

**BID DOCUMENT  
FOR  
SET MAKING OF TEXT BOOKS  
CLASSWISE/STUDENTWISE/  
DISTRICTWISE /BLOCKWISE  
AND  
BLOCKWISE SUPPLY  
(HINDI, URDU & MIXED)  
FROM CLASS-I TO VIII  
UNDER S.S.A.-2016-17, BIHAR**

**BIHAR STATE TEXT BOOK PUBLISHING CORPORATION LTD.**

Pathya Pustak Bhawan,

Budh Marg,

Patna-800001

Cost of Tender document: Rs.10,500/- (inclusive VAT)

Bid Document on Website:	29.07.2015
Pre-Bid Meeting	12.08.2015 at 15.30 Hrs.
Date & Time for Receipt of Bids :	14.08.2015 to 26.08.2015 till 14.30 Hrs
Time and Date of Opening of Bids:	26.08.2015 at 15.00 Hrs.

## **IMPORTANT INFORMATION**

Name of the Corporation	:	Bihar State Text Book Publishing Corporation Ltd.
Address (For submission of Bids, Communication, etc.)	:	<b>The Managing Director,</b> Bihar State Text Book Publishing Corporation Ltd., Pathya Pustak Bhawan, Budha Marg, Patna-800 001.
Phone Nos.	:	0612-2221975, 2205203
Fax No.	:	0612 – 2236388
Scheme Name	:	<b>Sarva Shiksha Abhiyan-2016-17, Bihar</b> Set making of Text Book & Blockwise Supply
Price of Bid Document	:	The Bid document may be downloaded from the <b>Website: <a href="http://bstbpc.gov.in">bstbpc.gov.in</a></b> from 29.07.2015 and it may be submitted alongwith the original money receipt to be issued by BSTBPC on submission of <b>Rs. 10,500/- (Ten thousand Five hundred only) (inclusive of VAT)</b> in Cash or Demand draft of a nationalized/ scheduled Bank in favour of “Bihar State Text Book Publishing Corporation Ltd.,” payable at Patna.
Place of Opening of Bid	:	Conference Hall Bihar State Text Book Publishing Corporation Ltd., Pathya Pustak Bhawan, Budha Marg, Patna-800 001.
Date till which the Bid is valid	:	90 days from the last date of submission of Bids.
Bid Security Deposit	:	Package-I Rs. 3,20,000/- (Rupees Three lacs Twenty Thousand only) Package-II Rs. 3,40,000/- (Rupees Three lacs Forty thousand only) Package-III Rs. 3,45,000/- (Rupees Three lacs Forty Five thousand only) Package-IV Rs. 3,97,000/- (Rupees Three lacs Ninety Seven thousand only)

## **BIHAR STATE TEXT BOOK PUBLISHING CORPORATION LTD.**

(A Govt. of Bihar Undertaking)

PATHYA PUSTAK BHAWAN, BUDH MARG, PATNA-800 001

Phone : 0612-2221975, 2222783, 2223533 Fax:0612-2236388 Email:[textbookmd@gmail.com](mailto:textbookmd@gmail.com)

Tender No BSTBPC/SSA(Set making) 2016-17/ 11

Dated 27.07.2015

### **:- TENDER NOTICE - :**

1. Sealed Tenders are invited from the experienced and reputed firms for rates of Set making and Transportation of Text Books for Class-I to VIII under Sarva Shiksha Abhiyan-2016-17, Bihar. The sets are to be prepared Classwise/ Studentwise/ Districtwise/ Blockwise and supply to 534 Block Headquarter's of Bihar.
2. The Bid document may be downloaded from the **Website:** [bstbpc.gov.in](http://bstbpc.gov.in) from 29.07.2015 and it may be submitted alongwith the original money receipt to be issued by BSTBPC on submission of **Rs. 10,500/- (Ten thousand Five hundred only) (inclusive of VAT)** in Cash or Demand draft of a nationalized/ scheduled Bank in favour of "Bihar State Text Book Publishing Corporation Ltd.," payable at Patna.
3. Pre-Bid Meeting will be held at **3.30 P.M. on 12.08.2015** Prospective bidders seeking any clarifications/suggestion may submit the same in writing/fax latest by **5.00 p.m. on 11.08.2015.**
4. Tenders can be submitted in the Office of the undersigned on any working day during working hours **till 2.30 P.M. of 14.08.2015 to 26.08.2015.**
5. The Bid will be opened on **26.08.2015 at 3.00 PM.** in the Conference Hall of the Corporation in presence of tenderers or their one representative.
6. The details about the terms & conditions, specification etc. can be ascertained from the Bid Document.
7. The undersigned reserves the right to reject or accept any Bid partially or fully without assigning any reason.

(B.M. Patel) I.T.S.  
MANAGING DIRECTOR.

## **CONTENT OF BIDDING DOCUMENT :**

<b>A</b>	<b>INVITATION FOR BIDS –</b>	<b>SECTION - I.</b>
<b>B</b>	<b>TERMS &amp; CONDITIONS –</b>	<b>SECTION - II.</b>
<b>C</b>	<b>SCOPE OF WORK &amp; TECHNICAL SPECIFICATION</b>	<b>SECTION - III .</b>
<b>D</b>	<b>PROFORMA FOR PRICE BID (Part of Financial Bid) –</b>	<b>SECTION - IV</b>
<b>E</b>	<b>PERFORMANCE SECURITY FORM (B.G.) –</b>	<b>SECTION - V.</b>
<b>F</b>	<b>CONTRACT / AGREEMENT FORM –</b>	<b>SECTION - VI.</b>
<b>G</b>	<b>DECLARATION BY THE BIDDER –</b>	<b>SECTION - VII.</b>
<b>H</b>	<b>REQUIREMENT OF SETS FOR DISTRICTWISE/ CLASSWISE/STUDENTWISE FROM CLASS-I TO CLASS-VIII – SSA – 2016-17</b>	<b>SECTION - VIII.</b>
<b>I</b>	<b>TECHNICAL BID FORM – II</b>	<b>SECTION - IX.</b>
<b>J</b>	<b>TECHNICAL BID FORM - III</b>	<b>SECTION - X.</b>
<b>K</b>	<b>PROFORMA OF CHALLAN</b>	<b>SECTION - XI.</b>
<b>L</b>	<b>CHECK LIST –</b>	<b>SECTION - XII</b>

(A)

**SECTION –I**  
**INVITATION FOR BIDS**

**1. ELIGIBLE BIDDERS**

- 1.1 The **Bidders** as described in **Qualification Criteria** are eligible for taking part in the Bid, which shall form the basis for submitting the **Technical Bid**.
- 1.2 The Bidder is expected to examine carefully all instructions, Terms & Conditions, Bid form, Sections to the Bid Form, specifications annexure, schedules in the Bid Document. Failure to comply with the requirement of Bid submission will be at the Bidder's risk. Bids which are not substantially responsive to the requirements of the Bid document, will be out rightly rejected.
- 1.3 Sealed Bids for set making of Text Books Classwise/Studentwise/Districtwise and Blockwise transportation for '**Sarva Shiksha Abhiyan-2016-17, Bihar**', are invited in two different envelopes superscribed as **Part-A - 'TECHNICAL BID' and Part-B - 'FINANCIAL BID'** both should be kept in single envelope the details of which are as here under -

**2. PART – A – 'TECHNICAL BID':**  
**QUALIFICATION CRITERIA**

To be considered qualified to successfully perform the contract, the Bidder must meet the following minimum requirements.

