.2 Subject to the provisions mentioned above,

(4)

whenever stores are purchased from units located outside the state, the supply against such purchase orders shall be executed only through their local branches/agents/authorized dealer and it will be ascertained that all the applicable taxes of the state have been paid.

2.4.3. After completion of the supply, while making payment the purchasing department shall ensure that the supplier has paid all the commercial taxes and send a confirmation to this effect to the Commercial Taxes Deptt.

2.4.4. It is resolved that only price preference shall be accorded in processing tenders and placement of purchase orders for stores produced by local units. There shall be no relief or compromise in the quality of stores and the schedule of supply.

2.5. Separate registration under the "Stores purchase preference policy" shall no longer be required and such practice be deemed as abolished. All the units in production located in the State and having permanent registration shall be eligible for benefits under this policy in respect of the items of their registration.

2.6 While according price preference to local units, it would also be in the interest of the state to ensure that

(5)

the stores are purchased only from those units which conform to prevalent national Standard/Recognized Standard of quality. Hence all tenders shall have an imperative condition that the quality of stores to be supplied must be in total conformity with the specifications laid down for the item by the national/international standard organizations (i.e. ISO/ISI/Agmark etc.). The tenders must also incorporate a condition that technical tenders and financial tenders shall be received in separate envelopes and firstly the envelopes containing technical tenders be opened and processed and only in the cases where they are acceptable/admissible as per corresponding terms of tenders, the accompanying financial quotation of the competing supplier shall be opened for consideration and finalization.

2.7. For the purpose of Govt. contracts, the small industrial units located in the State of Bihar will not be required to deposit 'earnest money'. However, they will have to deposit only 20% of the general security amount. After obtaining the purchase orders the units which fail to supply as per conditions laid down, actions will be taken for their black listing.

2.8. Each department/Corporation/Board/ Authority/Autonomous institution will constitute purchase committee at district level upon whose recommendation the concerned authority will finalize purchases.

2.9 Unless otherwise decided at the appropriate level in the interest of the work the purchasing department shall allow to the small industrial units a minimum period of 30 days from the receipt of the order to deliver the ordered items.

2.10 A copy of the order for purchase shall promptly be made available to the Department of Industries while another shall be prominently displayed upon the Notice Board of the purchasing department.

2.11.A In case any tenderer has a grievance against the whole or part of the decision of any Department/ Authority calling for tenders, he/she may file an objection in two copies within 10 days of the notification of the order for purchase on the Notice Board of the concerned Deptt., by remitting a non-refundable fee of Rs. 500 and an earnest money of Rs. 1000 along with an affidavit before the Appellate Committee for redress.

The Appellate Committee shall be constituted as follows:

(7)

(1) Industrial Development Commissioner/Secretary Industries - Chairman

(2) A senior officer nominated by Finance Deptt. - Member

(3) A senior officer nominated by the concerned Deptt./ Board/Authority, etc. calling tender

- Member

(4) A technical expert of the tendered item (to be nominated by the Chariman) - Member

(5) Director, Technical Development, Deptt. of Industry. - Member-Secretary

2.11.B The decision of the Appellate Committee will be conveyed to the concerned Deptt. Corporation/ Board/Autonomous institution/Authority after approval of the Minister for Industry and the decision will be final and the concerned Deptt./Corporation shall ensure its implementation.

2.12.A The Industries Deptt. expects each Deptt./ Corporation/Board/Authority/Autonomous Institution to keep it informed about their recurring requirement of the stores on an annual basis so that the deptt.

disseminating the information among existing industries enabling them to produce those items as well as to establish and promote new units to cater to the need.

2.12.B In the first month of the financial year each Deptt./Corporation/Board/Authority/Autonomous institution shall make available to the industries deptt. the details, including the quantity/quality/price, of the stores purchased from industries located outside the state, especially those items purchased in the previous year, so that the deptt. may make efforts for their production in the State itself. In case of any alteration the information already sent will be promptly communicated by the Deptt. to the Deptt. of Industries.

2.12.C The Industries Deptt. shall prepare every year a directory of the small/medium and large industries depicting their in the installed capacities of those units.

2.13. For the solution of any particular difficulty arising out during the implementation of these policies the Industries Deptt. will make a decision with prior permission in concurrence of the Finance Deptt. and communicate to the concerned offices/persons and that shall be final.

