

# BIHAR STATE TEXT BOOK PUBLISHING CORPORATION LTD.

(A Govt. of Bihar Undertaking)

Pathya Pustak Bhawan, Budh Marg, Patna-800 001

Phone: 2221975, 2222783, 2223533, 2205730 Fax: 0612-2236388 Email: [textbookmd@gmail.com](mailto:textbookmd@gmail.com)

## APPLICATION FOR WALK-IN INTERVIEW

ADVT. No. 09/2018

The Bihar State Text Book Publishing Corporation Ltd. (BSTBPCL), a Govt. of Bihar undertaking under Education Department, Bihar invites application from the eligible persons for appointment on following posts:

Sl. No.	Name of the Post	Number of Post				Remuneration per Month	Upper Age Limit as on 01/08/2018	Min. Qualification / Eligibility and Work Experience
		UR	EBC	BC	Total			
1	Accounts Officer	1	-	-	1	Last drawn salary minus pension (According to GAD guideline)	63 Yrs.	Retired from the post of Accounts officer or equivalent post from the office of AG, Bihar / Bihar Financial Services.
2.	Accounts Assistant	1	-	-	1	35,000/-	40 Yrs.	CA Intermediate and Post qualification experience of 3 years. Candidates with experience in P.S.U shall be preferred.

### General Instructions:-

1. The appointment shall be strictly on contract basis for one year which may be renewed annually depending upon the satisfactory performance. In case of unsatisfactory performance, the appointment may be terminated at any time without giving any reason in this regard.
2. A Demand Draft of Rs. 600/- (Six hundred) as application fee (non-refundable) in favour of Bihar State Text Book Publishing Corporation Ltd. payable at Patna to be sent along with application.
3. Candidate having requisite qualification and fulfilling eligible criteria should send their application in prescribed proforma (A) for the post of Accounts Officer and proforma (B) for the post of Account Assistant respectively. The prescribed proforma can be downloaded from the web site: [www.bstbpc.gov.in](http://www.bstbpc.gov.in).
4. The candidates must enclose two latest passport size photos along with copy of certificates pertaining to age, caste, mark sheet / certificates of all years/semesters, graduation/diploma and a self addressed envelope affixing stamp worth Rs. 40/-. The application of the candidate claiming in writing and not producing the copy of qualification and other concerned certificates in their application form, will be out rightly rejected.
5. The shortlisted candidates have to appear in an interview, depending upon the number of application received. No TA/DA or any other cost shall be paid for interview.
6. Interested candidate may send the complete application form mentioning the name of the post on the top of envelop through speed post / Registered Post only to the following address.  
Managing Director,  
Bihar State Text Book Publishing Corporation Ltd.,  
Pathya Pustak Bhawan, Budh Marg, Patna-800 001
7. The application form received after due date shall not be considered. BSTBPCL will not be responsible for postal delay.

- NOTE:-
1. Last date of submission of application form **17.09.2018**...
  2. Date of Interview will be communicated by post / Telephone / Mail etc. separately.
  3. Applicants for the post of Accounts Officer shall submit Health Certificate issued by Civil Surgeon.

*S. Kumar*

*Anvita* 20/08/18  
Managing Director

E/ AO & Account Asst.



10. Telephone / Mobile No.:

11. Email:

12. Academic qualifications (Matric onwards)

Examination passed	Board/ University	Year of Passing	Class / Division	% of marks	Subjects

13. Working Experience: (in ascending order)

Name of the Institution/ Department	Designation	Duration		Nature of duties performed	Reason for leaving
		From	Up to		

14. Information for retired Person

Name of the Applicant	Name of Department	Name of the Post	Date of Retirement	Net Salary on date of Retirement	Net Amount of Pension presently	Remarks

**Declaration**

I, \_\_\_\_\_ son / daughter / wife of \_\_\_\_\_ hereby declare that the information given as above are correct and complete to the best of my knowledge and belief and no material/information has been concealed, distorted or suppressed by me. My services (if selected) are bound to be terminated if any evidence is found regarding the false information given by me.

Place:.....

Date:.....

**Signature of the Applicant**

**Note:** 1. The candidates are requested to submit the self attested copies of the certificates regarding age, qualifications, Health Certificate, experience and document relating to last salary drawn at the time of retirement with the application.

E/AO



10. Telephone / Mobile No.:

11. Email:

12. Academic qualifications (Matric onwards)

Examination passed	Board/ University	Year of Passing	Class / Division	% of marks	Subjects

13. Working Experience: (in ascending order)

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Place:.....

Date:.....

**Signature of the Applicant**

**Note:** 1. The candidates are requested to submit the self attested copies of the certificates regarding age, qualifications and experience with the application.

E/ Account Asst.