- (a) The firm should have been in operation for a minimum period of 3 years as on prior to bid submission date. The bidder should have an experience of Set making and transportation of text books Classwise/Studentwise/Districtwise upto Block level or similar type of work for Sarva Shiksha Abhiyan or any work of similar nature in any government departments/agencies/undertakings within the Country. The bidder should have atleast executed a minimum of one contract of similar type of work worth Rs. 30.00 (Thirty) lacs in each financial years for each package during the last three consecutive financial years ending on 31.03.2015 (to be substantiated by enclosing Clients Performance Certificate and copy of order), Classwise/ studentwise Set making of Text Book means preparing a set of different books for use by a student of the same class. These books vary in number and may be three to ten depending upon the class.
- (b) The bidder should submit Profit and Loss Account & Balance sheet / Annual Report in case of private/public limited firms for financial years i.e. 2011-12, 2012-13 & 2013-14 or 2012-13, 2013-14 & 2014-15 duly authenticated by a chartered accountant who should mention his name, address and membership number and shall be based on the returns filed with the Income tax authority.
- (c) The average annual turnover achieved by the bidder as per their Profit and Loss Account & Balance sheet / Annual Report in case of private/public limited firms for each financial year i.e. 2011-12, 2012-13 & 2013-14 or 2012-13, 2013-14 & 2014-15 should be atleast Rs. 75.00 (Seventy Five) lakhs each year for each package. (Section-X)
- (d) Copy of Income Tax return filed for assessment years i.e. 2012-13, 2013-14 & 2014-15 or 2013-14, 2014-15 & 2015-16 & copy of PAN Card.

(5)

- (e) The bidder should submit his financial positions with a supporting letter from their Banks confirming the availability of fund to meet the working capital requirement and Bank Guarantee limit amount for execution of the contract.
- (f) The Bidder should furnish details of all relevant machinery & infrastructure to support the package-wise per day production capacity of set making of text books (as mentioned in the Section-III).
- (g) A duly attested Declaration by the Bidder (Section-VII) by Notary to be submitted along with the bid.
- (h) Copy of Sales Tax/VAT Registration Certificate of Bihar and latest VAT returns filed for the month of March 2015 or quarter ending March-2015 and annual returns filed for Financial years i.e. 2011-12, 2012-13 and 2013-14. In case of bidders of other State who having CST Registration issued not later than 31.03.2013 and are not registered with Bihar Sales Tax Department. They will have to open an office in Bihar itself and get registered before entering into the agreement if the work is allotted to them.
- (i) Copy of Service Tax Registration certificate along with return filed for Financial years i.e. 2012-13, 2013-14 & 2014-15.
- (j) Registration with Employees Provident Fund Organization is mandatory. For this the bidder has to submit the copy of EPF Registration Number. However, the bidders are allowed to submit EPF Registration Number after allotment of work but before entering into Agreement.
- (k) Copy of ESIC registration certificate and copy of valid labour licence. However, the bidders are allowed to submit these certificates after allotment of work but before entering into Agreement.
- (l) Certificate of incorporation of copy of Memorandum of Association or Partnership deed if not a Proprietary Firm must be attached.
- (m) The Bid shall be accompanied with the Bid Security for which tenderer want to quote for Package-I Rs. 3,20,000/- (Rupees Three lacs Twenty Thousand only) Package-II Rs. 3,40,000/- (Rupees Three lacs Forty thousand only) Package-III Rs. 3,45,000/- (Rupees Three lacs Forty Five thousand only) Package-IV Rs. 3,97,000/- (Rupees Three lacs Ninety Seven thousand only) by Bank Draft of nationalized Bank in favour of the "Bihar State Text Book Publishing Corporation Ltd.", payable at Patna. (Section-IX)
- (n) Bid by Consortium of firms/printers/company/ will not be allowed.
- (o) The tender should be submitted alongwith the original money receipt of Rs. 10,500/- to be issued by BSTBPC or Demand Draft of amount Rs. 10,500/- towards cost of Bid document.

**PART – B – ‘FINANCIAL BID’:**

- i) The bidder must quote rates for any two packages or more than two or all packages in the prescribed Proforma enclosed at Section-IV, for Set making of Text Books Classwise/ Studentwise/ Districtwise and supply upto 534 Block Headquarter's of Bihar for the Class of I to VIII as details given in technical specifications mentioned in Section-III. Any Bidder bidding for only one package will be rejected in the technical bid itself and no claim whatsoever shall be entertained and shall be disqualified.
- ii) Bids quoted on the bidders letter head will not be accepted.

**3. CLARIFICATION OF BID DOCUMENT**

- 3.1 Prospective bidders requiring any clarifications/suggestion of the Bid Document may seek the same in writing/fax before **11.08.2015 till 5.00 P.M.** Which will be discussed during pre-bid meeting.

**4. PRE - BID MEETING**

- 4.1 The Bidders or his official representative is invited to attend a pre-bid meeting, which will take place in the Office of the Managing Director, Bihar State Text Book Publishing Corp. Ltd., Patna-1 on **12.08.2015 at 3.30 P.M.**
- 4.2 The Bidding document may be fine tuned on the basis of discussions with prospective bidders during the Pre-Bid Meeting.
- 4.3 Non-attendance at the pre-bid meeting will not be a cause for disqualification of a bidder.

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## **SECTION –II**

### **TERMS & CONDITIONS**

#### **5. BID SECURITY**

- 5.1 The Bidder shall furnish as part of Technical Bid, a bid security, the amount for Package-I Rs. 3,20,000/- (Rupees Three lacs Twenty Thousand only) Package-II Rs. 3,40,000/- (Rupees Three lacs Forty thousand only) Package-III Rs. 3,45,000/- (Rupees Three lacs Forty Five thousand only) Package-IV Rs. 3,97,000/- (Rupees Three lacs Ninety Seven thousand only)
- 5.2 The bid security shall be in Indian Rupees and shall be in the following form:
- (a) A Demand Draft in favour of “Bihar State Text Book Publishing Corporation Ltd.”, payable at Patna on a nationalized bank acceptable to the Corporation.
- 5.3 Unsuccessful bidder's bid security will be discharged/returned as promptly as possible but not later than 30 days after the expiry of the period of bid validity prescribed by Corporation.

#### **6. THE BID SECURITY MAY BE FORFEITED:**

- (a) If a Bidder (i) withdraws its bid during the period of bid validity or .  
(b) in case of a successful Bidder, if the Bidder fails:  
(i) to execute the Agreement within seven days of receipt of notification of award.  
(ii) to furnish performance security.