2.14. To implemet the above mentioned provisions with immediate effect all the controlling administrative departments will issue necessary and formal directions to the Corporations/Boards/Authority/Autonomous Institutions.

3 From the date of notification of this order, all previous notifications issued on this subject including "Bihar Purchase Preference Rules, 1975" (as amended from time to time) shall deemed to be repealed.

ORDER : It is ordered that a copy of this resolution be published in the extraordinary issue of Bihar Gazette and copies be sent for information and necessary action to all Departmental Heads/Corporations/Boards/Authorities/Autonomous Institutions/concerned offices/ All Commissioners/All District Magistrates/All Deputy Development Commissioners.

By the order of the Governor of Bihar,

Sd/-

Ashok Kumar

Secretary

Department of Industries, Bihar, Patna.

Government of Bihar
FINANCE DEPARTMENT

Notifications

S.No..... Patna -15, dated.....

Where as a resolution has been issued by the Industry Department under memo no. 3514 dated 28.09.2002 regarding the 'Stores Purchase Preference Policy, - 2002. In which it has been decided to give certain concessions with immediate effect to industries located in the State of Bihar for purchases of articles by all Departments/Corporations/Authorities/Boards/Autonomous Institutions, resulting of that it is required to amend the Preamble of Appendix - 8, rule - 2 of Appendix - 8 and rule - 129 of Bihar Financial Rules. Now, Therefore, in exercise of the powers conferred under sub sections (1) and 3 of The Bihar Finance Act, 1981. The State Government of Bihar make The Following The Bihar Finance (Amendment) Rules 2002 to amend the Bihar Finance Rules:-

The Bihar Finance (amendment) Rules, 2002

1. Short title, extent and commencement :

(11)

- (a) These rules may be called The Bihar Finance (Amendment) Rules, 2002.
 - (b) It shall extend to the whole of the state of Bihar.
 - (c) It shall come in to force at once.
2. Substitution of Preamble of Appendix 8 of The Bihar Finance Rules :-

Preamble of Appendix 8 of the The finance Rules shall be substituted by the following :-

"The purchase of articles required for State Services be made in such a way as to encourage the development of industries of Bihar consistent with economy and efficiency. For this, in consonance with the Store Purchase Preference policy, 2002 of the Department of Industries, maximum 2 (two) percent price preference will be given to the articles produced by the large/medium industries (including Public Sector Undertakings) located and registered in the State over the articles produced by the large/medium Industries located outside the State of Bihar in purchase of articles to be made by all the departments of the State Government Corporations/Boards/Authorities and Autonomous Institutions of the State. Similarly, 7 (seven) percent price preference will be given

to the article produced by the small scale units located and permanently registered in the State of Bihar over the articles produced by the small/medium/large Industries located outside the State. While giving price preference, it must be ascertained that purchases are made from such units which are maintaining prevalent/recognized standard of quality at the national level."

3. **Substitution of Rule 2 of Appendix 8 of The Bihar Finance Rule :-**

Rule 2 of Appendix 8 of The Bihar Finance Rules shall be substituted by the Following :-

"Where the purchase is proposed for not more than Rs. 20,000/- (twenty thousand), such purchases may be decided on the basis of Price list received from the unit located in India. In all other cases (except the specified exceptions mentioned in the rules below) tenders shall be invited for all purchases. It will be provided in every tender that only the Industrial units of Bihar and such corporate offices/local offices, agents, authorized dealers of producing units of outside state, which are registered under commercial taxes of the Bihar State may participate in the tender.

Except in the cases of purchase of articles of

general use from the local market, e.g. Stationery etc. tenders will be invited in the duplicate envelope system. Technical and Financial bids shall be received in separate sealed covers. In any particular case if there is any doubt about application of duplicate envelope system, the decision of the Department of Industries will be final in such a case. The technical standards (e.g. I.S.I., I.S.O., Agmark, etc.) required for the participants of the tender shall be mentioned in the tender and the Financial tender of only those units shall be opened whose technical tenders are found to be consistent with the technical standards. The small scale units situated in Bihar shall not be liable to deposit earnest money for the government purchases. They will have to deposit only 20 percent of the amount of general security. However, after receiving the purchase order, if they fail to supply the articles, without any appropriate reason, they will be blacklisted as per procedure laid down.

