

# BIHAR STATE TEXT BOOK PUBLISHING CORPORATION LTD.

(A Govt. of Bihar Undertaking)

Pathya Pustak Bhawan, Budh Marg, Patna-800 001

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## APPLICATION FOR WALK-IN INTERVIEW

ADVT. No. 08/2018

The Bihar State Text Book Publishing Corporation Ltd.,(BSTBPCL), a State Govt. undertaking under Education Department Bihar invites application from the eligible persons for appointment of Company Secretary:

Sl. No.	Name of the Post	Number of Post				Remuneration per Month	Min. Qualification	Eligibility
		UR	EBC	BC	Total			
1	Company Secretary	1	-	-	1	55,000/-	Must have passed the Company Secretary Ship exam of I.C.S.I.	Associate/Fellow member of ICSI

### **General Instructions:-**

1. The applicant shall be strictly on contract basis for one year which may be renewed annually depending upon the satisfactory performance.
2. The upper age limit (as on 01.04.2018) for the above post shall be 50 years.
3. A Demand Draft of Rs. 600/- (Six hundred) as application fee (non-refundable) in favour of Bihar State Text Book Publishing Corporation Ltd. payable at Patna to be sent along with application. Candidates belonging to SC/ST and disabled category as well as personnel belonging to BPL Family are exempted from application fees.
4. Candidate having requisite qualification and fulfilling eligible criteria should send their application in prescribed performa. The prescribed performa can be downloaded from the web site: [www.bstbpc.gov.in](http://www.bstbpc.gov.in) .
5. The candidates must enclose two latest passport size photos along with copy of certificates pertaining to age, caste, mark sheet / certificates of all years/semesters, graduation/diploma and one self addressed envelope affixing stamp worth Rs. 40/-. The application of the candidate who are claiming in writing and not producing the copy of qualification and other concerned certificates in their application will be out rightly rejected.
6. The shortlisted candidates have to appear in an interview, depending upon the number of application received. No TA/DA or any other cost shall be paid for interview.
7. Interested candidate may send the complete application form mentioning the name of the post on the top of envelop through speed post/Registered Post only to the following address.  
Managing Director,  
Bihar State Text Book Publishing Corporation Ltd.,  
Pathya Pustak Bhawan, Budh Marg,  
Patna-800 001
8. The application form received after due date shall not be considered. BSTBPCL will not be responsible for postal delay.

- NOTE:-
1. Last date of submission of application form 05-06-2018.
  2. Date of Interview will be communicated by post/Telephone/Mail etc. separately.

Managing Director.

E/company secretary





E/company secretary