#### **7. BID PRICE:**

- 7.1 The bidder must quote rates for any two packages or more than two or all packages in the prescribed Proforma enclosed at Section-IV, for Set making and Transportation of Text Books Classwise/Studentwise/ Districtwise and supply upto 534 Block Headquarter's of Bihar for Package-I (Class-I & Class-VIII), Package-II (Class-II & Class-VII), Package-III (Class-III & Class-VI), Package-IV (Class-IV & Class-V) as details given in technical specifications mentioned in Section-III.
- 7.2 Rates both in figures & words should be quoted on the prescribed proforma at Section-IV, The rates quoted shall not be over written. If there is a discrepancy between words and figures, the amount in words will prevail.
- 7.3 Bids which are not in the prescribed form/incomplete/or vary with any of the conditions listed in the Bid document will be rejected outright.
- 7.4 Conditional bids will not be considered.
- 7.5 The Rate quoted shall include cost of set making and transportation of text books Classwise/Studentwise/Districtwise with one set-slip for each set with machine numbering in duplicate, one perforation in 1/8 demy size printed both sides by sheet offset and delivered upto 534 Block Headquarter's of Bihar. Set making Work will be done in Patna at godowns of bidder.
- 7.6 Period of validity of offer will be one year.



## **8. PERIOD OF VALIDITY OF BIDS**

- 8.1 The Bids shall remain valid for 90 days after the date of opening of bids.
- 8.2 In exceptional circumstances, the Corporation may solicit the Bidder's consent to an extension of the period of validity.

## **9. FORMAT AND SIGNING OF BID**

- 9.1 The Bidder is required to submit Sealed Bids in two separate envelopes – Part-A- Technical Bid and Part-B- Financial Bid. Both envelopes shall be kept in a single envelope.
- 9.2 The bid shall be typed or written in indelible ink and the bid comprising the technical and Financial bid should be signed by all the partners in case of partnership firm and by Managing Director or a Director or Secretary authorized by the resolution of Board of Directors, in case of private/public limited firm to bind the Bidder to the Contract. **Rate not quoted for any package should be marked with a cross(x) or written in words “not quoted”.**
- 9.3 The bidder should sign and stamp all the Bid documents. Each and every page of the Bid document should be signed by the bidder and numbered serially.
- 9.4 Any erasures or overwriting shall be valid only if they are initialed by the persons or person signing the bid.

## **10. SUBMISSION OF BIDS**

- 10.1 The Bidders shall seal the **Part-A-Technical Bid** and **Part-B-Financial Bid** in separate inner envelopes . He shall then place all the inner envelopes in an outer envelope.
- 10.2 The inner and outer envelopes shall:
- (a) be addressed to the Corporation at the following address:  
The Managing Director,  
Bihar State Text Book Publishing Corporation Ltd.,  
Pathya Pustak Bhawan, Budha Marg, Patna-800 001
  - (b) bear the **“Bid for Making set of Text books Classwise/Studentwise/ Distritwise and Blockwise Supply for SSA-2016-17, Bihar”**, and a statement **“Do not open before 3.00 P.M. on 26.08.2015”**.
- 10.3 The inner envelopes shall also indicate the name and address of the bidder to enable the Bid to be returned unopened in case it is declared “late”.
- 10.4 If the outer envelope is not sealed and marked the Corporation will assume no responsibility for the bids' misplacement or premature opening.
- 10.5 Telex, cable or facsimile bids will be rejected.

## **11. LAST DATE FOR SUBMISSION OF BIDS**

- 11.1 Bids must be received at the office of the Corporation by **2.30 P.M. on 26.08.2015**. In the event of the specified date for the submission of Bids being declared a holiday for the Corporation, the Bids will be received up to the appointed time on the next working day.

- 11.2 The Corporation may at its discretion, extend this deadline for submission of bids and its opening by suitable amendment / corrigendum.
- 12. LATE BIDS**
- 12.1 Any bid received after the last date and time for submission of bids shall be rejected.
- 13. OPENING OF THE BID BY THE CORPORATION**
- 13.1 The Technical Bid shall be opened on **26.08.2015 at 3.00 P.M** before such bidders or their only one authorized representative who wish to be present.
- 13.2 The Financial Bid of only those bidders would be opened who qualify the Technical Bid rounds on the same day or date & time as announced at the spot.
- 14. CORPORATION'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:**
- 14.1 The Managing Director, Bihar State Text Book Publishing Corporation reserves the right to accept or reject any bid partially or fully without assigning any reason, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or bidders.
- 14.2 The Managing Director, Bihar State Text Book Publishing Corporation reserves the right to award the work to successful bidder for set making of text books for Package-I (Class-I & Class-VIII), Package-II (Class-II & Class-VII), Package-III (Class-III & Class-VI), Package-IV (Class-IV & Class-V) and Transportation upto Block level at the lowest accepted rate (L-1) on the basis of **their working capacity and/ or their past performances & on the basis of the total quantum of work available.**
- 15. EXECUTION OF AGREEMENT:**
- 15.1 The successful Bidder, on receipt of award shall execute an agreement within 7 (seven) days in the prescribed form and deposit Performance Security, amounting to 5% of the Contract value as performance security deposit and Bank guarantee of 25 lacs as security deposit for each class and Insurance of Rs. one crore fifty lakh for stock of books stored at godowns for each class. The Security amount shall not be adjusted against any previous dues.
- 15.2 Bidder will have to provide details at the time of execution of agreement for Package-I 24,000 Sq.ft., Package-II 24,000 Sq.ft., Package-III 24,000 Sq.ft., Package-IV 24,000 Sq. ft, about godowns space within 17 KM radius from Corporation headquarter at Patna for storage of text books & set making. However set making & transportation of more than two classes at a time in one godown will not be allowed.
- 15.3 If the bidder fails to execute the agreement and fails to furnish Security amount details of godown as mentioned in Clause – 15.1 & 15.2 above, not only the bid security shall be forfeited, but the bidder shall also be debarred from participation from future bids.
- 15.4 The agreement shall be executed by the successful bidder at Patna on non- judicial stamp paper of Rs. 1000/= witnessed by 2 persons and the successful bidder shall bear all legal expenses of execution of the agreement.
- 15.5 The successful bidder has to submit an Affidavit for the work allotted to him by the Corporation for set making of text book Classwise/Studentwise/Districtwise at the bidder's Godown in Patna and deliver the books upto Blocks as per **Schedule-VIII**. If he fails to do an appropriate/proportionate penalty may be imposed and bidder can be debarred for three years from the work of Corporation and his security deposit will be forfeited by the Corporation. However the schedule is tentative and the actual date of supply will be given during the work order.