Articles so purchased shall be subject to inspection before acceptance and articles for which specifications or tests or both have been prescribed by the purchasing officer shall be required to confirm to such specifications and only after that the articles shall be received."

4. Amendment of Rule 129 of The Bihar Finance Rules:-

"After The words of The First sentence Purchase must be made in the most economical manner in accordance with the definite requirements of the public service" used in the rule 129 of the Bihar Financial Rules The following sentence shall be inserted :

"Preference in value, in the context of Store Purchase preference Policy, 2002 may be given to the extent (percentage) mentioned in the preamble of the Appendix-8."

5. Addition of clause (a) (b) and (c) in sub rule 6 of Rule 30 of The Bihar Finance Rules :-

The following clauses (a), (b) and (c) shall be added in sub rule (vi) of rule 30 of the Bihar Finance Rules:-

- (a) Whenever, tender is invited for any work and single tender is received, immediately second tender should be invited.
- (b) If after second invitation also single tender is received, that will be decided by the authority just above the rank of the competent authority.
- (c) All cases of relating to purchase of articles/store/

printing work from any particulars company/Firm/ Printing Press on the basis of nomination shall be palced before the council of ministers through memorandum by the concerned administrative department after obtaining the consent of the Finance Department and stating there in full justification of the proposal. The purchase/printing shall be made only after the sanction of the Council of Ministers.

6. **Addition of clause (a), (b), (c) and (d) in the Rule 234 of Bihar Financial Rules :-**

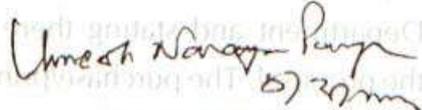
For work Department the following clauses shall be added in Rule 234 of The Bihar Financial Rules :-

- (a) Whenever tender is invited for any work and single tender is received either on scheduled rate or on the rate higher or lower than that, immediately second tender should be invited.
- (b) If after second invitation more than one tenders are received or single tender is received on scheduled rate or on the rate lower than that, that will be decided by the competent authority itself.
- (c) If after second invitation single tender is received on the rate higher than the scheduled rate, that should be decided by the tender execution authority one level

higher than the Competent Authority.

- (d) This procedure should be made applicable for all the works Departments.

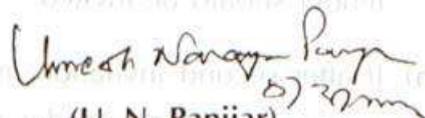
By the order of Governor, Bihar


(U. N. Panjiar)

Commissioner and Secretary
Finance Department

Memo No. 1731 A(2) Patna, dated ...5/3/03.

Copy forwarded to the Superintendent, Government Press, Patna for publication in extraordinary issue of Bihar Gazette. It is also requested to him to make arrangement for providing 500 copies of the gazette published.

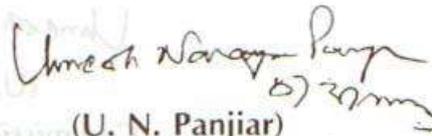

(U. N. Panjiar)

Commissioner and Secretary
Finance Department

Memo No. 1731 A(2) Patna, dated ...5/3/03.

Copy forwarded to Chief Secretary, Bihar/

Principal Secretary to Chief Minister/Development Commissioner/Secretary, Cabinet and Co-ordination Department/Commissioner, Commercial Taxes Department/all Area Development Authorities/Chairman, Bihar State Electricity Board/Resident Commissioner, Bihar Bhawan, New Delhi/All Commissioner and Secretaries/All Secretaries/All Divisional Commissioner/All District Magistrates/All Deputy Development Commissioner/All District Development Commissioner/All Regional Industrial Directorates/General Manager, District Industries Centre/Director, Handloom and Sericulture/Director, Small Industry Service Institute, Patna/Muzaffarpur for information and necessary action.



(U. N. Panjiar)

Commissioner and Secretary

Finance Department

Memo No. 1731 7(2) Patna, dated ...5/12/03...

Copy forwarded to all officers concerned for information and necessary action.

Umesh Narayan Panjiar
5/12/03

(U. N. Panjiar)

Commissioner and Secretary

Finance Department

Memo No. 1731 7(2) Patna, dated ...5/12/03...

Copy forwarded to Principal A.G. Bihar & Jharkhand Ranchi/A.G Patna for information and necessary action.

Umesh Narayan Panjiar
5/12/03

(U. N. Panjiar)

Commissioner and Secretary

Finance Department