## **16. PERFORMANCE SECURITY:**

- 16.1 Within 7 (seven) days of the receipt of notification of award from the Corporation, the successful Bidder shall furnish the performance security in accordance with the conditions of Contract, in the Performance Security Form Section-V provided in the bidding document or in another form acceptable to the Corporation .
- 16.2 Within 7 days of receipt of the notification of contract award, the Bidder shall furnish performance security to Corporation for an amount of 5% of contract value and Bank guarantee of 25 lacs for each class as security deposit and Insurance of Rs. One Crore Fifty lacs for stock of books stored at set making godown for each class valid upto 60 days after the date of completion of performance obligations. Policy should be issued in favour of “ **The Bihar State Text Book Publishing Corporation Ltd,**” Patna, on the basis of Books held in trust and copy of the policy produced to the Corporation at the time of agreement.
- 16.3 If the set maker fails to work in time and to the satisfaction of the management and the management feels that bidder is not working as per time schedule the performance Security will be forfeited and the work may be allotted to another bidder.
- 16.4 The proceeds of the performance security shall be payable to the Corporation as compensation for any loss resulting from the Bidder's failure to complete its obligations under the Contract.
- 16.5 The Performance Security shall be denominated in Indian Rupees and shall be in one of the following forms:
- (a) A Bank guarantee issued by a nationalized/scheduled bank located in India acceptable to the Corporation, in the form provided in the bidding documents or another form acceptable to the Purchaser valid till 30.06.2016; or
  - (b) A Crossed demand draft in favour of Bihar State Text Book Publishing Corporation Ltd., payable at Patna.
- 16.6 The Performance Security will be released only after the final payment of the bill or expiry of the validity period whichever is later.
- 16.7 The performance security will be discharged by the Corporation and returned to the Bidder not later than 30 days following the date of completion of the Bidder's performance obligations satisfactorily.

## **17. SUPPLY OF TEXT BOOK FOR SET MAKING & TRANSPORTATION :**

- 17.1 Text books (with Code & district name) of all titles from Class-I to VIII will be delivered by the printers to the Godowns provided by the bidder in Patna for set making of text books Classwise/Studentwise/Districtwise/Blockwise and supply upto Blocks. **The delivery of Books by the printers will be as per schedule given Section-VIII.** However, the set makers should have adequate capacity to receive and accommodate sets of books required for supply to not only running/current districts but at least 3 to 4 ensuing districts of the chain in advance so that continuity in supply is maintained without disruption.
- 17.2 The safeguard of the books at the Godowns provided by the bidder for set making is the joint responsibility of the Corporation and the bidder. The Corporation will depute the officer/staff/Security Guard Agency at Godowns, authorized by the Managing Director where the books are being stored for set making and transportation. This will be in addition to the staff / Security guard agency of the bidder. However, the bidder will not be absolved of the prime responsibility of overall safety and security and timely supply of sets of books in respective Blocks.

17.3 The bidder or his authorized Agents will do set making of text books and supply upto Blocks/BRCs. The Bundle/Bags should be made Districtwise/Blockwise. The set of Hindi, Urdu & Mixed text books Bundle/Bags will be made separately and likewise marked/labelled.

17.3 Number of sets may vary upto  $\pm 15\%$ .

## **18. INSPECTIONS AND TESTS**

18.1 The bidder shall allow the officers authorized by the Managing Director to visit and inspect the premises where the books are being stored.

18.2 If any irregularity in respect to set making of text books Class-wise/Studentwise/Districtwise/Blockwise is found during the course of Inspection by the authorized officers, it shall be corrected by the bidder at his own cost.

18.3 The entire process of Set making and transportation of books can be evaluated at any point of time or during the entire duration by means of a third party evaluation as directed by the Corporation and this will be also a binding on the bidders.

## **19. DELIVERY:**

(a) The bidder shall ensure the delivery of all the Classwise/ Studentwise/ Districtwise / Blockwise set of text books in Plastic Chat bags (HDPP with laminated inside) upto Block level as per order given by the Corporation.

(b) All taxes, Octroi duty, and demurrage incurred in respect of delivery of sets of text book, for whatever reason shall be borne by the bidder.

(c) The losses, damages and shortages in transit or otherwise, shall be borne by the bidder, however, the bidder shall have to make good of the loss, if any such expenses are incurred by the corporation.

(d) The bidder shall ensure the insurance of his Godowns, text book stored and for delivery of set of text books at destination, the insurance shall be obtained by the Bidder in an amount equal to 110% of the value of the text books from "warehouse to delivery point" (final destinations) on "All Risks" basis including War Risks and Strikes.

## **20. PAYMENT:**

20.1 Payment terms shall be as follows:-

(i) *On delivery : 95% (Ninty-five percent) of the contract value shall be paid to the bidder on delivery to the respective Blocks. However running payment may be considered after the completion of a District.*

(ii) *On Final Acceptance & Verification: the remaining 5% (five) percent of the Contract value shall be paid to the bidder within 30 days after receiving the acceptance certificate by the respective District Education Officer/District Programme Officer (Under Education Department, Govt. of Bihar) and verifying the observance of terms of contract.*

20.2. Mandatory deduction as applicable for T.D.S. towards Income Tax & Sales Tax & Service tax. besides other penal deductions if any imposed shall be recovered from the bills under the contract.

**21. DELAYS IN THE BIDDER 'S PERFORMANCE**

- 21.2 Any un-excusable delay by the bidder in the performance of delivery/obligations shall render the bidder for any or all of the following:-
- Forfeiture of its Performance Security;
  - Imposition of liquidated damages; and
  - Termination of the Contract for default.

**22. LIQUIDATED DAMAGES**

- 22.1 Subject to the Force Majeure Clause, if the bidder fails to deliver any or all the packets within the time period(s) specified in the contract, the Corporation shall, without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 4% (four percent) of the price of the delayed packets/delivery for each week or part thereof delay until actual delivery or performance, up to a maximum deduction of 16% of the delayed packets or services contract price. Once the maximum is reached, the Corporation might consider termination of the contract. For the purpose of calculating 'week' for levy of penalty, the day's exceeding 4 days will be considered as a 'week'. However the Corporation at its discretion may condone the delay on the bidder's performance or any valid reason put forward by the bidder to the Corporations satisfaction.
- 22.2 In case of termination or cancellation of the contract, the Bidders' bid security and/or Performance Security will be forfeited.

**23. FORCE MAJEURE**

- 23.1 Notwithstanding the provisions of the bid, the bidder shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- 23.2 For purposes of this Clause, "Force Majeure" means an event beyond the control of the bidder and not involving the bidder's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Corporation either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 23.3 If a Force Majeure situation arises, the bidder shall promptly notify the Corporation in writing of such conditions and the cause thereof. Unless otherwise directed by the Corporation in writing, the bidder shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

**24. TAXES AND DUTIES**

- 24.1 Bidder shall be entirely responsible for Taxes, Duties, License fees, Octroi, etc., incurred until delivery of the set making of text books from the prospective bidder godowns at Patna to the respective blocks. Service tax if any, will be borne by the corporation.

## **OTHER TERMS & CONDITIONS:**

25. Daily delivery report of the text books set should be intimated by the bidder through email and Fax to the Corporation.
26.
  - a) The bidder should have a minimum of 75% covered space for storage capacity of their work for which the Bid is being submitted. **The delivery of Books as per Schedule-VIII.**
  - b) Bidder will have to provide details at the time of execution of agreement Package-I 24,000 Sq.ft., Package-II 24,000 Sq.ft., Package-III 24,000 Sq.ft., Package-IV 24,000 Sq.ft, godowns space within 17 KM radius from Corporation headquarter at Patna for storage of text books & set making. However set making & transportation of more than two classes at a time in one godown will not be allowed.
  - c) In case of termination of Contract on any ground found suitable by the BSTBPC the said godown will be in direct control of BSTBPC.
27. The Contract will be awarded from the date of work order.
  - (i) The set of text books are required to reach the destination points (Concerned Blocks/BRCs in the State) in the light of Schedule-VIII. It is clarified that the dates are indicative of sequence of supply. The actual schedule/date shall be given in the work order. The last date of supply of sets to the respective blocks will be 15.03.2016. However in exceptional circumstances, it can be extended by a month for which no additional charges will be paid.
  - (ii) The Corporation will provide the required number of text books for Package-I (Class-I & Class-VIII), Package-II (Class-II & Class-VII), Package-III (Class-III & Class-VI), Package-IV (Class-IV & Class-V) to the bidder alongwith the list of Blocks with its location address.
28. Before delivery/receipt set of text books at the destination points (concerned Blocks/BRC in the State); the bidder shall inform at least one week in advance to the Corporation in writing, or by fax, the Block-wise details of the quantity supplied to be with tentative date.
29. Challans/receipt/acknowledgement of receipt set of text books from the authorized person i.e. **Block Education Officer (BEO) or his authorized person** of concerned Blocks/BRC compiled districtwise shall be submitted in hard copy as well as in softcopy (in form of CD); (Challans format as enclosed in Section-XI)
30.
  - (i) The submission of this bid shall be deemed to be the acceptance of all the terms and conditions contained herein and those laid down in the enclosed agreement form.
  - (ii) The bidders shall not impose any condition regarding the volume of work, which he would like to undertake as long as it is within the assessed capacity of the work.
  - (iii) If due to circumstances leading to non adherence to the strict plan mentioned in Schedule-VIII, the date of chain i.e. supply of books, set-makers making the book available at the destination etc. shall be treated as shifted to that extent.
  - (iv) In exceptional, unavoidable and rare circumstances, if the dates/days mentioned in the Schedule-VIII, is not likely to be adhered, the Corporation may modify/ change/reschedule, so as to meet the requirement / exigency of circumstances.

31. Bidder has to provide an agreement made with the transporter for the delivery of text books at the destination. The Corporation has the right to inspect the transporting procedure at any point at the time of delivery of text book sets. Transporter is liable to provide such information asked by the Corporation/ officials. Failing which the Corporation has the right to ask the bidder to terminate the contract with the transporter. For delay during the process no additional time would be provided to the bidder for the delivery of text books at the destination. Before the agreement with the transporter/transporters, prior information has to be provided by the bidder to the Corporation.
32. A copy of Challans/ acknowledgement of receipt by authorized recipients i.e. Block Education Officer (BEO) or his authorized person shall also be delivered to the office of concerned District Education Officer/ District Programme Officer. Challans/acknowledgement of receipt not signed by authorized recipients i.e. Block Education Officer (BEO) or his authorized person with date, full name and office stamp shall not be entertained /accepted. Challans shall not be altered and the signature and date must be in the same ink. Bidder will not fill up the receipt column of the challan in their own writing or typing. It should be clearly filled by the receiver only. The received quantity set of text books must be written in word and in figures.

**33. RESOLUTION OF DISPUTES**

- 33.1 The Corporation and the Bidder shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- 33.2 In case of any dispute between the parties in respect of agreement or breach thereof the same shall be referred under Section-IV of Arbitration and conciliation Act to Principal Secretary, HRD, Bihar Govt., Patna as sole Arbitrator U/s-10 (2) of the act and his decision will be final. The Court at Patna shall have the jurisdiction in case of any dispute. No other court will have jurisdiction in case of any dispute.

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**SECTION - III**

**SCOPE OF WORK & TECHNICAL SPECIFICATIONS**

**FOR SET MAKING OF TEXT BOOKS AND BLOCKWISE SUPPLY FOR CLASS-I to VIII (HINDI, URDU & MIXED)  
UNDER S.S.A.- 2016-17, BIHAR**

Package	Class	Total Number of Sets			No. of Books in one set			Sets in One Bundle	Sets in One Bag	Minimum Requirement of per day Set making & transportation in sets	Colour to be used for printing on Plastic Chat Bag laminated inside (HDPP of 3 gram per inch) for Hindi, Urdu & Mixed books	Space required for godown (In Sq.Ft.)	Packagewise Earnest Money/Bid Security in Rs.
		HINDI	URDU	MIXED	HINDI	URDU	MIXED						
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Package-I	I	1774338	75968	142815	4	3	3	11	44	20000	Red	24,000 sq.ft.	3,20,000/-
	VIII	1390788	37373	102261	8	10	10	4	16	13000	Brown		
	<b>Total</b>	<b>3165126</b>	<b>113341</b>	<b>245076</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>15</b>	<b>60</b>	<b>33000</b>			

Package-II	II	1908802	77988	154565	4	3	3	11	44	20000	Green	24,000 sq.ft.	3,40,000/-
	VII	1506819	37979	103529	8	10	10	4	16	14000	Black		
	<b>Total</b>	<b>3415621</b>	<b>115967</b>	<b>258094</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>15</b>	<b>60</b>	<b>34000</b>			

Package-III	III	1937150	73064	157721	4	5	5	11	44	19000	Orange	24,000 sq.ft.	3,45,000/-
	VI	1489412	39929	104729	8	10	10	5	20	14000	Violet		
	<b>Total</b>	<b>3426562</b>	<b>112993</b>	<b>262450</b>	<b>12</b>	<b>15</b>	<b>15</b>	<b>16</b>	<b>64</b>	<b>33000</b>			

Package-IV	IV	1978971	68656	164482	4	5	5	9	36	21000	Sky Blue	24,000 sq.ft.	3,97,000/-
	V	1957402	64277	159354	4	5	5	9	36	21000	Yellow		
	<b>Total</b>	<b>3936373</b>	<b>132933</b>	<b>323836</b>	<b>8</b>	<b>10</b>	<b>10</b>	<b>18</b>	<b>72</b>	<b>42000</b>			

**Note:**

1	One set-slip for each set with automatic machine numbering in duplicate, one perforation in 1/8 demy size printed both side by sheet offset on 80 GSM white Maplitho paper.
2	After set making of text books each set should be strapped on two sides (9 mm) by strapping machine (minimum 12 semi automatic strapping machine for each class).
3	After the set is ready, bundle for Class I (11 sets each), for Class-II (11 sets each), Class III (11 sets each), for Class IV (9 sets), for Class V (9 sets each) & VI (5 sets each), for Class VII & VIII ( 4 sets each), will be made and strapped by plastic strap roll (size 9mm) two side cross by machine will be done.
4	After Set making, the sets would be put in Plastic Chat bag for Class I (44 sets), for Class II (44 sets), for Class III (44 sets) for Class-IV ( 36 sets) for Class-V ( 36 sets) VI (20 Sets), for Class-VII & VIII (16 sets) will be kept and open side will be stitched by bag closer machine.
5	Name of District/Block/ Class/ Number of Sets/ Quantity etc. will be printed on two side of the each Plastic Chat Bag (HDPP)

**SECTION - IV**  
**PROFORMA FOR PRICE BID (PART OF FINANCIAL BID)**  
**SET MAKING OF TEXT BOOKS & BLOCKWISE SUPPLY FOR CLASS-I to VIII (HINDI, URDU & MIXED)**  
**UNDER S.S.A., BIHAR- 2016-17**  
**(Under reference to Clause No. 7.1 & 7.5 SECTION - II)**

Package	SI.	Class	No. of books per set	Total	Earnest Money in Rs.	Rate in Rs.	Total price in Rupees Col.5 x Col.7 = 8	
	No.	ss		Number		per set	(Service tax as applicable will be born by the Corporation)	
				of sets		In Figures	In Figures	In Words
1	2	3	4	5	6	7	8	
I	1	I	4	1993121	3,20,000/-			
	2	VIII	8	1530422				
Package-I total price			12	3523543				
II	1	II	4	2141355	3,40,000/-			
	2	VII	8	1648327				
Package-II total price			12	3789682				
III	1	III	4	2167935	3,45,000/-			
	2	VI	8	1634070				
Package-III total price			12	3802005				
IV	1	IV	4	2212109	3,97,000/-			
	2	V	4	2181033				
Package-IV total price			8	4393142				
Note: L-1 will be decided on the basis of Package ratewise not Classwise.								

Place:

Signature of Bidder

Name of Firm with seal:

Date:

**SECTION - V**

**PERFORMANCE SECURITY FORM**

To:

**The Bihar State Text Book Publishing Corporation Ltd.,**  
Pathya Pustak Bhawan,  
Budha Marg,  
Patna-1.

WHEREAS ..... (Name of Bidder)  
hereinafter called "the Bidder" has undertaken , in pursuance of Contract No.....  
dated,..... 2015 to supply.....(Description  
of Works) hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Bidder shall furnish you with an unconditional and irrevocable Bank Guarantee as by a recognized bank for the sum specified therein as security for compliance with the Bidder's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Bidder a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Bidder, up to a total of .....  
(Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the Contract and without cavil or argument, any sum or sums within the limit of .....  
(Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the .....day of.....2015.

Signature and Seal of Guarantors

.....  
.....  
.....

Date.....2015

Address:.....  
.....  
.....

**(F)**  
**SECTION - VI**

**CONTRACT / AGREEMENT FORM**

THIS AGREEMENT made the .....day of....., 2015 Between Bihar State Text Book Publishing Corporation Limited, Pathya Pustak Bhawan, Budha Marg, Patna-800 001 (hereinafter "the *Corporation* ") of the one part and ..... (*Name of Bidder*) of ..... (*City of Bidder*) (hereinafter called "the Bidder ") of the other part :

WHEREAS the Corporation is desirous that certain books and services viz., ..... (*Brief Description of Works*) and has accepted a bid by the Bidder for the Class-wise/Studentwise/Districtwise/Blockwise set making and transportation upto Block level in the sum of ..... (*Contract Price in Words and Figures*) (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - (a) N.I.T. and bid document will be treated as part of the agreement.
  - (b) the Bid Form and the Proforma for Price bid submitted by the Bidder;
  - (b) the Technical specification ;
  - (c) the Terms & Conditions of Contract;
  - (d) the Corporation's Notification of Award.
3. In consideration of the payments to be made by the Corporation to the Bidder as hereinafter mentioned, the Bidder hereby covenants with the Corporation to provide services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Corporation hereby covenants to pay the Bidder in consideration of the provision of the services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract .

5. Brief particulars of the set making Class-wise/Studentwise/Districtwise/Blockwise and transportation upto Block level shall be done by the Bidder are as under:

SL. NO.	BRIEF DESCRIPTION OF SETS (CLASS-WISE)	QUANTITY TO BE SUPPLIED	UNIT PRICE	TOTAL PRICE	DELIVERY TERMS

TOTAL VALUE:

**DELIVERY SCHEDULE:**

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the

said ..... (For the Corporation)

in the presence of:.....

Signed, Sealed and Delivered by the

said ..... (For the Bidder)

in the presence of:.....

**(G)**  
**SECTION –VII**

**DECLARATION BY BIDDER**

In Blockwise / response to the bid document for set making of text books Classwise/Studentwise/Districtwise and Transportation upto Block level under SSA- 2016-17, Bihar. For Package-I (Class-I & Class-VIII), Package-II (Class-II & Class-VII), Package-III (Class-III & Class-VI), Package-IV (Class-IV & Class-V). I/We do hereby declare that I/we is/are partner of the firm / director / proprietor and;

1. That I/we have read and understood all the terms & conditions given in the bid document and our firm fulfils the eligibility criteria for executing the job and the information furnished in the bid document is correct to the best my/our knowledge and my/our firm will strictly act in accordance with terms & conditions/instructions of the tender.
2. That I/We will not withdraw my/our offer, after opening of the bid. I/We further declare that after opening of the Bid I/We shall be abiding with the offer and the Terms and conditions of the bid and the offer.
3. That in case of failure in compliance of the Bid by me/us I/We shall be bound to pay the penalty as per the terms and conditions appearing in the bid document.
4. That my/our firm have not been blacklisted/debarred by any Government Department/ Agencies/ undertakings for the last consecutive 3 (three) years and that presently no kind of litigation is pending against me.

Signature & Seal of Bidder

**VERIFICATION**

I/We ..... do hereby verify that the contents of para 1 to 4 of the declaration made by we/us are correct and believed to be true. Hence I/We have verified and signed on the .....day of .....2015 at.....

Witness:

1. Signature

Name and address

Signature &

Seal of Bidder

2. Signature

Name & Address.

**(H)**  
**SECTION - VIII**  
**SARVA SIKSHA ABHIYAN, BIHAR**  
**REQUIREMENT OF SETS FOR DISTRICTWISE/ CLASSWISE/ BLOCKWISE**  
**STUDENTWISE FROM CLASS-I TO CLASS VIII - SSA-2016-17**

SN	District Name	Class-I			Class-II			Class-III			Class-IV		
		Hindi	Urdu	Mix	Hindi	Urdu	Mix	Hindi	Urdu	Mix	Hindi	Urdu	Mix
1	Araria	40896	6238	14393	42359	6311	15908	44135	5976	16670	44617	5274	15236
2	Arwal	12291	165	397	13546	184	461	14128	226	481	15182	263	584
3	Aurangabad	52845	1217	1156	55514	1320	1060	53930	1233	1109	55456	1110	1160
4	Banka	38306	1247	903	42093	1420	1031	42034	1198	1173	43541	1349	1490
5	Begusarai	57877	3537	4922	58634	3450	4350	58925	3102	4185	59859	2263	4222
6	Bhagalpur	51377	2205	2721	55445	2079	2981	56071	1908	3290	57268	1903	3457
7	Bhojpur	52100	355	1892	52459	391	1892	52124	350	1598	52790	347	1748
8	Buxar	28106	576	547	33038	669	590	34559	792	686	36262	834	840
9	Darbhanga	54917	2707	6632	67597	3087	8297	69695	3382	8613	74139	3236	9278
10	E. Champaran	97130	2752	10876	102096	2660	11249	99776	2501	11224	101875	2343	11391
11	Gaya	75845	1494	1257	81085	1634	1424	85250	1784	1489	84504	1764	1492
12	Gopalganj	47971	536	2034	49618	559	1853	50977	578	1981	50438	533	1997
13	Jamui	41571	1636	1487	43686	1752	1556	43647	1543	1486	48598	1469	1459
14	Jehanabad	19309	46	749	20429	48	972	21171	65	891	29971	49	1805
15	Kaimur	27120	323	676	31522	389	857	32310	309	914	34845	418	954
16	Katihar	44154	2884	14512	46497	2837	15455	48995	2598	16321	50172	2687	17935
17	Khagaria	30180	1105	668	37040	1402	741	35812	1496	620	37310	1426	751
18	Kishanganj	17760	7333	17266	19466	6794	20588	19052	5854	21708	19262	5413	22241
19	Lakhisarai	27843	179	214	26317	237	266	24090	178	504	22325	236	412
20	Madhepura	41073	1056	1355	45259	1170	1546	42110	1070	1406	45870	1067	1486
21	Madhubani	79832	4594	2846	84950	4589	2998	86087	4677	3298	88756	4560	3966
22	Munger	19488	470	567	23570	503	830	22881	518	854	25016	509	1038
23	Muzaffarpur	71185	4334	1705	79698	4792	2120	85071	4881	2240	85622	5056	2303
24	Nalanda	46204	692	650	46838	1476	756	52922	1026	817	52206	818	705
25	Nawada	23249	36	1055	27809	66	1340	27827	108	1411	27846	218	1285
26	Patna (Rural)	62282	749	467	70152	796	556	70844	797	542	73007	871	574
27	Patna (Urban)	6410	42	596	7329	43	674	8203	60	619	8422	50	607
28	Purnea	57919	4112	14871	60953	4182	15722	61148	3621	16874	60575	3191	16789
29	Rohtas	47877	545	2612	52353	536	2499	53678	572	2692	55796	542	2939
30	Saharsa	43100	1218	716	39662	1299	729	43350	1280	555	44053	1314	572
31	Samastipur	67670	964	2830	78449	933	3253	83021	842	3624	86219	920	3725
32	Saran	75213	1941	2744	77109	1904	3008	78340	2052	2438	79417	2078	2511
33	Sheikhpura	11974	15	377	13533	15	509	13868	15	450	13834	11	461
34	Sheohar	13425	692	1176	14464	679	1127	15151	606	1241	14422	604	1148
35	Sitamarhi	63808	4363	5587	70558	4581	5612	72179	4678	5859	70616	3922	5948
36	Siwan	46552	442	3041	50114	474	3578	50070	459	2840	51861	503	3762
37	Supaul	32732	6130	9776	32197	6108	9596	32235	5936	9597	32617	6040	9708
38	Vaishali	46423	1315	1637	58141	1942	2085	61403	1961	1602	64350	1813	2381
39	W. Champaran	100328	5730	4910	97228	4682	4501	90089	2834	3823	80059	1657	4129
	<b>Total</b>	<b>1774342</b>	<b>75975</b>	<b>142820</b>	<b>1908807</b>	<b>77993</b>	<b>154570</b>	<b>1937158</b>	<b>73066</b>	<b>157725</b>	<b>1978978</b>	<b>68661</b>	<b>164489</b>



SN	District Name	Class-V			Class-VI			Class-VII			Class-VIII			I-VIII
		Hindi	Urdu	Mix	Hindi	Urdu	Mix	Hindi	Urdu	Mix	Hindi	Urdu	Mix	
1	Araria	42653	4245	14600	27994	3024	6113	28138	2800	5860	21804	2416	4893	422553
2	Arwal	15985	306	572	11169	177	356	12464	194	402	11837	165	338	111873
3	Aurangabad	54556	1294	983	45795	158	527	45809	205	352	27212	236	305	404542
4	Banka	42903	1317	1324	30801	820	949	31059	738	848	30199	696	762	318201
5	Begusarai	58557	2003	3722	47584	1236	3254	48698	773	2598	46556	578	2469	483354
6	Bhagalpur	56049	1748	3326	43357	969	2156	44798	820	2182	42612	817	1943	441482
7	Bhojpur	52932	362	1679	42571	177	792	42394	126	887	38593	1064	833	400456
8	Buxar	37901	783	791	30379	544	588	31019	397	552	28765	344	518	270080
9	Darbhanga	70877	2990	9306	49475	1721	7338	50495	1607	7453	46691	1680	13554	574767
10	E. Champaran	95852	3048	10502	69923	1013	7553	70232	1015	7649	64880	972	6859	795371
11	Gaya	85626	1839	1424	55849	1106	1184	57681	1046	1137	56826	1130	1015	604885
12	Gopalganj	49336	532	2200	40040	436	1286	40629	452	1754	44342	404	1766	392252
13	Jamui	39282	673	1659	27879	398	1222	28251	317	958	26317	323	874	318043
14	Jehanabad	22819	39	934	17669	21	920	17573	13	858	17929	12	965	175257
15	Kaimur	33646	342	911	27222	279	890	27520	244	875	25516	242	797	249121
16	Katihar	50687	2350	18182	36090	1854	12237	36295	1811	11859	35435	1863	11356	485066
17	Khagaria	38330	1664	596	26711	878	296	27585	854	335	24489	590	299	271178
18	Kishanganj	17915	4779	21722	12696	3809	13383	12449	3542	12714	10699	3458	11377	311280
19	Lakhisarai	21359	123	281	18671	38	216	18542	34	232	15958	13	163	178431
20	Madhepura	46539	1130	1402	39559	658	1106	39400	765	994	35690	590	907	353208
21	Madhubani	93593	4521	3005	73850	1967	1946	77414	1880	1820	74263	2085	1982	709479
22	Munger	26543	527	1097	18923	234	713	19925	235	780	19415	242	696	185574
23	Muzaffarpur	85850	4878	2346	67745	2639	2013	66983	2522	2218	62039	2196	2060	652496
24	Nalanda	55868	960	716	40401	344	547	39989	439	566	35693	428	458	381519
25	Nawada	28622	48	1433	33017	46	1670	32759	58	1676	30071	101	1454	243205
26	Patna (Rural)	77174	866	578	57008	548	354	57338	795	384	54497	554	341	532074
27	Patna (Urban)	8724	52	573	7739	44	558	7835	47	579	8030	45	522	67803
28	Purnea	58808	2887	16341	40957	2516	7748	39077	2399	7850	34713	2321	6779	542353
29	Rohtas	55158	504	2981	45886	303	1995	46854	286	2240	46138	240	2402	427628
30	Saharsa	44191	1262	531	30583	917	451	30360	983	344	24660	960	310	313400
31	Samastipur	86795	1208	3629	67532	509	2199	68637	491	2363	63903	630	2516	632862
32	Saran	82555	1904	2596	66107	941	2222	67515	943	2369	64116	994	2240	623257
33	Sheikhpura	13280	19	516	9937	11	331	10535	19	362	10028	19	360	100479
34	Sheohar	13508	435	998	9402	267	607	9152	257	563	8658	245	564	109391
35	Sitamarhi	67391	2891	5863	47504	1377	3507	45893	1265	3564	40686	1326	3212	542190
36	Siwan	53981	461	3877	44974	446	3618	47372	614	3860	46585	625	3599	423708
37	Supaul	33791	6347	10078	26401	5320	7978	24057	4872	7289	17915	3492	5405	345617
38	Vaishali	64859	1652	2346	53603	1327	2153	55324	1307	2309	54396	824	3512	488665
39	W. Champaran	72911	1293	3741	46415	857	1757	48774	821	1895	42638	2457	1862	625391
	<b>Total</b>	<b>1957406</b>	<b>64282</b>	<b>159361</b>	<b>1489418</b>	<b>39929</b>	<b>104733</b>	<b>1506824</b>	<b>37986</b>	<b>103530</b>	<b>1390794</b>	<b>37377</b>	<b>102267</b>	<b>15508491</b>
												<b>GRAND TOTAL</b>		<b>15508491</b>

(I)

**SECTION -IX**

**TECHNICAL BID FORM - II**

1. DETAILS OF EARNEST MONEY DEPOSIT (EMD)

Name of the Firm with Address: .....  
.....  
.....

Sl.No.	Name of the Bank	Amount	Details of the EMD

Note: Please enclose the original deposit receipts as mentioned above.

Name & signature of the Bidder  
with rubber stamp.

Place:

Date:

(J)

**SECTION -X**

**TECHNICAL BID FORM - III**

1. PROFORMA FOR INFORMATION OF ANNUAL TURN-OVER:-

1.1 Name of the Firm : .....

1.2 Address : .....

1.3 annual turn-over for the last three years: .....  
(in Indian Rupees)

<b>Financial Year</b>	<b>Turn over (Rs. in lacs)</b>	<b>Trading Account, Profit &amp; Loss Account, Balance Sheet Authenticated by Chartered Accountant</b>
<b>2011-12</b>		<b>Attached/ Not attached Page No.....</b>
<b>2012-13</b>		<b>Attached/ Not attached Page No.....</b>
<b>2013-14</b>		<b>Attached/ Not attached Page No.....</b>
<b>2014-15</b>		<b>Attached/ Not attached Page No.....</b>

Name & signature of the Bidder  
with rubber stamp.

Place:

Date:

(K)

**SECTION –XI**

**PROFORMA OF CHALLAN**

**Challan No.** .....

**Date:** .....

(Name and address of the bidder)

Name of the Districts: .....

Name of the Block : .....

Sl.No.	Class	Name of the books ordered in a set	No. of Sets ordered	No. of sets received.	Date of receiving	Remarks

**Note:**

1. Challans will be printed in A/4 size only for maintaining the uniformity.
2. Receiving column will be filed up by the BEO/or his authorize person only  
Number of set of text books received by the BEO/or his authorized person has to be written in words & figure in their own handwriting.

Signature of  
Representative of supplier

Full Name .....

Date: .....

Mobile No.....

Signature & stamp of :  
Block Education officer (BEO)/  
or his authorized person.

Full Name: .....

Date: .....

Mobile No. ....

**SECTION - XII**  
**CHECK-LIST**

Bid for Set Making of Text book for SSA-2016-17, Bihar

**Bid opening on 26.08.2015**

**This is to Certify that Bid with supporting papers contain pages from ..... To .....**

Name of the Bidder: .....

	<b>LIST</b>	<b>From Page No.</b>	<b>To Page No.</b>
(a)	The firm should have been in operation for a minimum period of 3 years as on prior to bid submission date. The bidder should have an experience of Set making and transportation of text books Classwise/Studentwise/Districtwise upto Block level or similar type of work for Sarva Shiksha Abhiyan or any work of similar nature in any government departments/agencies/undertakings within the Country. The bidder should have atleast executed a minimum of one contract of similar type of work worth Rs. 30.00 (Thirty) lacs in each financial years for each package during the last three consecutive financial years ending on 31.03.2015 (to be substantiated by enclosing Clients Performance Certificate and copy of order). Classwise/ studentwise Set making of Text Book means preparing a set of different books for use by a student of the same class. These books vary in number and may be three to ten depending upon the class.		
(b)	The bidder should submit Profit and Loss Account & Balance sheet / Annual Report in case of private/public limited firms for financial years i.e. 2011-12, 2012-13 & 2013-14 or 2012-13, 2013-14 & 2014-15 duly authenticated by a chartered accountant who should mention his name, address and membership number and shall be based on the returns filed with the Income tax authority.		
(c)	The average annual turnover achieved by the bidder as per their Profit and Loss Account & Balance sheet / Annual Report in case of private/public limited firms for each financial year i.e. 2011-12, 2012-13 & 2013-14 or 2012-13, 2013-14 & 2014-15 should be atleast Rs. 75.00 (Seventy Five) lakhs each year for each package. (Section-X)		
(d)	Copy of Income Tax return filed for assessment years i.e. 2012-13, 2013-14 & 2014-15 or 2013-14, 2014-15 & 2015-16 & copy of PAN Card.		
(e)	The bidder should submit his financial positions with a supporting letter from their Banks confirming the availability of fund to meet the working capital requirement and Bank Guarentee limit amount for execution of the contract.		
(f)	The Bidder should furnish details of all relevant machinery & infrastructure to support the package-wise per day production capacity of set making of text books (as mentioned in the Section-III).		
(g)	A duly attested Declaration by the Bidder (Section-VII) by Notary to be submitted along with the bid.		
(h)	Copy of Sales Tax/VAT Registration Certificate of Bihar and latest VAT returns filed for the month of March 2015 or quarter ending March-2015 and annual returns filed for Financial years i.e. 2011-12, 2012-13 and 2013-14. In case of bidders of other State who having CST Registration issued not later than 31.03.2013 and are not registered with Bihar Sales Tax Department. They bill have to open an office in Bihar itself and get registered before entering into the agreement if the work is allotted to them.		
(i)	Copy of Service Tax Registration certificate along with return filed for Financial years i.e. 2012-13, 2013-14 & 2014-15.		
(j)	Registration with Employees Provident Fund Organization is mandatory. For this the bidder has to submit the copy of EPF Registration Number. However, the bidders are allowed to submit EPF Registration Number after allotment of work but before entering into Agreement.		
(k)	Copy of ESIC registration certificate and copy of valid labour licence. However, the bidders are allowed to submit these certificates after allotment of work but before entering into Agreement.		
(l)	Certificate of incorporation of copy of Memorandum of Association or Partnership deed if not a Proprietary Firm must be attached.		
(m)	The Bid shall be accompanied with the Bid Security for Package-I Rs. 3,20,000/- (Rupees Three lacs Twenty Thousand only) Package-II Rs. 3,40,000/- (Rupees Three lacs Forty thousand only) Package-III Rs. 3,45,000/- (Rupees Three lacs Forty Five thousand only) Package-IV Rs. 3,97,000/- (Rupees Three lacs Ninety Seven thousand only) by Bank Draft of nationalized Bank in favour of the "Bihar State Text Book Publishing Corporation Ltd.", payable at Patna. (Section-IX)		
(n)	Bid by Consortium of firms/printers/company/ will not be allowed.		
(o)	The tender should be submitted alongwith the original money receipt of Rs. 10,500/- to be issued by BSTBPC or Demand Draft of amount Rs. 10,500/- towards cost of Bid document.		

**Note: Section-XI Check-List Part of Technical Bid .**

**Signature & Seal of the bidder.**